

Darien Town Board Meeting
January 7, 2026
Agenda

Open Meeting @ 7:30 p.m. & Pledge of Allegiance to the Flag

Approval of minutes 12-3-2025 12-29-2025.

Resolution to reappoint members _Tom Dougherty Chair to Planning board and open positions to be appointed as needed in future.

Resolution for the approval, and the Board to sign the Agreement for Expenditures of Highway moneys.

Town Boards Schedule, Fee and Appointments as follows:

Town's 2026 Holiday Schedule: See Enclosure

Town Board 2026 Meeting Schedule: See Enclosure

2026 Appointments & Fees: See Enclosure

Supervisor, Town Clerk & Highway Superintendent Appointments:

Deputy supervisor Dave Krzemien

Deputy Town Clerk Gwen Yoder

Deputy Highway Superintendent Joe Marino

Resolution to authorize the Supervisor to contract with an independent agency, Lumsden McCormick LLP, to audit 2025 year-end financials and single audit for sewer District.

Resolution to continue the town's membership in the NYS Associations of Towns for 2026.

Resolution to authorize the Supervisor to sign Contract with Town attorney services.

Resolution to authorize the Supervisor to pay utility bills prior to abstract approval to avoid late payment charges.

Resolution to authorize the Supervisor to pay garbage disposal bills prior to abstract approval to avoid late payment charges.

Resolution to authorize the Supervisor to pay authorized medical insurance premiums and New York State Retirement employee benefit expenses prior to abstract approval.

Resolution to authorize the Highway Superintendent to make purchases at State and County bid prices and piggyback off other municipal bid contracts.

Resolution to authorize the Highway Superintendent to attend highway 2026 spring and fall seminars at reasonable town expense in accordance with the town's employee manual.

Resolution to designate the Darien Town Hall, 10569 Alleghany Road, Darien Center, New York as the official Polling Place for 2025 elections in the Town of Darien pursuant to Section 4-104 of New York State Election Law Section 6202.

Notifications:

Happy New Year Committee Justice Court Audit Mike Fix, Tim Benten

Committee to replace Flags and Holiday Decorations Mike Grant

Committee LED Street Lighting Dave Krzemien Committee on Insurance Reviews Tim Benten, Fire contract negotiations Mike Fix Mike Grant Fire dept Liaison Dave Krzemien Highway Contract Negotiations Tim Benton Dave Krzemien.

Webinars for Fiscal Oversight Responsibilities of Governing board and Improving the Effectiveness of Claims Auditing Process

Department Reports

Highway

Assessor

Town Clerk

ZEO

Building Inspector

Tax Collector

Planning Board

ZBA

Historian

Town Attorney

Town Engineer

Treatment Plant

Council Reports

Abstract – Motions to approved payment of Bills

Comments from the Public

Motion to Adjourn



TOWN OF DARIEN HIGHWAY DEPARTMENT

Superintendent Neil Marzolf

10569 Alleghany Road
Darien Center, NY 14040
Phone: 585-547-9411
Fax: 585-547-3331

AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS

Agreement shall take effect when it is approved by the County Superintendent of Highways.

Agreement between the Town Highway Superintendent of the Town of Darien, County of Genesee, New York and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highway, and received from the State for State aid for the repair and improvement of highways shall be expended as follows:

1. GENERAL REPAIRS: The sum of \$480,000 shall be set aside to be expended for primary work and general repairs upon 42.19 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

2. PERMANENT IMPROVEMENTS: The following sums shall be set aside to be expended for the permanent improvement of town highways:

a. On all town owned roads, a distance of 42.19 miles there shall be expended not over the sum of \$480,000.

TYPE _____ THICKNESS _____
WIDTH OF TRAVELED SURFACE _____
SUBBASE _____

b. On the road commencing at _____
and leading to _____ a distance of _____
miles there shall be expended not over the sum of \$ _____.

TYPE _____ THICKNESS _____
WIDTH OF TRAVELED SURFACE _____
SUBBASE _____

No moneys set aside for such permanent improvements shall be expended, nor shall any work be undertaken on such improvements, until the County Superintendent of Highways approves the plans, specifications and estimates for such construction.

