

South Australia Student Agreement

Skills SA subsidised ICT50220 training | Terms of enrolment

This agreement is between you and Equinim College Pty Ltd trading as EQC Institute. Read it with your individual offer, SA course fact sheet, fee/census schedule, Handbook, privacy notices and official Skills SA Participant Agreement before accepting.

1. Admission and the funded place

All EQC students must be 18 or older at enrolment, with no under-18 exceptions. Government funding age thresholds are separate from this college admission rule. EQC assesses suitability, previous learning, language, literacy, numeracy, digital skills and support needs before confirming your place.

For the adult Skills SA pathway, live or work in South Australia, be out of school and meet the applicable citizenship, permanent-residency or eligible-visa requirements. Skills SA adult funding starts at 16; EQC admission is 18+. Previous qualifications do not automatically exclude you. EQC checks current entitlement, course conditions, evidence and available places, completes the Upfront Assessment of Need and creates your training account before subsidised training starts.

2. Information and assessment before enrolment

The Upfront Assessment of Need checks course suitability, then support needs, then literacy and numeracy. EQC discusses your goals, English communication, course and industry requirements, aptitude, delivery, costs, location, attendance and recognition of prior learning. You receive your results and an agreed support/referral plan. Suitability/support outcomes alone do not impose a foundation-skills condition; any conditional access prescribed in the relevant literacy/numeracy interpretation report is explained before enrolment. Reasonable adjustments to mandated tests require the applicable Skills SA approval.

EQC explains the actual qualification and specialisation, 20 selected units, dates, study load, online/class arrangements, equipment, assessment, support, third-party services if any, total fees, payment dates and refund terms before you accept or pay. Your training-account and funding eligibility are confirmed separately from VSL eligibility.

3. Your declarations and acceptance

Provide accurate identity, residence/work, citizenship/visa, previous/current training, concession or guardianship evidence and a USI unless lawfully exempt. Tell EQC promptly about changes. Complete the required SA student declaration and official Skills SA Participant Agreement. Ask for an explanation of anything unclear; missing required evidence may prevent confirmation of a funded place.

Accept the identified offer and agreement through the explicit electronic acceptance step or signed acceptance provided by EQC. EQC records the document versions, date and acceptance and gives you copies. An application or a later Hub acknowledgement does not silently replace an accepted agreement. The recorded acceptance date is your Agreement Date.

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SA fees and payment choices

4. Current participant fees

Online course	Standard	Concession
Cyber Security & Cloud Engineering	\$510.00	\$510.00
Back End Web Development & Cloud Engineering	\$517.50	\$517.50
Cloud Engineering & Cloud Architecture	\$552.50	\$552.50

These are the current complete-course participant contributions at \$0.50 per payment hour using EQC's published unit schedule. Payment hours are a fee basis, not face-to-face teaching hours. The price includes training, assessment, essential learning resources, Hub access and three assessment attempts per unit. Personal computer/internet and lawful separately disclosed optional costs are not tuition.

Concession status is checked against current Commonwealth Health Care, Pensioner Concession or Veteran Affairs Concession cards, or SA prisoner eligibility. Standard and concession prices are currently the same because EQC's standard rate is already \$0.50 per hour. An approved guardianship fee exemption can reduce the participant fee to \$0. EQC checks evidence and records the applicable status; it cannot waive a required participant fee as a marketing incentive.

EQC currently charges \$0 administration fees. There is no automatic enrolment, deferral, extension, cancellation or replacement-document charge. Any future optional service charge must be lawful, disclosed and agreed before the service is chosen; it cannot retrospectively charge for included services.

5. Paying directly

Your offer confirms the unit fees, credits/exemptions, payer and instalment due dates before you accept. Ask for a payment plan if needed. EQC does not hold more than \$1,500 in covered prepaid fees for undelivered services unless a compliant protection arrangement applies. A later fee change must comply with your agreement and funding rules and be disclosed; it cannot silently increase an accepted price.

6. VET Student Loans

A VET Student Loan is a debt to the Commonwealth until repaid and is subject to indexation. Subsidy eligibility does not establish VSL eligibility. Separate citizenship/residency, academic-suitability, USI, tax-file-number, loan-cap and available HELP balance requirements apply. A loan covers eligible tuition, not personal equipment or other non-tuition costs. A 20% loan fee may apply to full-fee study; it does not apply to a state-subsidised diploma.

Eligible tuition may be deferred under the applicable SA [tuition and census schedule](#). EQC supplies the Statement of Covered Fees, individual fee notices and Commonwealth Assistance Notices. Complete the eCAF in the required window, including the minimum two-business-day period after enrolment and relevant census deadline. Any uncovered amount is disclosed before commitment. This agreement does not approve a loan.

Learning, support and student rights

7. Course and assessment

Learning and assessment may include written questions, assignments, projects, reports, case studies, role plays and practical demonstrations. Your assessment briefs explain the evidence and dates. Three assessment attempts per unit are included. Your trainer provides feedback and explains further learning or reassessment needs; assessment appeal rights remain available.

