

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
 AIRPORT AUTHORITY MEETING MINUTES
 March 24, 2026**

1. The meeting was called to order at 9:00 a.m. by the Chair, Allan Hampton.
2. The agenda along with the time and place of the meeting was posted in accordance with State Law.

3. ROLL CALL:

MEMBERS PRESENT:

Allan Hampton, Chair
 Mark Henry, Member
 George Gill, Member
 Matt Tranquill, Member
 Clay Zelbst, Vice Chair
 Clarence Fortney, Secretary

MEMBERS ABSENT:

Jennifer Ellis, Member
 Dustin Hillary, Member
 Nate Slate, Member

The roll call confirmed that a quorum was present.

OTHERS ALSO PRESENT:

Barbara McNally, Airport Director
 Blake Dutcher, Attorney

Pat Hurley, Executive Asst.
 Chris Palacio, Ft. Sill ARAC

4. REPORTS FROM AIRPORT BUSINESSES

- A. American Eagle (Michelle Ward, GM) – No report.
- B. Fort Sill Transportation – No report given.
- C. Ft. Sill ARAC - (Misty Meraz) - No report given.

5. **CONSENT AGENDA ITEMS:** Members may request items be removed from the consent agenda for separate action:

- A. Minutes - Approval of the minutes of February 24, 2026, meeting.
- B. Financial Report - Director Financial Report, Purchase Orders, Accountant's Financial Statement and Bank Statements.

Purchase Orders - Purchase Order's to be approved:

LMAAA Operating Account - \$	212,629.72
Car Rental Expenses	4,561.94
Lawton Aviation Services	23,755.95
TOTAL	240,947.61

Capital Improvements Purchase Orders:

Terminal RB	\$0.00
TSA rent transfer	0

Transfer LAS Military Fuel Sales	0.00
AIP 47 - PER	0.00
TOTAL	\$0.00

Bank Balances:

The following are reconciled balances of unrestricted accounts:

Money Market Account (10976043)	911,657.54
Operating Account (10375822)	13,383.73
Imprest Fund (10704778)	906.50
Parking Account	2,915.52
Lawton Aviation Services	111,599.20
Unrestricted Accounts Balance	1,040,462.49

CFC Account	28,427.03
Passenger Facility Charges (9014251)	73,302.95
Revenue Bond Account	155,949.16
Capital Improvement Account (114030)	<u>7,077.35</u>
Restricted Accounts Balance	264,756.49

Payroll Expenses	55,430.61
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LMAAA Income and Expense Budget Tracking -

Incomes for the month \$ 738,532.59 , Income to date \$ 2,210,929.97 or 82% of the total budgeted amount of \$ 2,681,275.94 (* includes LAS income \$ 69,652.34)

Expenses for the month \$ 330,565.91 YTD expenses \$ 2,220,411.90 or 83% of the total budgeted amount of \$ 2,673,486.20. (LAS expenses \$25,621.22).

Collateralized Accounts – Currently, the FDIC insures the Authority’s accounts up to \$ 250,000.00 per account.

The following are pledged dollars above the current insured amounts:

Arvest \$ 1,050,000.00 above the FDIC limit. City National \$ 1,200,000.00 above the FDIC limit.

These amounts are reported monthly from the Federal Reserve Bank.

MOTION BY Gill, SECOND By Fortney, to approve the consent agenda as presented. AYES: Hampton, Henry, Zelbst, Fortney, Gill, Tranquill. NAYES: None. MOTION CARRIED.

6. DIRECTORS REPORT

- A. **Accepting FAA Grant Offers** – McNally said the FAA is preparing a grant offer for two projects. RSA Analysis in the amount of \$ 76,000.00 and Runway 17/35 Remarketing/Rubber removal. The board will need to approve of accepting the grant offers.

MOTION BY Tranquill, SECOND By Henry, to approve accepting and executing grant offers once received. AYES: Hampton, Henry, Zelbst, Fortney, Gill, Tranquill. NAYES: None. MOTION CARRIED.

- B. **Airfield Marking Project** – Bids were opened on March 4th. The low bidder was Advanced Workzone Services in the amount of \$ 374,915.00.

MOTION BY Tranquill, SECOND By Henry, to accept the low bidder, Advanced Workzone, in the amount of \$ 374,915.00. AYES: Hampton, Henry, Zelbst, Fortney, Gill, Tranquill. NAYES: None. MOTION CARRIED

- C. **Lease on Hangar 5** - LEDC is working with a company that is looking to locate in Lawton. Dynamic Industries has asked to lease Hangar 5 for a period of three years, terms include 5,000.00 a month, tenant pays utilities.

MOTION BY Tranquill, SECOND By Henry, to approve leasing Hangar 5 to Dynamic Industries for the terms stated above. AYES: Hampton, Henry, Zelbst, Fortney, Gill, Tranquill. NAYES: None. MOTION CARRIED

7. PROPOSED EXECUTIVE SESSION (as defined by OS 307 (B) 4)

A. **MOTION TO GO INTO EXECUTIVE SESSION - MOTION BY Zelbst, SECOND By Henry, to approve going into executive session. AYES: Hampton, Henry, Zelbst, Gill, Tranquill, Fortney . NAYES: None. MOTION CARRIED.**

B. **PROPOSED EXECUTIVE SESSION** (as defined by OS 307 (B) 4) for confidential communication between the Authority and its attorney concerning the pending investigation, claim, or action regarding the following pending action: LMAAA v. Rich Construction, et al. District Court of Comanche County, Oklahoma, Case No. CJ-2023-42, if the Authority, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, and if necessary, take appropriate action in open session.

C. **MOTION TO RETURN TO OPEN SESSION - MOTION BY Gill, SECOND By Ellis, to approve returning into Open Session. AYES: Hampton, Henry, Zelbst, Gill, Tranquill, Fortney. NAYES: None. MOTION CARRIED.**

Hampton said the Authority went into the Executive Session at 9:08 a.m. and returned to Open Session at 10:23 a.m.

MOTION BY Zelbst, SECOND By Henry, to approve the board authorizing the Chairman to accept the Mediators Proposal to offer to settle the pending litigation for aggregate sum of the remaining defendants of 2.9 million dollars. AYES: Hampton, Henry, Fortney, Gill, Tranquill, Zelbst. NAYES: None. MOTION CARRIED

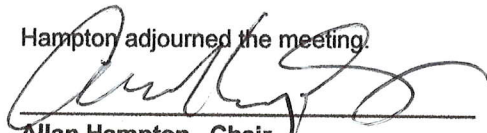
Tranquill suggested that we organize a fundraiser for our TSA agents that are not receiving a pay check. He stated that they can only accept gift cards and not cash per TSA regulations. Members agreed that we should participate in a TSA fundraiser.

8. NEW BUSINESS (Alan Hampton, Chair)

A. **New Business-** (as defined by 25 OS Supp. 1977, 311(9) "Any matter not known of which could not have been reasonably foreseen prior to the posting of the agenda" for this meeting.

B. Audience Participation - Comments from the public concerning items on the agenda.

Hampton adjourned the meeting.



Allan Hampton, Chair