NERSBA Early College

NERSBA Board of Directors Work Session & Meeting Minutes
Wednesday, March 18, 2026
3:45 Work Session
4:30 Board Meeting

Work Session Review:
Dr. David Jenkins presented the 1000 Series Policies for board members to review and make changes with approval to be given during the April 15th board meeting. The 2000 polices will be reviewed during the work session in April.

1. **Open Session @4:30 PM**
   Mr. Benjie Forrest requested that board members submit their medical forms to Mrs. Stotesberry at the conclusion of the board meeting. Mr. Forrest also welcomed Mr. Gene Scott, the representative from Martin County Schools back to our meeting

   1.1 Call To order/Welcome: Mr. Benjie Forrest, Chairman

   1.2 Invocation/United States Pledge of Allegiance: Mr. Julius Walker

   1.3 Roll Call: Mrs. Inga Stotesberry
   Present: Benjie Forrest, Brian Busch, Julius Walker, Simon Griffin, Joyce Moore, Kendall Paramore, Jason Davis, Steve Lassiter, Gene Scott
   Tardy: Sherri Gilliam
   Absent: Ethan Lenker, Jerry Phelps, Melva Lilley

   1.4 Approval of the March 18, 2026 Board Meeting Agenda: Mr. Benjie Forrest, Chair
   Mr. Kendall Paramore moved to approve the March board meeting agenda as presented. Mrs. Joyce Moore seconded the motion, which was confirmed by a majority vote by the board membership.

   1.5 Public Comment: None

2. **Scholastic Report: Mrs. Lisa Smith**
   Mrs. Lisa Smith provided an update for our scholastic community since the February meeting.
   Mrs. Smith noted the following points of interest to our board membership:
   - Junior scholars were administered the ACT in February
   - ANERSBA scholar participated in the FFA Agricultural Sales Career Development Event held at the University of Mount Olive in February
   - Inclement weather during late February moved scholars to virtual instruction for several days
   - We are winding down the spring semester, with End-Of-Course testing and our Class of 2026 Commencement scheduled for Saturday, May 23rd at 10:00 AM.

Mr. Hal Davis spoke about the passing of Mrs. Mary Wayt, the editor of the Roanoke Beacon and a true supporter of our NERSBA Early College. Mr. Davis offered his condolences along with our NERSBA Early College to the family and friends of Mrs. Wayt on behalf of our school.

3. 2025-2026 NERSBA Fiscal Budget Review: Mrs. Renee Dunn/Mr. Hal Davis

3.1 Fiscal Report: Mrs. Renee Dunn/Mr. Hal Davis

Mrs. Dunn and Mr. Davis have met to review individual line items of our fiscal budget between now and June 30th. Mrs. Dunn informed the board that the school needs to be very conservative with our spending during the months of April, May and June.

Mrs. Dunn noted that we have expended the following allotments from our local and state budgets:

71% of the State Budget encumbered to date
59% of the Local Budget encumbered to date

Mrs. Renee Dunn reiterated that we need to be conservative with the spending at this point in the scholastic calendar.

3.2 NERSBA 2024-2025 Fiscal Audit Presentation: Mr. Michael Jordan, Carr, Riggs & Ingram CPA

Mr. Michael Jordan presented the NERSBA Early College Financial Statement Review and Analysis, Fiscal Year End for the recently completed 2024-2025 school year. The information contained within this report is based upon draft financial statements.

The firm is currently working to finalize the audit report and will update any information within this report should it materially change. Audit packets were not given out; only the presentation slide deck to the board membership. The organization has continued to grow, with **NO** material deficiencies noted within the audit.

Mr. Hal Davis complimented Mrs. Inga Stotesberry and the NERSBA faculty for their fiscal responsibilities for the recently completed school year.

3.4 June 2026 Board Meeting Schedule: Mr. Hal Davis

The NERSBA board, with unanimous consent, agreed to reschedule the June board meeting from June 17th to June 10th to facilitate the closeout of fiscal operations for the 2025-2026 school year.

4. Informational Items: Mr. Hal Davis

Mr. Davis presented the following information items for review by our board membership:

4.1 Policy Update: Dr. David Jenkins

Dr. Jenkins presented the 1000 policies during the work session held earlier during the afternoon with changes for review.

These policies will be brought back to the April board meeting for approval. The 2000 policy revisions will be presented at the next work session for review of any changes.