EQC delivers and assesses training under the Standards for RTOs 2025. Follow the agreed schedule, complete your own work and notify study difficulties early. Three assessment attempts per unit are included; further training/reassessment needs are discussed without an automatic new administration charge. Credit transfer and RPL are explained before assessment, including evidence, lawful fees and any study-plan or contribution adjustment.

Contact Student Services or your trainer early about study difficulties, accessibility or wellbeing. EQC assesses reasonable adjustments, accessible materials and learning support without changing the required competency standard. Essential funded support and ordinary learning support must not be treated as optional student-paid extras. If an optional external service may cost you money, EQC explains alternatives and the amount before you agree.

The SA Upfront Assessment of Need and any resulting foundation-skills condition or support plan must be implemented and monitored. Ask Student Services about Success and Wellbeing Services, literacy/numeracy support and referrals. EQC explains any optional external service cost before consent; it must not shift funded support obligations to you.

When applicable issue conditions are met, including assessment completion, agreed training-product fees and a verified USI or valid exemption, EQC issues eligible AQF certification within 30 calendar days of assessment completion. Administrative sign-off must not restart that clock. A qualification and record of results record full completion; a statement of attainment records eligible completed units. An unrelated debt does not justify withholding all records.

8. Deferral, extension and withdrawal

Request a break or extension from Student Services with the proposed dates. EQC checks training-account status, current funding period, course delivery and required approvals, then gives a written outcome, reasons and review information. There is no automatic six-month SA funding limit or guarantee that a place can be held indefinitely. A college approval does not itself vary a government training account.

Email Student Services with your name, course or units and intended withdrawal date. A clear written notice is accepted without a particular form, a reason, debt payment or return of materials. Ask for help recording your request. EQC records the date received and confirms withdrawal separately from the refund assessment. Stopping attendance or payments alone is not a withdrawal notice.

9. Refunds and provider changes

For SA enrolments accepted under these terms, EQC refunds participant fees in full if you withdraw before training starts. After training starts, EQC refunds the unprovided training portion using the agreed unit-level fee allocation and documented delivery to date. These are EQC refund terms, not a statement that SA imposes a universal cooling-off period. Any more favourable existing agreement or statutory entitlement applies. A required refund is not a promotional waiver of the participant fee.

Written withdrawal on or before the relevant census day means no tuition liability or VSL debt for the withdrawn part. Upfront tuition and gap payments for that part are refunded and loan reporting corrected. After census, liability generally remains; special-circumstances re-credit and statutory review rights may apply. A deferral does not itself stop a census day or remove debt.

If EQC cannot provide the agreed training, it explains suitable alternatives, refunds and tuition-protection rights. A mandatory refund is not conditional on accepting a transfer. Finance provides reasons, the calculation, lawful payer and reporting adjustments. EQC's existing service target is an initial response within 14 days and approved payment within a further seven days after necessary bank details; earlier legal deadlines prevail.

Privacy, decisions and agreement records

10. Skills SA information and consent

The [official Skills SA Participant Agreement](#) explains the government's collection and use of training history and student identifiers, assessment of eligibility, reporting, sharing between relevant agencies and providers, and contact during or after training. Complete and retain that agreement in its prescribed wording. Its under-18 guardian section does not create an EQC under-18 admission pathway.

EQC's [Privacy Policy](#) and [Privacy Notice for Data Collection](#) explain its own collection, support information, national and SA reporting, current systems, overseas processing, access/correction and complaints. Relevant SA records may be shared with the Department of State Development/Skills SA, the Minister and authorised employees, agents and contractors for the purposes explained in the official agreement.

EQC's main Hub is Australian-hosted; some Google service processing may occur overseas. You are not asked to waive Australian privacy protections. Optional EQC marketing and any separate USI creation/transcript authority are not blanket conditions in this agreement. Required program declarations remain separate.

11. Fair decisions and complaints

EQC explains adverse fee, funding, assessment, progress or conduct decisions and gives reasons and review options. It does not automatically recover a government subsidy from you where funding is questioned; any amount claimed needs a lawful disclosed basis and an opportunity to dispute it. Raising a good-faith complaint is not misconduct.

You can complain verbally or in writing, ask for assistance or a support person, and seek internal and applicable independent review. VSL statutory review and grievance protections are additional. Nothing removes your rights under Australian Consumer Law, privacy law or other non-excludable protections, or your access to a court, tribunal or regulator with jurisdiction.

12. Changes and documents to keep

EQC explains material changes to delivery, assessment, support, fees or completion arrangements and obtains agreement where required. A new website policy does not retrospectively remove your agreed benefits or increase an agreed fee. Australian Consumer Law and other non-excludable rights remain available.

Keep your accepted offer and agreement, the relevant SA fact sheet, exact unit/fee schedule, study plan, privacy notices, official Participant Agreement and payment records. These terms apply subject to Australian and relevant South Australian law. They do not retrospectively replace more favourable existing contractual entitlements.

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