Town of Darien

2026 Holiday Schedule (partial)

New Year's Day	January 1st	Thursday
Martin Luther King Day	January 19th	Monday
Presidents' Day	February 16th	Monday
Memorial Day	May 25th	Monday
Independence Day	July 4th observed 3rd	Friday
Labor Day	September 7st	Monday
Indigenous Peoples	October 12th	Monday
Veteran's Day	November 11th	Wednesday
Thanksgiving Day	November 26th	Thursday
Christmas Day	December 25th	Friday

2027 Holiday Schedule (partial)

New Year's Day 2027	January 1st	Friday
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2026 Darien Town Board Meeting Schedule

Scheduled Town Board Meetings

1st Wednesday of the Month

January 7, 2026 Organizational Meeting
February 4, 2026
March 4, 2026
April 1, 2026
May 6, 2026
June 3, 2026
July 1, 2026
August 5, 2026
September 2, 2026
October 7, 2026
November 4, 2026
December 2, 2026
December 8, 2026 Year End Meeting
January 6, 2027 2026 Organizational Meeting

Board Work Sessions

Board Meets only when Business Requires

Monday preceeding the Monthly Meeting (see above)

February 2, 2026
March 2, 2026
March 30, 2026
May 4, 2026
June 1, 2026
June 29, 2026
August 3, 2026
August 31, 2026
October 5, 2026 2027 Tentative Budget meetings TBA
November 2, 2026
November 30, 2026
January 4, 2027

2026			
Town Board Appointments & Fees			
Position	Appointment	Yearly Salary or Hourly Rate	
Zoning Enforcement Officer (ZEO)/CEO	Gregory Podsiadlo	\$ 24,918.00	Salary
Building Inspector, Senior/CEO	Joseph Kowalik	\$ 13,974.00	Salary
Building Inspector CEO/ Assistant ZEO	Greg Podsiadlo /Jerry Yoder	in salary / Hr.	Salary
House Enumerator	Neil Marzolf Jr.	\$700.00	Stipend
Cemetery Flags	TBD (To Be Determined)		
Dog Control	Genesee County		
Dog Enumerator	Deputy Town Clerk		
Official Newspapers	The Daily News		
Official Bank	Depository Name	Maximum Amount	Office
	Five Star Bank,	\$4,000,000	Attica
	Key Bank	\$1,000,000	Attica
	M&T Bank	\$1,000,000	
	NYCLASS	\$7,000,000	
Planning Board			
Member		\$ 50.00	Per Meeting
Chair		\$ 65.00	Per Meeting
Clerk		\$ 65.00	Per Meeting
Zone Board of Appeals			
Member		\$ 50.00	Per Meeting
Chair		\$ 65.00	Per Meeting
Clerk		\$ 65.00	Per Meeting
Board of Assessment Review			
Member		\$ 50.00	Per Meeting
Gas Mileage (\$/mile)		72 cents	\$/mile
Board Meetings	1st Wednesday of the month 7:30 p.m.		
Engineer	Sewer on going CPL / Projects to be named		
Attorney	Contract with DiMatteo, Roach, Kelly		
Town Procescutor	Contract with Robert Zickl		
Highway Employee's Work Schedule	May -Oct 4-10 hour days, Oct-May 6:30 a.m.-3:00p.m.	per contract	
Budget Control Officer	Stephen Ferry Jr.	\$546.00	Salary
Coodinator of Disaster Preparedness	Stephen Ferry Jr.	\$ -	Salary

Janitorial Service	Contract with Warren Commerical Cleaning Inc.		
Planning Board Member 12/31/2025 (7 year term)	Tom Dougherty		
Zone Board of Appeals Member to (5 year term)			
Board of Assessment Review Member (5 year term)			
Registar of Vital Status	Alice Calmes	\$ 800.00	Salary
Records Management	Alice Calmes	\$ 2,500.00	Salary
Fee Schedule (see separate sheet)			
Sewer District #1 Operation			
Sewer Bill Collector	Alice Calmes	\$ 750.00	Salary
Waste Treat Plant Operator	Neil Marzolf Jr.	\$ 15,000.00	Salary
Waste Treat Plant Operator - Assistant	Joseph Marino Jr.	\$ 2,368.00	\$/hr Rate
Quarterly Sewer billing rate			
minimum payment (includes 4,000 gal usage)		\$46.60	as per review
For each 1,000 gals above 4,000 gals		\$10.66	review same p
Ethics Review Board			
Ethics Review Board, Town Official	Mike Grant	\$ -	To be
Ethics Review Board	Donna Ferry	\$ -	Confirmend
Ethics Review Board		\$ -	