4.2 Classroom Ceiling Tile/Lighting Project: Mr. Hal Davis

The Board was updated on the status of the classroom lighting and ceiling tile projects.

4.3 Phone/Security System Upgrade: Mr. Hal Davis

Mr. Davis noted that we are having issues with the phone/security system, with upgrades planned as fiscal budgets allow. Some of the upgrades will need to be included in the 2026-2027 fiscal budget.

4.4 Initiatives to Streamline Scholastic Fiscal Operations: Mrs. Lisa Smith

Mrs. Lisa Smith informed the board that the new student information system, Infinite Campus, has many features that can use to streamline accounting processes, including online payment options for student fees, online registration check-in/out kiosks, and more.

We will administer this resource during the 2026-2027 school year.
Mrs. Smith noted that each of these respective programs will all be on one platform and will save money by not renewing outside vendors as we will be entirely operating programs contained within Infinite Campus.

Mrs. Smith thanked Mrs. Donna Matthews, Data Manager/SIS Coordinator, and Mrs. Inga Stotesberry, Office Manager, for all their hard work, efforts, and training with facilitating this process.

4.5 Technology Refresh Plan Review: Mr. Tyler Alligood/Mrs. Lisa Smith

Mr. Tyler Alligood presented the NERSBA Early College Refresh Plan, which will include moving towards the use of Chromebooks for new freshmen scholars and assessing an annual technology fee of $25.00 per student, beginning with the new students enrolling for the 2026-2027 school year, to provide resources to support our technology goals.

With the unanimous consent of the board. Mrs. Joyce Moore moved to accept the $25.00 annual technology fee for first-year students commencing with the 2026-2027 year (this recurring technology fee would be phased in for all students over a five-year process. Mr. Kendall Paramore seconded the motion which was confirmed by a majority vote by the board membership.

4.6 Roofing Update: Mr. Hal Davis

Mr. Davis reported that quotes for cleaning the existing roof on the 1937 building were in process of being finalized.

4.7 Bus Sales: Mr. Hal Davis (these two were combined)

Rich and Rich Auctioneers, conducted bus sales for the two buses currently owned by NERSDBA.

- 1989 Activity bus sold for $2,950.00
- Yellow Bus sold for $3,050.00, but the transaction has not been completed. There is a problem with the title, and the process to resolve it is in progress.

5.0 Action Items: Mr. Benjie Forrest, Chair

5.1 February 18. 2026 Board Meeting Minutes Approval:

Mr. Simon Griffin moved to approve the February board meeting minutes as presented. Mr. Gene Scott seconded the motion, which was confirmed by a majority vote by the board membership.

5.2 Surplus of Computer Equipment: Mr. Hal Davis

The board approved Mr. Hal Davis to list on the website" GovDeals.com" computers identified as surplus for open bids and eventual sale, (there are 94 computers currently identified as surplus at NERSBA).

Mr. Kendall Paramore moved to accept the recommendation by Mr. Davis as presented. Mr. Julius Walker seconded the motion which was confirmed by a majority vote by the board membership.

6.0 Announcements: Mrs. Lisa Smith

Mrs. Smith presented the following calendar information for our board membership:

6.1	March 18th	Martin County Chamber of Commerce Awards Dinner
6.2	March 26th	UMO AgFest
6.3	March 27th	Commencement Attire Photos @ 8:30 AM
6.4	March 28th	Regional FFA Hunter Safety Contest, @ Eastern 4-H Center, Columbia
6.5	March 30th-31st	NC East Alliance Eastern NC Future Forums, New Bern
6.6	April 2nd	Prom & Social Event @ Ivey Hall, Pactolus, 7 PM to 10:30 PM
6.7	April 3rd	Good Friday Holiday
6.8	April 6th- 10th	Spring Break

7.0 Closed Session: Mr. Hal Davis (NCGS 143-318.11.6/Personnel)

8.0 Open Session: After returning to open session, Mr. Benjie Forrest noted the board of directors approved for Mr. Hal Davis to continue to serve the scholars, faculty, parents and board of directors with a two-year contract set to begin on July 1st of 2026 and conclude on June 30th of 2028.

8.0 Motion to Adjourn
With there being no further business items, by mutual consent the board adjourned the March meeting at 5:50 PM.

Respectively Submitted,

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