



## **NOTICE OF REGULAR BOARD MEETING**

**DATE OF MEETING:** August 25, 2026

**TIME OF MEETING:** 9:00 a.m.

**PLACE OF MEETING:** Lawton Ft Sill Regional Airport  
Airport Conference Room / Main Terminal, 3401 S. 11<sup>th</sup> Street  
Lawton, OK 73501

The meeting will be conducted in person for all trustees and members of the public to attend. Official action can be taken only on items which appear on the agenda. The Lawton Metropolitan Area Airport Authority (the "Authority") may approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose to enact floor amendments to any matter presented before them. Under certain circumstances, items are deferred to a specific later date or stricken entirely from the agenda.

### **AGENDA**

**1. CALL TO ORDER** (Allan Hampton, Chairperson)

**2. ROLL CALL** (Pat Hurley, Executive Assistant)

**3. CONFIRM AGENDA POSTING**

**4. REPORTS**

**A. American Eagle.** (Michelle Ward, General Manager)

**B. Lawton Air Traffic Control Tower.** (Lee Smith, Tower Manager)

**C. Ft. Sill Army Radar Air Control.** (Misty Meraz, Manager)

**D. Ft. Sill Transportation.** (Sprague Traveau, Transportation Director)

**5. CONSENT AGENDA ITEMS - Members may request that items be removed from the consent agenda for separate action or approval of the consent agenda.**

**A. Minutes of Regular Meeting.** Approval of the minutes of July 21, 2026.

**B. Accountant's Monthly Financial Statement-Report** from Hatch-Croake and Associates

**C. Review and Approval of Purchase Orders, Bank Statements, and Director's Report for the month.**

**\* MOTION NEEDED ON CONSENT AGENDA**

6. **CHAIRMANS REPORT (Allan Hampton, Chairman)** - Discuss possible land use and development. \* **MOTION AS NEEDED**

7. **DIRECTOR'S REPORT (Barbara McNally, Airport Director)**

**A. Update of Minimum Standards and Conduct for Commercial Aeronautical Services and Activities** – FAA Advisory Circular AC 150/5190-8 (Dec 7, 2023) establishes the federal framework for Minimum Standards for Commercial Aeronautical Activities, which airports use to ensure fair, reasonable, and non-discriminatory requirements for any aviation business seeking to operate on the field. Minimum Standards are required by the FAA because they protect airports from violating federal grant assurances and prevent exclusive rights issues. \* **MOTION NEEDED**

**B. Report on Airport Operations and Project**

8. **PROPOSED EXECUTIVE SESSION (for the purpose stated in 25 O.S. § 307(B)(4)).**

A. Motion to go into an Executive Session

**B. Proposed Executive Session** for confidential communication between the Authority and its attorney concerning the pending investigation into the August 14, 2025 incident involving Robert Anthony Downey and the claim or action brought by Kimber Downey as Personal Representative and surviving spouse of the said Robert Anthony Downey, if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

**C. Motion to return to Open Session**

9. **NEW BUSINESS (Allan Hampton, Chairperson)**

**A. New Business** (defined in 25 O.S. § 311(A)(10) as “Any matter not known about or which could not have been reasonably foreseen prior to the time of the posting”.)

**B. Audience Participation.** Comments from the public concerning items on the agenda.

**C. ADJOURNMENT**

The Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the Airport Director's Office at 580-353-4869 ext. 301 at least 48 hours prior to the scheduled meeting is encouraged to make necessary accommodation. The 48- hour period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.