

STUDENT HANDBOOK FOR Pharm-D PROGRAM



فقيه

كلية فقيه للعلوم الطبية
Fakeeh College for Medical Sciences



رؤية
VISION
2030
المملكة العربية السعودية
KINGDOM OF SAUDI ARABIA

هدفنا الأول أن تكون بلادنا نموذجاً ناجحاً
ورائداً في العالم على كافة الأصعدة،
وسأعمل معكم على تحقيق ذلك.

خادم الحرمين الشريفين
الملك سلمان بن عبدالعزيز آل سعود



كلية فقيه للعلوم الطبية
Fakeeh College for Medical Sciences

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The Dean's Message

Dear students,

I am honored to welcome you to your college Fakeeh College for Medical Sciences (FCMS) which is part of the National Higher Education system, under the supervision of the Ministry of Education in our dear homeland.

I hope the years you will spend here are full of learning opportunities. By joining this college, you will be carrying a major responsibility and taking an oath in the fields of Pharmacy Doctor (PharmD); and I am confident you will own it. I hope that you have the appropriate determination and persistence to ensure educational attainment, discipline, and the well to start exceling in the profession for which you are studying. I hope that God rewards your efforts with success.

The college has prepared a "PharmD Student Handbook" that represents a roadmap to enlighten our students with matters that include rules, regulations, and guidelines to help them become aware of their rights and responsibilities throughout their academic trip at the college.

I pray to God Almighty for your success and excellence and to support you in achieving your hopes in becoming influential figures in the development of healthcare services in our beloved country.

Prof. Mohammed Salleh M. Ardawi



Vision

To be the leading Medical and Health Sciences College in Saudi Arabia that fosters innovation in achieving educational and training excellence.

Mission

To prepare qualified compassionate graduates in medical and health specialties according to national & international educational standards, contributing to scientific research and community services.

Core Values

- Professionalism
- Quality Focus
- Student Focus
- Honesty and transparency
- Caring
- Academic integrity

Strategic Goals

- Commitment to teaching and learning excellence
- Development of learning resources and facilities
- Focus on student welfare and support
- Leadership, governance, and quality improvement
- Strengthen postgraduate studies
- Commitment to community engagement
- Strengthen partnership and collaboration
- Focus on financial sustainability



فقيه

كلية فقيه للعلوم الطبية
Fakeeh College for Medical Sciences



About the College

Fakeeh College of Medical Sciences was established in 2003 to provide the Kingdom with qualified Saudi employees in nursing specialization and medical sciences, and to help apply the Saudization concept to develop effective, professional healthcare personnel. The college has expanded in the recent years and the number of college graduates up to 201 has reached (927) graduates. They hold leadership positions in nursing and medical laboratory specialties in various healthcare and academic institutions, both within and outside the Kingdom of Saudi Arabia. In September 2017, the FCMS started the admission of the first batch of Medical Students for the Bachelor of Medicine and Bachelor of Surgery (MBBS). In September, 2018 The admission of the first batch of Students for the Bachelor of Doctor of Pharmacy (PharmD) was started at the FCMS.

The College Programs

The FCMS currently offers the following degree programs:

- The MBBS Program
- Doctor of Pharmacy (PharmD) Program
- BSc Nursing Program
- BSc Medical Laboratories Sciences Program
- Master in Psychiatric and Mental Health Nursing Program

College Administration

(A) The College Administration

- Board of Trustees
- The College Dean
- The College Vice Deans
- The Heads of the Academic Departments
- The Director of Administration and Finance

(B) The College Council

- The Dean
- Vice Dean for Academic Affairs
- Vice Dean for Clinical Affairs
- Vice Dean for Development and Quality Management
- Director of Postgraduate Studies and Scientific Research
- The Head of Department Basic Sciences and General Courses
- The Head of Department Physiological Sciences
- The Head of Department Pathological Sciences
- The Head of Department Surgery and Surgical Specialties
- The Head of Department of Medicine and Medical Specialties
- The Head of Department Radiology, Anesthesia and Critical Care
- The Head of Department Medical Education
- The Head of Department of Nursing





- The Head of Department Medical Laboratory Sciences
- The Head of Department of Pharmaceutical Sciences
- Three Students representatives; to be selected on annual basis to gain access to the College Council in order to participate in decision-making

Bachelor of Doctor of Pharmacy (PharmD)

Introduction

The PharmD program at FCMS is committed to providing a distinctive undergraduate educational experience that prepares PharmaD students during their undergraduate studies for clinical and non-clinical pharmacy practices, postgraduate training, and further studies and specialisation.

The FCMS provides students and other stakeholders with detailed information on the PharmD program specifications. This includes required and elective courses, modules, credit-hour requirements, and college requirements together with details of the courses to be taken each year or semester. (Program Specification).

