

Queensland Career Boost

Terms and Conditions of Enrolment

These terms apply to the Career Boost general training offer issued by Equinim College Pty Ltd trading as EQC Institute. Read them with your individual offer, fee schedule, course fact sheet, Handbook and relevant policies before accepting. An application does not by itself confirm enrolment or funding.

1. Admission and funding eligibility

All EQC students must be 18 or older at enrolment, with no under-18 exceptions. Government funding age thresholds are separate from this college admission rule. EQC assesses suitability, previous learning, language, literacy, numeracy, digital skills and support needs before confirming your place.

Career Boost general training is for eligible Queensland residents and is subject to program rules and available places. EQC assesses permanent Queensland residence, citizenship or eligible visa status, schooling, previous qualifications, prior funded training and current study. You must not be currently enrolled in another qualification funded by the Queensland Department of Trade, Employment and Training, including on hold or deferred study. Foundation-skills qualifications and self-funded study are excluded from that concurrent-study test.

The program generally excludes a Certificate IV or higher qualification completed within the last 10 years; qualifications completed while at school and foundation-skills qualifications do not count. Tell EQC about all previous study, including entirely self-funded study. Where departmental sources differ about prior self-funded qualifications, EQC must confirm the applicable rule before approving or refusing funding; this document does not promise eligibility.

Provide truthful information and supporting evidence about citizenship/visa, permanent Queensland residence, school status, previous study, prior funded entitlements, current study and any claimed concession or exemption. Notify EQC promptly if relevant information changes. EQC records the checks and decision; you are not expected to certify that you understand every funding-contract provision.

2. Course and fee information before acceptance

Your individual offer must identify your name, qualification code and title, actual specialisation and units, mode and location, start and end dates, workload and attendance, assessment, equipment, support, any third-party services, total fee, concessions, inclusions, payer, payment dates and refund terms. Ask EQC to resolve missing or inconsistent details before accepting.

For the current online ICT50220 Cyber, Web Development and Cloud offers, the course co-contribution is \$1,500 standard or \$381 concession. The full-fee comparator is \$5,230. The current QLD fee/census and unit-allocation schedules identify the relevant periods and payments. Credits, lawful exemptions and any resulting price adjustment are confirmed in writing.

3. Accepting your offer

You accept the identified offer and these terms through the explicit electronic acceptance step in your enrolment process or by signing the supplied acceptance. The recorded acceptance date is the Agreement Date. EQC supplies a copy of the accepted documents and payment records. Electronic acceptance must identify the documents and your intention to agree; an IP address alone is not sufficient.

Fees, payments and loan options

4. What your contribution covers

The student co-contribution includes all mandatory costs of enrolment, identity checks, tuition, services, learning materials, training, assessment and the award. EQC must not split mandatory costs into additional student service or resource charges. Three assessment attempts per unit are included. Your own computer and internet are disclosed personal costs.

EQC currently charges \$0 administration fees. There is no automatic enrolment, deferral, extension, cancellation or replacement-document charge. Any future optional service charge must be lawful, disclosed and agreed before the service is chosen; it cannot retrospectively charge for included services.

Only a lawful, separately disclosed optional or non-standard service can attract an agreed charge. Any additional permitted employer or industry charge is negotiated before enrolment. Required co-contributions cannot be waived, paid or refunded by EQC as an enrolment inducement; lawful exemptions and required refunds still apply.

5. Payment arrangements

Fees are allocated at unit level and payable under the written schedule. EQC must not require more than 30% of the course co-contribution upfront unless you or your employer expressly request to pay more and that request is recorded. Prepaid amounts must also satisfy applicable fee-protection requirements. Contact Student Services if you need an agreed payment arrangement.

A third-party payer agreement identifies responsibility for each amount. An employer or other payer failing to pay does not automatically transfer liability to you without a lawful agreed basis. EQC explains any disputed or overdue balance, available assistance and review. Withdrawal and refund requests are processed independently of debt recovery.

