**SECURITY OF FACILITY** *Policy Code:* **9220**

Security of NERSBA facilities is an important part of maintaining a safe learning environment for students and staff and for protecting the investments of the school. The executive director shall develop and implement programs or procedures as necessary to meet, at a minimum, the following board requirements for security of facilities.

1. NERSBA must use a security control system that limits access to keys or other building entry devices to authorized personnel and safeguards against unauthorized individuals gaining entry to the building.
2. The executive director is responsible for determining the need for and responsibilities of security personnel and shall make recommendations as appropriate to the board for funding security personnel positions or contracts.
3. The executive director must provide the Department of Public Safety’s Division of Emergency Management (Division) with emergency response information it requests for the school risk management plan and updated emergency response information when such updates are made. The executive director must also provide the Division and local law enforcement with schematic diagrams, including digital schematic diagrams, of all school facilities and updates of the schematic diagrams when substantial facility modifications, such as the addition of new facilities or modifications to doors or windows are made. Schematic diagrams must meet any standards established by the Department of Public Instruction for the preparation and content of the diagrams. In addition, the executive director must provide local law enforcement with (1) either keys to the main entrance of the school building or emergency access to key storage devices for the school building and (2) updated access to the building when changes are made to the locks of the main entrances or to the key storage devices.
4. The executive director shall make reasonable efforts to secure the building and other valuable property on school grounds when the school is closed or vacated.
5. Teachers are to make reasonable efforts to secure their assigned classrooms or other designated spaces when the school is closed or vacated or when their classrooms or other designated spaces are not in use.
6. The executive director is encouraged to involve teachers, other NERSBA staff, parents, students, and law enforcement in identifying the security needs of the school.
7. The executive director shall implement programs or make recommendations to the board as appropriate to address the security needs of NERSBA.

Other board policies regarding the maintenance of facilities, safety, and visitors to the school also are important to maintaining the security of the school environment. All professional employees and other employees with job duties related to the security of the facilities are responsible for being familiar with these policies and carrying out duties specified by board policies or the executive director or designee.

Legal References: G.S. 115C-105.53, -105.54, -238.66(7), -238.66(7a), -238.66(7b), -238.66(7d)

Cross References: School Safety (policy 1510/4200/7270), Visitors to the Schools (policy 5020), Relationship with Law Enforcement (policy 5120), Use of Equipment, Materials, and Supplies (policy 6520), Vandalism (policy 6550), Care and Maintenance of Facilities (policy 9200)

Adopted: June 17, 2020

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