

LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
AIRPORT AUTHORITY MEETING MINUTES
January 20, 2026

The meeting was called to order at 9:00 a.m. by the Chair, Allan Hampton. The agenda along with the time and place of the meeting was posted in accordance with State Law.

1-3. ROLL CALL:

MEMBERS PRESENT:

Allan Hampton, Chair
 Jennifer Ellis, Member
 Dustin Hillary, Member
 Clarence Fortney, Member
 Matt Tranquill, Member

MEMBERS ABSENT:

Mark Henry, Member
 Clay Zelbst, Vice Chair
 George Gill, Member
 Nate Slate, Member

The roll call confirmed that a quorum was present.

OTHERS ALSO PRESENT:

Barbara McNally, Airport Director
 Brad Burgess, Counsel

Pat Hurley, Executive Asst.
 Blake Dutcher, Airport Attorney

4. REPORTS FROM AIRPORT BUSINESSES

- A. American Eagle (Michelle Ward, GM) - Not present, written report provided.
- B. Fort Sill Transportation (Ray Jude) - Not present.
- C. Ft. Sill ARAC - (Misty Meraz) - No report given.

5. CONSENT AGENDA ITEMS: Members may request items be removed from the consent agenda for separate action:

- A. Minutes - Approval of the minutes of January 20, 2026, meeting.
- B. Financial Report - Director Financial Report, Purchase Orders, Accountant's Financial Statement and Bank Statements.

Purchase Orders - Purchase Order's to be approved:

LMAAA Operating Account - \$	334,078.04
Car Rental Expenses	20,578.31
Lawton Aviation Services	28,005.83
TOTAL	382,662.18

Capital Improvements Purchase Orders:

Terminal RB	\$71,485.62
TSA rent transfer	0
Transfer LAS Military Fuel Sales	0.00
AIP 47 - PER	0.00
TOTAL	\$71,485.62

Bank Balances:

The following are reconciled balances of unrestricted accounts:

Money Market Account (10976043)	821,608.65
Operating Account (10375822)	16,788.39
Imprest Fund (10704778)	617.31
Parking Account	7,932.26
Lawton Aviation Services	102,605.28
Unrestricted Accounts Balance	949,551.89

CFC Account	23,885.10
Passenger Facility Charges (9014251)	53,816.91
Revenue Bond Account	181,317.80
Capital Improvement Account (114030)	39,591.08
Restricted Accounts Balance	298,610.89

Payroll Expenses **51,833.69**

LMAAA Income and Expense Budget Tracking -

Incomes for the month \$ 399,862.68, Income to date \$ 1,315,083.70 or 49% of the total budgeted amount of \$ 2,681,275.94 (* includes LAS income \$ 67,465.34)

Expenses for the month \$ 200,754.99 YTD expenses \$ 1,437,592.42 or 54% of the total budgeted amount of \$ 2,673,486.20.

(* LAS expense \$ 101,984.57)

Collateralized Accounts – Currently, the FDIC insures the Authority’s accounts up to \$ 250,000.00 per account.

The following are pledged dollars above the current insured amounts:

Arvest \$ 1,050,000.00 above the FDIC limit. City National \$ 1,200,000.00 above the FDIC limit.

These amounts are reported monthly from the Federal Reserve Bank.

MOTION BY Tranquill, SECOND By Hilliary, to approve the consent agenda as presented. AYES: Hampton, Ellis, Fortney, Tranquill, Hilliary. NAYES: None. MOTION CARRIED.

6. FY 2024-2025 Audit - Cynthia Williams with Forvis Mazar presented the audit report to the board members. Williams reported that the audit was clean and unqualified.

MOTION BY Fortney, SECOND By Ellis, to approve accepting the FY 2024-2025 Audit. AYES: Hampton, Ellis, Fortney, Tranquill, Hilliary. NAYES: None. **MOTION CARRIED.**

7. 2026 Slate of Officers (Jennifer Ellis)

Ellis presented the committee's recommendation for the slate of officers for 2026:

Allan Hampton – Chair	Jennifer Ellis – Asst Secretary
Clay Zelbst, Vice Chairperson	Dustin Hilliary – Asst. Secretary
Clarence Fortney – Secretary	

MOTION BY Tranquill, SECOND By Hilliary, to approve the consent agenda as presented. AYES: Hampton, Ellis, Fortney, Tranquill, Hilliary. NAYES: None. **MOTION CARRIED.**

8. DIRECTORS REPORT

A. **General Aviation Tenants/Delinquent Rent** – McNally said that we currently have a tenant that has not paid for the last year and all communications have been unsuccessful. It is the recommendation of our legal counsel to authorizing the Airport Director to initiate appropriate legal action, including but not limited to filing forcible entry and detainer actions in Comanche County District Court, to regain possession of, and recover unpaid rents relating to, leased hanger spaces where the tenants have failed to pay the agreed rents or are otherwise in default under their respective leases.

MOTION BY Ellis, SECOND By Hilliary, to approve authorizing the Director to initiate legal action. AYES: Hampton, Ellis, Fortney, Tranquill, Hilliary. NAYES: None. **MOTION CARRIED.**

B. **FAA Certification Inspection** – The FAA Inspector will be here February 23-25.

C. **LAW Airfield Remark, Rubber Removal and Drainage Project** – This project will be advertised February 7 and 14. Bid Opening will be March 4 at 10:00 a.m. A recommendation will come back to the Authority at the March board meeting.

MOTION BY Ellis, SECOND By Hilliary, to approve authorizing advertising this project. AYES: Hampton, Ellis, Fortney, Tranquill, Hilliary. NAYES: None. **MOTION CARRIED.**

8. PROPOSED EXECUTIVE SESSION (as defined by OS 307 (B) 4)

A. **MOTION TO GO INTO EXECUTIVE SESSION - MOTION BY Gill, SECOND By Slate**, to approve going into executive sessions. AYES: Hampton, Ellis, Fortney, Tranquill, Hilliary. NAYES: None. **MOTION CARRIED.**

B. **PROPOSED EXECUTIVE SESSION** (as defined by OS 307 (B) 4) for confidential communication between the Authority and its attorney concerning the pending investigation, claim, or action regarding the following pending action: LMAAA v. Rich Construction, et al. District Court of Comanche County, Oklahoma, Case No. CJ-2023-42, if the Authority, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, and if necessary, take appropriate action in open session.

MOTION TO GO RETURN TO OPEN SESSION - MOTION BY Gill, SECOND By Ellis, to approve returning into Open Session. AYES: Hampton, Ellis, Fortney, Tranquill, Hilliary. NAYES: None. **MOTION CARRIED.**

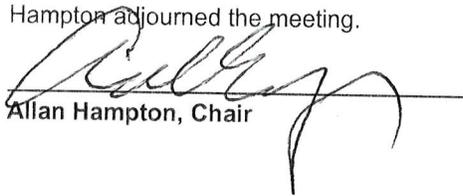
Hampton said the Authority went into the Executive Session at 9:20 a.m. and returned to Open Session at 9:43 a.m.

9. NEW BUSINESS (Alan Hampton, Chair)

A. New Business- (as defined by 25 OS Supp. 1977, 311(9) "Any matter not known of which could not have been reasonably foreseen prior to the posting of the agenda" for this meeting.

B. Audience Participation - Comments from the public concerning items on the agenda.

Hampton adjourned the meeting.


Allan Hampton, Chair