NERSBA Early College

NERSBA Board of Directors Work Session And Meeting Minutes
Wednesday, May 20, 2026
3:45 Work Session
4:30 Board Meeting

Work Session Review:
Dr. David Jenkins presented the 2000 and 3000 Series Policies from the NERSBA Policy Manual to the board members for review and possible updates, with final approval scheduled to be given during the June board meeting. The 4000 and 5000 series policies will be reviewed during the June work session.

1. **Open Session@ 4:30 PM**

1.1 Call to Order/Welcome: Mr. Benjie Forrest, Chair

1.2 Invocation/United States Pledge of Allegiance: Mr. Julius Walker

1.3 Roll Call: Mrs. Inga Stotesberry
Present: Benjie Forrest, Julius Walker, Simon Griffin, Melva Lilley, Joyce Moore, Kendall Paramore, Jason Davis, Steve Lassiter, Gene Scott, Sherrie Gilliam (late)
Absent: Brian Busch, Ethan Lenker, Jerry Phelps

1.4 Approval of May 20, 2026 NERSBA Board Meeting Agenda: Mr. Benjie Forrest, Chair
Mr. Simon Griffin moved to approve the May board meeting agenda as presented by Mr. Davis. Mr. Julius Walker seconded the motion, which was confirmed by a majority vote of the board membership.

1.5 Public Comments: None

2. **NERSBA Early College/University of Mount Olive Graduate: Mr. Gemari Tuggles**

Mr. Davis introduced former NERSBA scholar Mr. Germari Tuggles to provide his personal perspective of NERSBA.

As a recent graduate of the University of Mount Olive, Germari shared his personal experiences while at the university. Germari also noted that NERSBA faculty and staff at NERSBA had prepared him well during his high school years for his college experience and is very thankful for all the support they have continued to provide. Germari is currently seeking employment as a 4-H agent in Dare County.

3. **Scholastic Report: Principal Lisa Smith**

Mrs. Lisa Smith noted the following informational points with the board membership:

- NERSBA recently completed the FFA Awards and FFA Jacket Retirement Ceremony
- The FFA Regional Rally was held at the College of The Albermarle in April
- The schools' Academic Awards Ceremony was held on May 12th
- NERSBA Commencement Practice was conducted on May 12th
- Final Exams are being administered this week at NERSBA
- NERSBA has deployed our online registration through Infinite Campus Suite (OLR), and training is scheduled on June 16th

4. **NERSBA Financial Report: Mrs. Renee Dunn**

4.1 2025-2026 Fiscal Budget Review: Mrs. Renee Dunn

Mrs. Renee Dunn, Finance Director with Pitt County Schools presented financial information as related to our scholastic operations. Mrs. Dunn noted the following fiscal points with our board:

State Funds spent at 87%. June's payroll will zero out the state funds.
Local Funds spent at 79%.
State Allotment: $1,946,931.00

Local Funds: $378,602.96
Grants: $616,000.00

Expected revenues from Public School Units: $225,000.00
2025-2026 Utilization of Fund Balance: $31,284.80

4.2 Finance Committee Meeting Report: Mr. Hal Davis

Mr. Davis informed the board that the schools finance committee (Mr. Julius Walker, Mr. Simon Griffin and Mr. Benjie Forrest) met with Mrs. Renee Dunn on May 15th to review the current fiscal status of the school. Mrs. Dunn reviewed the various accounts, revenues and expenditures the school had encumbered thus far during the scholastic calendar with the finance committee.

The finance committee also worked with Mrs. Dunn to develop a 2026-2027 Interim Budget Resolution for the boards' consideration during their June 10th board meeting.

Mrs. Dunn noted that the school would need to be very conservative with expenditures for the remainder of the school year.

4.3 Preliminary 2026-2027 Interim Budget Resolution: Mrs. Renee Dunn

(This was included with item 4.1)

5. **Informational Items: Mr. Hal Davis**
Mr. Davis presented the following informational items for the boards' review:

5.1 Classroom Ceiling Tile/Lighting Project Update:
The bulk of the classroom lighting and ceiling tile projects have been completed. Additional improvements will be scheduled for completion in the near future.

5.2 1937 Building Roof Update:
The roofing project for the 1937 Building is scheduled for completion in July 2026

5.3 Teacher Working Conditions Survey Review: Mrs. Lisa Smith/Mrs. Julie Gurganus
Mr. Davis called on Mrs. Julie Gurganus and Mrs. Lisa Smith to provide a review of the recently completed North Carolina Teacher Working Conditions Survey Results which has been released by the North Carolina Department of Public Instruction.