6. If funding eligibility is questioned

EQC explains the concern, evidence, proposed decision and review options and gives you an opportunity to respond. A government recovery from EQC does not automatically become your debt. EQC will not retrospectively charge the whole subsidy or undisclosed full course fee merely because funding is questioned. Any amount sought from you must have a lawful, previously disclosed contractual basis and an itemised explanation. Any proposed transfer to a full-fee place requires clear information and agreement where required.

7. VET Student Loans, if applicable

A VET Student Loan is a debt to the Commonwealth until repaid and is subject to indexation. Subsidy eligibility does not establish VSL eligibility. Separate citizenship/residency, academic-suitability, USI, tax-file-number, loan-cap and available HELP balance requirements apply. A loan covers eligible tuition, not personal equipment or other non-tuition costs. A 20% loan fee may apply to full-fee study; it does not apply to a state-subsidised diploma.

Read the applicable [tuition/census schedule](#). EQC gives a Statement of Covered Fees, personal fee notices and Commonwealth Assistance Notices. Complete the eCAF in the required window; do not assume state funding makes you loan-eligible. Covered fees are not demanded from you personally. Any lawful uncovered amount is explained before commitment.

Study, changes and your rights

8. Training, assessment and recognition

Learning and assessment may include written questions, assignments, projects, reports, case studies, role plays and practical demonstrations. Your assessment briefs explain the evidence and dates. Three assessment attempts per unit are included. Your trainer provides feedback and explains further learning or reassessment needs; assessment appeal rights remain available.

Follow the agreed study plan, keep contact details current, complete your own work and seek support early. EQC is responsible for training, assessment, support and certification under the Standards for RTOs 2025. Credit transfer recognises verified equivalent units; RPL assesses prior skills and experience. EQC explains evidence, outcomes and fee effects before you proceed.

When applicable issue conditions are met, including assessment completion, agreed training-product fees and a verified USI or valid exemption, EQC issues eligible AQF certification within 30 calendar days of assessment completion. Administrative sign-off must not restart that clock. A qualification and record of results record full completion; a statement of attainment records eligible completed units. An unrelated debt does not justify withholding all records.

9. Deferral, withdrawal and refunds

Email Student Services with your name, course or units and intended withdrawal date. A clear written notice is accepted without a particular form, a reason, debt payment or return of materials. Ask for help recording your request. EQC records the date received and confirms withdrawal separately from the refund assessment. Stopping attendance or payments alone is not a withdrawal notice.

A break or extension is considered against your course and funding dates and confirmed in writing. It does not automatically stop census, extend funding or erase debt. There is no automatic administration charge.

If training has not started when enrolment is cancelled, EQC refunds the student co-contribution in full. After training starts, the affected unit/module refund is proportionate to training delivered. The ordinary FFS 10-day period does not replace these QLD entitlements. EQC explains the calculation, lawful payer and reporting adjustments.

Written withdrawal on or before the relevant census day means no tuition liability or VSL debt for the withdrawn part. Upfront tuition and gap payments for that part are refunded and loan reporting corrected. After census, liability generally remains; special-circumstances re-credit and statutory review rights may apply. A deferral does not itself stop a census day or remove debt.

10. Decisions, complaints and changes

EQC explains material changes to delivery, assessment, support, fees or completion arrangements and obtains agreement where required. A new website policy does not retrospectively remove your agreed benefits or increase an agreed fee. Australian Consumer Law and other non-excludable rights remain available.

You may complain or appeal verbally or in writing, ask for assistance or a support person, and seek internal and applicable independent review. EQC gives reasons and review information. Good-faith feedback is not misconduct. Applicable VSL grievance protections apply before cancellation after census. No term removes your consumer, privacy, statutory review or court/tribunal rights.

11. Privacy, communications and applicable law

Read the QLD Privacy Terms and EQC Privacy Notice before supplying information. Lawful reporting and necessary enrolment, study, support and payment communications are separate from optional marketing. Any required Career Boost evaluation and your choices for voluntary surveys are explained. No blanket consent to unrelated disclosure is created.

These terms operate subject to applicable Australian and Queensland law and do not restrict a court, tribunal or regulator with jurisdiction. Keep the version accepted with your offer. A later policy does not silently replace your agreement.

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