

[illegible]

EXPERIENCE

Highest Qualification (minimum requirement: Grade 12 or equivalent)			
<i>Note: If not in possession of a Grade 12 or equivalent certificate, special permission is needed to do this course. If you lack this qualification, do not complete this form or make any payments. Write to online@petra.co.za to apply for special permission before you continue.</i>			
Profession/Occupation			
Former training in children's ministry (provide details)			
Present involvement with children (provide details)			
Please provide reasons for why you are applying for this course			
Previous involvement with Petra Institute, if any			
Previous courses done through Petra Institute			
Do you have a disability that we should be aware of?		Type of disability	
Where did you hear about Petra Institute and the "Relational Children's/Family Ministry" Course? Please specify.			
Advert ☐ Internet ☐ Church ☐ Friend ☐ Flyer ☐ Other ☐ **			
** If you chose "Other", please specify:			

WEEKLY CHILDREN'S MEETINGS

To do your studies, you need to **meet with a small group of children every week** (excluding school holidays and long weekends). These meetings are the heart of your studies. Although you will have no tests or exams, your weekly commitment will include **reading a section in the handbook**, preparing to **present something** to the children, **presenting it at the children's meeting**, and **writing a feedback report**. Your assignments will mostly consist of your preparation and feedback reports. For the sake of building relationships, it is important to meet with **the same children** every week. Although the best (and easiest) by far will be meeting with children in **direct contact sessions**, it is acceptable to have your children's meetings via an **electronic platform**, such as **Zoom**, if in-person contact sessions are not a viable option for you. Although your first couple of meetings may be a bit shorter, you will find very soon that you will require **a full hour for each meeting**. You will struggle if you have less than an hour per children's meeting. **Please take note that for these studies, you may NOT meet with children under the age of 6 years. The course assignments are not designed for pre-school children, and you will not be able to do your assignments if the children are too young.**

Please complete the following information regarding your planned children's group (see next page for options)

Where meetings will take place. <i>Choose from the scenarios below or describe your group if none of the scenarios are suitable.</i>	
Size of group. <i>Recommended group size: 6-12 children</i>	
Ages of children. <i>Recommended ages: 8-12 years</i>	
Contact or online sessions (e.g. via Zoom). <i>Indicate whether you will meet via contact sessions OR via an electronic platform.</i>	

SCENARIO A: CREATE A GROUP	SCENARIO B: CARE CENTRE	SCENARIO C: SCHOOL
Probably the least complicated, since you choose the children and the place, and you are free to do exactly what your assignments require. Your own home may be a good venue. Select well-behaved children. Ideally, 6-12 children between the ages of 8 and 12 years old	Such as at an after-school centre or school hostel. Probably the easiest way, as children are already gathered. Your challenge will be to keep the group small and to select well-behaved children. Ideally, 6-12 children between the ages of 8 and 12 years old	Some schools (e.g. private or Christian) may allow you to meet children during school time. Important: Stick to a small group and select well-behaved children. Ideally, 6-12 children between the ages of 8 and 12 years old
SCENARIO D: CHURCH	SCENARIO E: CELL GROUP	INTERGENERATIONALLY
Only possible if you are allowed to do as the assignments require. A fixed curriculum, limited time, etc., can be a real challenge. Previous students managed well when they were allowed to do the assignments as part of the year curriculum, and planned well ahead. Ideally, children between the ages of 8 and 12 years old.	A cell group is ideal, provided you have enough time and are allowed to do as the assignment requires. At least 4 children between 8 and 14 years old. Important: Clearly communicate to the group that you have set objectives for each meeting and ask for their commitment to be there.	If you want to work intergenerationally (e.g. the cell group), we suggest that you consider enrolling for the RFM (Relational Family) Course, in which case you need to complete the RFM enrolment form and not this one.

4 X COMPULSORY LIVE ONLINE SESSIONS (VIRTUAL TRAINING)

The different techniques and models used in your studies will be **demonstrated and discussed** during the **4 COMPULSORY Live Online Sessions (LOS)**, which will be presented via the Zoom platform (you only need to download the free version). Attendance is extremely important and beneficial, as you will have to practice each technique demonstrated to you with your children's group. **Please note:** One two-day Live Online Session (LOS) is presented for each quarter/block this year.

