

LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
AIRPORT AUTHORITY MEETING MINUTES
April 21, 2026

1. The meeting was called to order at 9:00 a.m. by the Vice Chair, Clay Zelbst.
2. The agenda along with the time and place of the meeting was posted in accordance with State Law.

3. ROLL CALL:

MEMBERS PRESENT:

Clay Zelbst
Clarence Fortney (arrived late)
Jennifer Ellis
Mark Henry
Nate Slate
Matt Tranquil

MEMBERS ABSENT:

Allan Hampton
Dustin Hiliary
George Gill

The roll call confirmed that a quorum was present.

OTHERS ALSO PRESENT:

Barbara McNally, Airport Director
Blake Dutcher, Attorney

Pat Hurley, Executive Asst.

4. REPORTS FROM AIRPORT BUSINESSES

- A. American Eagle (Michelle Ward, GM) – No report given.
- B. Fort Sill Transportation (Mr. Sprague) - Reported that TRANSCOM will have a team in Lawton next week and they will be touring the airport.
- C. Ft. Sill ARAC - (Misty Meraz) - No report given.

5. CONSENT AGENDA ITEMS: Members may request items be removed from the consent agenda for separate action:

- A. Minutes - Approval of the minutes of March 24, 2026, meeting.
- B. Financial Report - Director Financial Report, Purchase Orders, Accountant's Financial Statement and Bank Statements.

April 2026

Purchase Orders - Purchase Order's to be approved:

LMAAA Operating Account - \$	139,680.41
Car Rental Expenses	2,381.77
Lawton Aviation Services	14,867.13
TOTAL	156,929.31

Capital Improvements Purchase Orders:

Terminal RB	\$15,863.13
TSA rent transfer	0

Transfer LAS Military Fuel Sales	27,827.60
AIP 47 - PER	0.00
TOTAL	<u>\$43,690.73</u>

Bank Balances:

The following are reconciled balances of unrestricted accounts:

Money Market Account (10976043)	702,945.58
Operating Account (10375822)	42,772.97
Imprest Fund (10704778)	1,937.27
Parking Account	2,518.15
Lawton Aviation Services	137,986.62
Unrestricted Accounts Balance	<u>888,160.59</u>

CFC Account	48,207.01
Passenger Facility Charges (9014251)	83,806.52
Revenue Bond Account	146,622.16
Capital Improvement Account (114030)	<u>21,065.38</u>
Restricted Accounts Balance	299,701.07

Payroll Expenses	54,620.62
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MOTION BY Slate, SECOND By Ellis, to approve the consent agenda as presented. AYES: Zelbst, Ellis, Henry, Slate, Tranquill. NAYES: None. MOTION CARRIED.

6. DIRECTORS REPORT

- A. Terminal Reimbursement Grant – The FAA is processing a terminal reimbursement grant in the amount of \$ 4,713,441.00. The Authority will need to vote to accept and execute this grant agreement once it is received. * MOTION NEEDED

MOTION BY Henry, SECOND By Slate, to approve accepting and executing grant offers once received. Zelbst, Fortney, Ellis, Henry, Slate, Tranquill. NAYES: None. MOTION CARRIED.

7. PROPOSED EXECUTIVE SESSION (as defined by OS 307 (B) 4)

A. MOTION TO GO INTO EXECUTIVE SESSION - MOTION BY Zelbst, SECOND By Henry, to approve going into executive session. AYES: Hampton, Henry, Zelbst, Gill, Tranquill, Fortney . NAYES: None. MOTION CARRIED.

B. PROPOSED EXECUTIVE SESSION (as defined by OS 307 (B) 4) for confidential communication between the Authority and its attorney concerning the pending investigation, claim, or action regarding the following pending action: LMAAA v. Rich Construction, et al. District Court of Comanche County, Oklahoma, Case No. CJ-2023-42, if the Authority, with the advice of its attorney, determines that disclosure will seriously impair

the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, and if necessary, take appropriate action in open session.

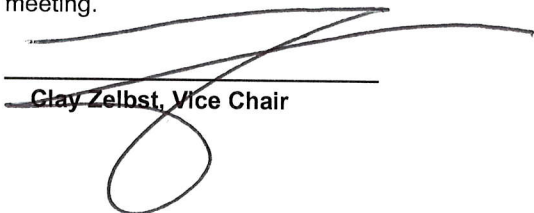
C. MOTION TO RETURN TO OPEN SESSION - MOTION BY Fortney, SECOND By Ellis, to approve returning into Open Session. AYES: Zelbst, Fortney, Ellis, Henry, Slate, Tranquill. NAYES: None. MOTION CARRIED.

Zelbst said the Authority went into the Executive Session at 9:09 a.m. and returned to Open Session at 9.16. No action was taken.

8. NEW BUSINESS (Alan Hampton, Chair)

A. New Business- (as defined by 25 OS Supp. 1977, 311(9) "Any matter not known of which could not have been reasonably foreseen prior to the posting of the agenda" for this meeting.

A. Audience Participation - Comments from the public concerning items on the agenda. Zelbst adjourned the meeting.



Clay Zelbst, Vice Chair