The PharmD curriculum includes a six-year annual undergraduate degree program. It consists of three phases. It applies an interdisciplinary thematic approach, integrating biomedical and clinical sciences with communication skills, and clinical training at hospitals and other primary healthcare facilities.

The learning environment is organised to provide appropriate facilities with flexibility in time, place, and style of learning according to international standards.

The PharmD program is structured as an integrated curriculum according to the National Qualification Framework for Higher Education in the Kingdom of Saudi Arabia. Its learning strategies include interactive lectures, Team-Based Learning (TBL), Problem-Based Learning (PBL), and tutorial sessions, together with student presentations and small-group learning supported by appropriate clinical experience. Such learning activities employ various delivery strategies at both hospitals and community-based facilities.

The PharmD program promotes a culture that enhances teamwork, collaboration, critical thinking, scientific inquiry, lifelong learning, time management, and service delivery. Those elements are embraced by pharmacist PharmaD students and recognised as important pillars to contribute to effective care delivery in medical practice. In addition, students should recognise that the assessments at various phases of the program are designed to recognise achievements and development rather than reward superficial learning. The assessments are constructive and recognise the development of key attributes and qualities rather than reward short-term superficial learning.





The curriculum is interdisciplinary, thematic, and horizontally and vertically integrated, incorporating four themes within semester-long units of various General Requirement, basic socio-behavioural, Pharmaceutical clinical and advanced clinical courses. During the second year of the program, students are introduced to core courses in basic sciences including human anatomy and histology, body function, microbiology, Pharmaceutical Organic Chemistry I, and the Pharmaceutical Calculations. Islamic Studies IV, Arabic Language II, Biochemistry, Body Function II, Immunology, Pharmaceutics I, Pharmaceutical Organic Chemistry II, is offered at the end of the second year.

In the third year of the program, Pathophysiology I, Principles of Pharmacology, Principles of Medicinal Chemistry, Pharmaceutical Marketing, Pharmaceutics II, Physical Assessment, Pathophysiology II, Introduction to Community Pharmacy, Medicinal Chemistry, Pharmacology, Drug Information, Principles of Scientific Research, Biopharmaceutics, Pharmacy Laws and Ethics.

During the fourth year, students enter into early clinical courses, whereby they are introduced to the integrated pharmacotherapy I, Health Informatics, Health Insurance and Drug coding Pharmaceutical Biotechnology, Evidence Based Herbal Medicine, Foundations of Social and Administrative Pharmacy. In addition, integrated pharmacotherapy II, Introduction to Hospital Pharmacy, Complementary and Alternative Medicine, Basic Pharmacokinetics, Pharmaceutical Industry, Pharmacoeconomics Modules are offered in the fourth year.

During the fifth years, students continue to study Clinical Medicine, Integrated Pharmacotherapy V, Integrated Pharmacotherapy VI, Introduction to APPE, Public Health & pharmacoepidemiology, using problem-based and case-based learning sessions within appropriate clinical settings and rotations. In addition, students are introduced to modules in Leadership in Health Care. Students are expected to submit a research project by the end of the fifth year.

The sixth year of the program is the "Internship Training Year". It is structured as a series of Clinical Rotation, Inpatient and Outpatient Pharmacy Rotation, Pharmacy Rotation, Elective Rotations and electives. During the sixth year, students are given the opportunity to broaden and expand their clinical experience in selected disciplines and specific areas of interest in a range of hospital and/or community-based clinical settings.

Program Objectives and Outcomes

Program Objectives

The measurable objectives of the PharmD program at FCMS are summarized as follows:

1. Optimize Educational Excellence and Pharmacy Practice
2. Maximize Professionalism and patient-centered care
3. Optimize Expertise in pharmaceutical medication management
4. Generate and sustain standard health-care system and interdisciplinary teamwork





Program Outcomes

Graduates of the PharmD program at FCMS are expected to:

- Recognize the basic scientific principles of biomedical, pharmaceutical, clinical, epidemiological microbiological and social-behavioural sciences essential for pharmacy practice.
- Describe safety and efficacy of medication use systems as a medication expert for establishment of fairness, equality and high quality health care of population.
- Appraise medication actions, calculations and problems regarding quality, economics, health behaviour, health policy and legal issues in high quality pharmacy practice.
- Differentiate preventive and supportive educational strategies for individuals and communities with proper implementation and achievement of professional goals and improvement of health and wellness.
- Develop common and specialized research techniques, scholarly publications or professional reports in the creative analysis of complex cases and the development of academic and professional conclusions and proposals.
- Analyse medication therapy plans, emerging practice guidelines, theories and technologies for providing drug information to patients, solving therapeutic problems, enhancing clinical decision making and

advanced patient- centred care.

