

# MoveBuddy Local Moving Checklist



### MoveBuddy Tip

Keep everything organized in one place with moving folders (physical and digital). Think receipts, important documents, booking emails and confirmations, and this checklist!

There's a lot of moving parts when it comes to getting ready for a big move. No matter what your move looks like, this handy checklist will keep you organized and on track throughout the process.

| 3 months out                                      | 2 months out   | 1 month out   | 2 weeks out  | 1 week out   | 1 day out  | Moving day  |
|---|--|---|--|--|--|---|
| <b>Scheduling</b>                                 | <b>Get Organized</b>                                     | <b>Packing &amp; Cleaning</b>                             | <b>Service Updates</b>   | <b>Get Ready</b>   | <b>Get Set</b>   | <b>Go!</b>  |
| <input type="checkbox"/> Book moving services     | <input type="checkbox"/> Create an inventory list        | <input type="checkbox"/> Get your packing supplies        | <input type="checkbox"/> Update address (work, school, etc.)         | <input type="checkbox"/> Use up food and pantry items        | <input type="checkbox"/> Throw in the last loads of laundry  | <input type="checkbox"/> Load belongings into the moving truck    |
| <input type="checkbox"/> Book time off of work    | <input type="checkbox"/> Take photos of valuables        | <input type="checkbox"/> Start packing room by room       | <input type="checkbox"/> Update utilities (gas, hydro, etc.)         | <input type="checkbox"/> Move boxes close to door            | <input type="checkbox"/> Finish any last minute chores       | <input type="checkbox"/> Do a final walkthrough                   |
| <input type="checkbox"/> Schedule pet/childcare   | <input type="checkbox"/> Notify landlord (if renting)    | <input type="checkbox"/> Pack what you don't need first   | <input type="checkbox"/> Transfer services (cable, cell phone, etc.) | <input type="checkbox"/> Start packing essential kit         | <input type="checkbox"/> Plan & prepare meals for moving day | <input type="checkbox"/> Lock windows, doors, shut off the lights |
| <input type="checkbox"/> Schedule repair services | <input type="checkbox"/> Start moving items into storage | <input type="checkbox"/> Donate anything you don't need   | <input type="checkbox"/> Redirect mail through Canada Post           | <input type="checkbox"/> Set aside "do not pack" items       | <input type="checkbox"/> Check the weather for moving day    | <input type="checkbox"/> Hand over the keys of your old home      |
| <input type="checkbox"/> Connect with MoveBuddy   | <input type="checkbox"/> Research your new neighbourhood | <input type="checkbox"/> Label boxes by room and contents | <input type="checkbox"/> Check in with movers and services           | <input type="checkbox"/> Prepare mini toolkit & cleaning kit | <input type="checkbox"/> Tuck in for a good night's rest     | <input type="checkbox"/> Head off to your new home                |



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