

Title of the Module/Unit	Fund Administration
Module/Unit Description In this section kindly provide a brief description of the module	This units provides an overview of the funds industry by going into the aspects of the local legal and regulatory framework for investment funds, fund accounting and valuation principles and shareholder registry. This unit concludes by showing the importance of compliance and risk management in the funds industry.
Learning Outcomes Autonomy and Responsibility: Collaborate, comply, deal with, ensure, be responsible for, carry out tasks, guide, supervise, monitor, authorise, manage, create, produce, represent, advise, negotiate, sell, etc. Knowledge and Understanding: count, define, describe, draw, find, identify, label, list, match, name, quote, recall, recite, sequence, tell, write, etc. (Example of learning outcome structure: Action Verb + Object + Context <i>Identify basic different range of glassware and state their use.</i>)	Competences:
	At the end of the module/unit the learner will have acquired the responsibility and autonomy to: <ul style="list-style-type: none"> a) Monitor the roles and responsibilities of service providers. b) Manage the value of the fund's assets. c) Monitor the maintenance of the shareholders' register for funds. d) Advise on best practice to managing regulation and risks in fund servicing.
	Knowledge:
	At the end of the module/unit the learner will have been exposed to the following: <ul style="list-style-type: none"> a) Describe the basic aspects of funds. b) Describe the background, structures and types of funds. c) Explain the different roles and responsibilities of service providers. d) Understand the process of valuation and pricing of investment funds. e) Explain the importance of managing regulation and risk in Fund Servicing.
	Skills:

<p>Applying Knowledge and Understanding: apply, practice, demonstrate, show, plan, design, operate, assemble, use, construct, prepare, create, compose, arrange</p> <p>(Example of learning outcome structure: Action Verb + Object + Context <i>Apply principles of good practice to dispense, supply and administer medicinal products and other activities in a pharmacy.)</i></p>	<p>At the end of the module/unit the learner will have acquired the following skills:</p> <ul style="list-style-type: none"> a) Apply theory to value and price investment funds. b) Show sources of risk in fund servicing. c) Manage fund's compliance with regulatory requirements.
	<p>Module-Specific Learner Skills <i>(Over and above those mentioned in Section B)</i></p> <p>At the end of the module/unit the learner will be able to</p> <ul style="list-style-type: none"> a) Manage and monitor the performance of a fund.
	<p>Module-Specific Digital Skills and Competences <i>(Over and above those mentioned in Section B)</i></p> <p>At the end of the module/unit, the learner will be able to:</p> <ul style="list-style-type: none"> a) Carry out research utilizing appropriate tools (software) with respect to the different unit content.