- Show effective group participation, team spirit and leadership skills with mutual respect towards health care team, administrative and supportive personnel within inter-professional environment and work diversity.
- Demonstrate appropriate self-reflection and management, commitment to ethics, values, life-long learning and professional development through innovation and entrepreneurship
- Illustrate effective communication with patients, health care team members, academics, professionals and the broader community through presentations, reports, and publications from academic and professional resources.
- Evaluate information management systems for retrieving data and information from different resources regarding patient care and services and based on professional judgments of their validity and reliability.
- Demonstrate appropriate physical examination for basic patient assessment and application of infection control measures.
- Manipulate equipment and devices properly for compounding different dosage forms and providing medications or demonstrating appropriate techniques for a patient



PharmD Program Study Plan

The PharmD program at FCMS uses a horizontally and vertically integrated annual system with clinical rotations and preparation for supervised practice.



The program consists of the following components:

- General Requirements: 19 credit hours (8 courses)
- Basic Sciences: 38 credit hours (15 course)
- Socio-Behavioral Sciences: 29 credit hours (15 courses)
- Pharmaceutical Sciences: 32 credit hours (13 courses)
- Clinical Sciences: 19 credit hours (7 courses)
- Integrated Pharmaceutical/ Clinical Sciences: 29 credit hours (6 courses)
- Integrated Socio-Behavioral/ Clinical Sciences: 4 credit hours (2 courses)
- Advanced Experiential Training: 32 credit hours (8 courses)

PharmD Curriculum Phases

The PharmD program at FCMS is divided into three phases:

- Phase 1 – Preparatory Year and year 2
- Phase 2 – Foundations of Medical Sciences: years 3, 4, and 5
- Phase 3 – Clinical Medicine: year 6

The various phases and distribution of credit hours within each phase of the PharmD program are presented in the Curriculum Map given below.

