

***Efficiency. Expertise. Integrity.***

The Project Manager, will be responsible for overseeing all aspects of construction (civil earthworks and clearing) projects and maintenance scopes on the assigned site. The Site Manager will ensure that all projects are completed in compliance with safety and environmental regulations as the top priority. The Site Manager will also ensure that all projects are completed on time and within budget. The candidate's strong leadership, technical expertise and diligent communication skills will be crucial in successfully delivering projects to our clients' satisfaction. This position will report directly to Senior Management.

Location: Ontario - Candidate must be willing to relocate or commute for the duration of the project.

Preferably based in Thunder Bay, or willing to travel to or around Thunder Bay, for the duration of the project (12-18 months with potential seasonal breaks)

Scope of Project Work : Right of way clearing/access

Schedule: TBD

This position may require work outside of normal business hours.

Roles and Responsibilities:

- Input & monitor purchase orders.
- Conduct interval based work-front inspections.
- Complete and submit semi-monthly management reporting.
- Review & approve PO's requested PM or materials coordinator.
- Engage with all levels on safety initiatives and campaigns with pervasive influence on safe practice with all performing work either directly or indirectly on the assigned site.
- Hold weekly meetings to discuss safety and project related items with project teams.
- Maintain competency records.
- Review and monitor all active PO's weekly.
- Review and authorize daily LEM's.
- Ensure invoice information is prepared and submitted on time.
- Ensure Ontario OH&S compliance is exceeded at all times.
- Review all production progress and productivity reports.
- Maintain positive relationship with client.
- Explore new potential business opportunities on their assigned site.
- Monitor progress against schedule and budget.
- Assist the Project Controls Manager with estimating all RFP's for your site.
- Assist with schedule development during proposal phase and construction execution.
- Develop project budgets with project controls manager.

Competencies/Certification:

- Post-secondary degree / diploma in a related field an asset.
- Experience utilizing InEight (Hard Dollar) an asset.
- Experience utilizing Pimavera P6 an asset.
- Experience with and willingness to learn evolving internal software applications.
- Possess a minimum Class 5 valid driver's license.
- Ability to work independently in a busy environment.
- Able to effectively communicate both verbally and in writing.

Experience:

- Minimum 10 years' experience in a related field.
- Minimum of 5 years' supervisory experience with demonstrated motivating, training, appraising and general supervisory skills.

About Centerfire:

Centerfire Energy Group is an Indigenous owned full-service industrial and commercial contractor that started operations in the Alberta oil and gas industry and has expanded to serve regions Canada wide. We specialize in Light equipment services such as large-scale clearing, civil construction, site services, modular facilities, and general site maintenance. We also supply aggregate and logistics services, environmental assignments, residential/commercial land development, underground utility installation and emergency spill response, to name a few. We pride ourselves on operating with safety excellence at the forefront of our operations from our front-line personnel to our executive team and will never place any priority above ensuring our people's safety at the workplace. Our direct industry experience has allowed us to become experts at avoiding unnecessary costs to clients and eliminating redundancies to create the highest value of service in the industry. At Centerfire, we are invested in the goals of our clients and operate as one team. We have been successful in serving even the most remote geographic locations with some of the most challenging terrain across Canada.

We are proud of our Indigenous roots and value supporting our local Indigenous communities through community engagement and development; Together, we can make a difference.

Centerfire Energy group is comprised of several Western Canadian companies that form part of our operations;

- Alcor Facilities Management
- Club Industrial Trailers
- Fort McKay Alcor
- Kanyon Project & Site Services
- Element Controls

Job Type: Full-time

Benefits:

- Dental care
- Extended health care
- Vision care

Application question(s):

- Do you have 10+ years experience in a Project Manager role
- Do you have previous experience in unionized environments
- How many years Forestry/Civil experience do you have

Work Location: In person