

LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
AIRPORT AUTHORITY MEETING MINUTES
November 25, 2025

The meeting was called to order at 9:00 a.m. by the Chair, Allan Hampton. The agenda along with the time and place of the meeting was posted in accordance with State Law.

ROLL CALL:

MEMBERS PRESENT:

Allan Hampton, Chair
Clay Zelbst, Vice Chair
Jennifer Ellis, Member
George Gill, Member
Mark Henry, Member
Clarence Fortney, Member
Nate Slate, Member
Matt Tranquill, Member

MEMBERS ABSENT:

Dustin Hillary, Member

The roll call confirmed that a quorum was present.

OTHERS ALSO PRESENT:

Barbara McNally, Airport Director
Brad Burgess, Counsel

Pat Hurley, Executive Asst.

4. REPORTS FROM AIRPORT BUSINESSES

- A. American Eagle (Michelle Ward, GM) - Not present, written report provided.
- B. Fort Sill Transportation (Ray Jude) - Not Present.
- C. Ft. Sill ARAC - (Misty Meraz) - No Report given.

5. CONSENT AGENDA ITEMS:

Members may request items be removed from the consent agenda for separate action:

- A. Minutes - Approval of the minutes of October 28, 2025, meeting.
- B. Financial Report - Director Financial Report, Purchase Orders, Accountant's Financial Statement and Bank Statements.

Purchase Orders - Purchase Order's to be approved:

LMAAA Operating Account - \$

71,628.81

Car Rental Expenses	2,572.31
Lawton Aviation Services	25,589.77
TOTAL	99,790.89

Capital Improvements Purchase Orders:

Terminal RB	\$200,052.65
TSA rent transfer	0
Transfer LAS Military Fuel Sales	14,046.71
AIP 47 - PER	113,109.00
TOTAL	\$327,208.36

Bank Balances:

The following are reconciled balances of unrestricted accounts:

Money Market Account (10976043)	885,066.54
Operating Account (10375822)	7,576.83
Imprest Fund (10704778)	954.12
Parking Account	3,311.12
Lawton Aviation Services	84,462.33
Unrestricted Accounts Balance	981,370.94

CFC Account	31,220.32
Passenger Facility Charges (9014251)	28,178.23
Revenue Bond Account	62.07
Capital Improvement Account (114030)	255,515.83
Restricted Accounts Balance	314,976.45

Payroll Expenses	79,597.65
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LMAAA Income and Expense Budget Tracking -

Incomes for the month \$ 167,762.81 Income to date \$ 739,244.51 or 28% of the total budgeted amount of \$ 2,681,275.94
(* includes LAS income \$ 68,120.71)

Expenses for the month \$ 290,026.74 YTD expenses \$ 788,506.59 or 21% of the total budgeted amount of \$ 2,673,486.20.
(* LAS expense \$ 101,984.57)

Collateralized Accounts – Currently, the FDIC insures the Authority's accounts up to \$ 250,000.00 per account.

The following are pledged dollars above the current insured amounts:

Arvest \$ 1,050,000.00 above the FDIC limit. City National \$ 1,200,000.00 above the FDIC limit.

These amounts are reported monthly from the Federal Reserve Bank.

MOTION BY Ellis, SECOND By Fortney, to approve the consent agenda as presented.

AYES: Hampton, Zelbst, Ellis, Gill, Henry, Fortney, Slate, Tranquill. NAYES: None. MOTION CARRIED.

6. CHAIRMANS REPORT – Hampton said that is time to select officers for 2026. He asked Fortney, Ellis, Hampton, and Zelbst serve on a committee to bring a slate of officers to the December meeting.

7. DIRECTORS REPORT

A. **Federal Funding Update** - McNally provided a breakdown of available AIG federal funds, 5.7 million will be used to retire the debt on the terminal, leaving 3.5 to be retired year by year with AIP. AIP funding available is two million will be used to complete this year's drainage and marking project.

B. **Annual Notice of Meeting** – McNally presented the proposed Airport Authority meeting schedule for 2026 to be posted with the City of Lawton.

MOTION BY Ellis, SECOND By Fortney, to approve the meeting schedule for 2026. AYES: Hampton, Zelbst, Ellis, Gill, Henry, Fortney, Slate, Tranquill. NAYES: None. MOTION CARRIED.

8. PROPOSED EXECUTIVE SESSION (as defined by OS 307 (B) 4)

A. MOTION TO GO INTO EXECUTIVE SESSION - MOTION BY Gill, SECOND By Slate, to approve going into executive sessions. AYES: Hampton, Zelbst, Fortney, Ellis, Gill, Henry, Slate, Tranquill. NAYES: None. MOTION CARRIED.

B. PROPOSED EXECUTIVE SESSION (as defined by OS 307 (B) 4) for confidential communication between the Authority and its attorney concerning the pending investigation, claim, or action regarding the following pending action: LMAAA v. Rich Construction, et al. District Court of Comanche County, Oklahoma, Case No. CJ-2023-42, if the Authority, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending

investigation, litigation, or proceeding in the public interest, and if necessary, take appropriate action in open session.

C. MOTION TO GO RETURN TO OPEN SESSION - MOTION BY Gill, SECOND By Ellis, to approve returning into Open Session. AYES: Hampton, Zelbst, Fortney, Ellis, Gill, Henry, Slate, Tranquill. NAYES: None. MOTION CARRIED.

Hampton said the Authority went into the Executive Session at 9:06 a.m. and returned to Open Session at 9:37 a.m.

MOTION BY Gill, SECOND By Ellis, to authorize LMAAA's attorneys (Burgess-Hightower) to take such actions as they deem necessary and advisable, including but not limited to filing appropriate lawsuits, to preserve the Authority's potential claims against any bonds posted by any Defendants in the LMAAA VS. Rich Construction, et al, case no CJ-2023-42, lawsuit. AYES: Hampton, Zelbst, Fortney, Ellis, Gill, Henry, Slate, Tranquill. NAYES: None. MOTION CARRIED.

9. NEW BUSINESS (Alan Hampton, Chair)

A. New Business- (as defined by 25 OS Supp. 1977, 311(9) "Any matter not known of which could not have been reasonably foreseen prior to the posting of the agenda" for this meeting.

B. Audience Participation - Comments from the public concerning items on the agenda.

Hampton adjourned the meeting.



Allan Hampton, Chair