5.4 Insurance Coverage Review: Wednesday, June 10 @ 4:30 PM

6. **Action Items: Mr. Benjie Forrest, Chair**

6.1 March 18, 2026 Board Meeting Minutes approval:
Mr. Kendall Paramore moved to approve the March board meeting minutes as presented. Mr. Simon Griffin seconded the motion, which was confirmed by a majority vote by the board membership.

6.2 Approval of NERSBA Early College 1000 Series Policy. Dr. David Jenkins
Mr. Kendall Paramore moved to approve the 1000 Series Policies as presented by Dr. David Jenkins. Mr. Gene Scott seconded the motion which was confirmed by a majority vote by the board membership.

6.3 Utilization of NERSBA Performing Arts Center by Martin County Community Players (Approval)
Mr. Davis informed the board that a request has been made by the Martin Community Players to utilize our NERSBA Performing Arts Center for various functions scheduled by the group during the 2026-2027 school year due to construction at Martin County High School. Mr. Davis recommended this request be approved by our board membership.

Mr. Kendall Paramore moved to accept the recommendation as presented by Mr. Davis. Mr. Simon Griffin seconded the motion, which was confirmed by a majority vote by the board membership.

6.4 Employee Summer Schedule Approval: Mr. Hal Davis
Mr. Davis recommended the board to approve a summer work schedule as noted:
Effective June 8th through July 10th, employees will follow a work schedule of working on-site From 7:00 AM until 5:00 PM; with the office will be closed on Fridays.

Mr. Julius Walker moved to accept as presented. Mr. Simon Griffin seconded the motion. Which was confirmed by a majority vote by the board membership.

6.5 NERSBA 2025-2026 Fiscal Budget Amendment: Mrs. Renee Dunn

Mrs. Dunn noted that a budget amendment was necessary to cover expenses for the remainder of the school year (See packet information for additional details).

Mr. Simon Griffin moved to accept the budget Amendment #1 as presented by Mrs. Renee Dunn. Mr. Gene Scott seconded the motion, which was confirmed by a majority vote by the board membership.

6.6 Interim Budget Resolution: Mrs. Renee Dunn
(Added to Agenda With Unanimous Consent)

Mrs. Renee Dunn presented the interim budget resolution for the 2026-2027 school year.

. Mr. Kendal Paramore moved to accept the resolution as presented by Mrs. Dunn. Mrs. Melva Lilley seconded the motion, which was confirmed by a majority vote by the board membership. Mr. Benjie Forrest completed signatures of the Interim Budget Resolution for Fiscal Year 2026-2027.

Mrs. Dunn informed the board that Pitt County Schools would have a new auditing firm next year with NERSBA following under the umbrella of the Fiscal Agent.

6. NERSBA Early College Academic Program Announcements: Principal Lisa Smith

Mrs. Lisa Smith informed the board of the following important dates and events on the NERSBA scholastic calendar:

7.1	May 22nd	Conclude NERSBA 2026 Spring Semester
7.2	May 23rd	Class of 2026 Commencement @ 10 AM
7.3	May 25th	National Memorial Day Holiday
7.4	May 27th-28th	Class of 2027 Graduate Portraits
7.5	June 8th	Conclude employment for 11-month faculty
7.6	June 10th	Board of Directors Work Session@ 3:45 PM/Board Meeting @ 4:30 PM
7.7	June 22nd-26th	NC State FFA Convention, Raleigh, NC

8. Closed Session: Mr. Hal Davis (NCGS 143-318.11.6/Personnel)

With unanimous consent, the board moved into a closed session as scheduled on the meeting agenda. Mrs. Stotesberry, Mrs. Smith, and Dr. David Jenkins exited the meeting for the closed session per Mr. Hal Davis.

Upon returning to open session a motion to accept personnel recommendations made by Mr. Hal Davis was made by Dr. Jason Davis and seconded by Mr. Julius Walker. The motion was approved by the board with a majority vote.

There being no further business, a motion to adjourn the meeting was made by Mrs. Joyce Moore. The motion to adjourn was seconded by Mrs. Melva Lilley. The motion to adjourn was approved with a majority vote of the board membership with the meeting adjourning at 5:50 PM.

Respectively Submitted,