2026 Dates for Study Orientation and Live Online Sessions

- **Saturday, 31 January:** Orientation to Studies. Meet fellow students. Time for questions (five-hour session, which includes doing your first assignment under the guidance of your mentor).
- **Friday, 20 and Saturday, 21 February:** Sessions on Block A of Studies (five-hour session per day; Friday and Saturday).
- **Friday, 17 and Saturday, 18 April:** Sessions on Block B of Studies (five-hour session per day; Friday and Saturday).
- **Friday, 5 and Saturday, 6 June:** Sessions on Block C of Studies (A five-hour session per day; Friday and Saturday).
- **Friday, 11 and Saturday, 12 September:** Sessions on Block D of Studies (five-hour session per day; Friday and Saturday).
- **Saturday, November 28:** Closing Celebration (3-hour session).
- **Time:** All meetings start at 08:00 RSA TIME (*if you study from outside of RSA borders, check your local time as compared to RSA time*).

REQUIRED STUDY HOURS AND DEVICES

1. Please take note that your estimated study hours per week [excluding RSA public holidays] are **5-8 hours**. This **INCLUDES** **reading** the handbook session, **preparing** to go to your children's meeting, **presenting** at your children's meeting and completing the relevant **templates/forms** for the week (there are usually two templates per week: a **Preparation Template** and a **Feedback Template** on how the children's meeting went. Four out of the thirty assignments include a more theoretical template that also needs to be completed).
2. Please **plan your time** accordingly (budget time to do your weekly assignments)
3. Assignments can only be **prepared and submitted electronically**. This cannot be done telephonically. You will need a **tablet (with a keyboard)** or a **laptop/desktop** to do your studies. Do you have access to this?

PAYMENT OPTIONS

- **First World:**

- USD 780.00 (to be paid in full with enrolment or 50% with enrolment and 50% before 30 July 2026).

- **Third World:**

- R 6 500.00 full payment.
or *R 1 500.00 registration fee (non-refundable), PLUS.
+ R 500.00 monthly debit order for 10 months (a debit order form will be mailed upon acceptance of your application, together with your issued student number).

*Please note that the R1 500.00 registration fee is non-refundable, even if studies are cancelled before the course starts.

BURSARY APPLICATIONS: CRITERIA FOR 2026

Bursaries will be considered under the following circumstances:

- When a husband and wife both enrol.
- If you are a full-time missionary.
- If you are a full-time volunteer and do not work for a salary.
- If you work at an NGO or a similar kind of organisation and receive a minimum-related salary.
- If you are a citizen from a 3rd world country with a low income.

Please note that bursaries are limited and not guaranteed, and will only be made according to the above criteria.

To apply for a bursary, please send an email to Marietha Malan to request a bursary application form: online@petra.co.za

TERMS AND CONDITIONS

1. Please note that you will not receive your **Declaration of Completion** if any course fees are outstanding at the end of your study year.
2. **Assignments** must be submitted once a week (on dates as agreed upon with your online mentor). You will receive feedback from your mentor within a week. Your submission calendar is adaptable (in coordination with your Online Mentor).
3. **Cancellation of studies** will result in **forfeiture of the course fee**.
4. **Privacy Policy:** The personal information you provide will only be used for the purpose of the course you are registering for. By completing this form, you are agreeing that your personal information provided may be shared with the staff and associates at Petra Institute for follow-up concerning the course.
5. **Declaration on child safety and protection:** *"I confirm that I take full responsibility for protecting the rights and safety of children at all times and that I have never been guilty of any offence that would compromise their well-being. Additionally, I acknowledge my obligation to comply with all relevant child protection laws and regulations."*

"I have read this document, understand the content and agree to comply with it. "

APPLICANT NAME: _____ APPLICANT SIGNATURE: _____

DATE: _____

Please ensure that the following is completed:

- ☐ Application form
- ☐ ID or Passport copy of the applicant
- ☐ Bursary Application (if applicable)
- ☐ Attach it to your e-mail and send it to online@petra.co.za