PharmD Curriculum Map

Phase 1		Phase 2			Phase 3
Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
<ul style="list-style-type: none"> • Islamic Studies I • Mathematics • General Physics I • English Language I • Computer Skills • Islamic Studies II • Communication Skills • Biochemistry • Human Cell Biology • Medical Terminology • General Chemistry 	<ul style="list-style-type: none"> • Islamic Studies III • Arabic Language I • Anatomy & Histology • Body Functions I • Microbiology • On Biomechanics Pharm and Chem • Pharmacology & Organ Chemistry I • Pharmacology & Organ Chemistry II • Islamic Studies IV • Arabic Language II • Biochemistry • Body Functions II • Immunology • Pharmacology & Organ Chemistry II 	<ul style="list-style-type: none"> • Pathophysiology I • Principles of Pharmacology • Principles of Medical Chemistry • Pharmacology & Organ Chemistry • Pharmacology & Organ Chemistry II • Pharmacology & Organ Chemistry III • Pharmacology & Organ Chemistry IV • Pharmacology & Organ Chemistry V • Pharmacology & Organ Chemistry VI • Pharmacology & Organ Chemistry VII • Pharmacology & Organ Chemistry VIII • Pharmacology & Organ Chemistry IX • Pharmacology & Organ Chemistry X • Pharmacology & Organ Chemistry XI • Pharmacology & Organ Chemistry XII • Pharmacology & Organ Chemistry XIII • Pharmacology & Organ Chemistry XIV • Pharmacology & Organ Chemistry XV • Pharmacology & Organ Chemistry XVI • Pharmacology & Organ Chemistry XVII • Pharmacology & Organ Chemistry XVIII • Pharmacology & Organ Chemistry XIX • Pharmacology & Organ Chemistry XX • Pharmacology & Organ Chemistry XXI • Pharmacology & Organ Chemistry XXII • Pharmacology & Organ Chemistry XXIII • Pharmacology & Organ Chemistry XXIV • Pharmacology & Organ Chemistry XXV • Pharmacology & Organ Chemistry XXVI • Pharmacology & Organ Chemistry XXVII • Pharmacology & Organ Chemistry XXVIII • Pharmacology & Organ Chemistry XXIX • Pharmacology & Organ Chemistry XXX 	<ul style="list-style-type: none"> • Integrated pharmacology I • Health Informatics • Health Insurance and Drug Policy • Pharmacology & Organ Chemistry • Evidence Based Health Medicine • Foundations of Social and Administrative Pharmacy • Integrated pharmacology II • Integrated pharmacology III • Integrated pharmacology IV • Integrated pharmacology V • Integrated pharmacology VI • Integrated pharmacology VII • Integrated pharmacology VIII • Integrated pharmacology IX • Integrated pharmacology X • Integrated pharmacology XI • Integrated pharmacology XII • Integrated pharmacology XIII • Integrated pharmacology XIV • Integrated pharmacology XV • Integrated pharmacology XVI • Integrated pharmacology XVII • Integrated pharmacology XVIII • Integrated pharmacology XIX • Integrated pharmacology XX • Integrated pharmacology XXI • Integrated pharmacology XXII • Integrated pharmacology XXIII • Integrated pharmacology XXIV • Integrated pharmacology XXV • Integrated pharmacology XXVI • Integrated pharmacology XXVII • Integrated pharmacology XXVIII • Integrated pharmacology XXIX • Integrated pharmacology XXX 	<ul style="list-style-type: none"> • Integrated pharmacology I • Integrated pharmacology II • Integrated pharmacology III • Integrated pharmacology IV • Integrated pharmacology V • Integrated pharmacology VI • Integrated pharmacology VII • Integrated pharmacology VIII • Integrated pharmacology IX • Integrated pharmacology X • Integrated pharmacology XI • Integrated pharmacology XII • Integrated pharmacology XIII • Integrated pharmacology XIV • Integrated pharmacology XV • Integrated pharmacology XVI • Integrated pharmacology XVII • Integrated pharmacology XVIII • Integrated pharmacology XIX • Integrated pharmacology XX • Integrated pharmacology XXI • Integrated pharmacology XXII • Integrated pharmacology XXIII • Integrated pharmacology XXIV • Integrated pharmacology XXV • Integrated pharmacology XXVI • Integrated pharmacology XXVII • Integrated pharmacology XXVIII • Integrated pharmacology XXIX • Integrated pharmacology XXX 	<ul style="list-style-type: none"> • Clinical Rotation I • Clinical Rotation II • Clinical Rotation III • Clinical Rotation IV • Clinical Rotation V • Clinical Rotation VI • Clinical Rotation VII • Clinical Rotation VIII • Clinical Rotation IX • Clinical Rotation X • Clinical Rotation XI • Clinical Rotation XII • Clinical Rotation XIII • Clinical Rotation XIV • Clinical Rotation XV • Clinical Rotation XVI • Clinical Rotation XVII • Clinical Rotation XVIII • Clinical Rotation XIX • Clinical Rotation XX • Clinical Rotation XXI • Clinical Rotation XXII • Clinical Rotation XXIII • Clinical Rotation XXIV • Clinical Rotation XXV • Clinical Rotation XXVI • Clinical Rotation XXVII • Clinical Rotation XXVIII • Clinical Rotation XXIX • Clinical Rotation XXX
Theme I: Foundations of Scientific and Clinical Practice with Life-Long Learning					
Theme II: Professionals with Excellent Patient-centered Care					
Theme III: Expertise in Pharmaceutical Medication Management					
Theme IV: Standard Healthcare System and Interdisciplinary Teamwork					
Introductory Pharmacy Practice Experience [IPPE, 400 Hrs of obligatory non-credited experiential training].					APPE
Interprofessional Education [IPE, obligatory non-credited activities]					
Credit hours 35	Credit hours 35	Credit hours 33	Credit hours 33	Credit hours 34	Credit hours 32
Total Credit hours: 202					

Curriculum Study Plan

Phases	Level	Course Code	Course title	Required Or elective	* pre-Requisite Courses	Credit Hours	Department
PHASE 1	1st semester Preparatory	ISLM 101	Islamic Studies I	R	NA	2	Pharmacy Department
		MATH 101	Mathematics	R	NA	3	
		PHYS 101	General Physics	R	NA	3	
		ENGL 101	English Language I	R	NA	6	
		CPIT 101	Computer skills	R	NA	3	
		Total Credit Hours				17	

Phases	Level	Course Code	Course title	Required Or elective	* pre-Requisite Courses	Credit Hours	Department
PHASE 1	2 nd semester Preparatory	ISLM 102	Islamic Studies II	R	NA	2	Pharmacy Department
		COMM 101	Communication Skills	R	NA	2	
		BIOST 101	Biostatistics	R	NA	2	
		BIO 101	Human Cell Biology	R	NA	3	
		ENGL 102	English Language II	R	NA	3	
		ENGL 104	Medical Terminology	R	NA	3	
		CHEM 101	General Chemistry	R	NA	3	
			Total Credit Hours			18	

Phases	Level	Course Code	Course title	Required Or elective	* pre-Requisite Courses	Credit Hours	Department
PHASE 1	2 nd Year 1 st semester	ISLM 103	Islamic Studies III	R	NA	2	Pharmacy Department
		ARAB 101	Arabic Language I	R	NA	2	
		PHM 211	Anatomy & Histology	R	BIO 101	2	
		PHM 212	Body Function 1	R	BIO 101	2	
		PHM 213	Microbiology	R	BIO 101	3	
		PHM 214	On Becoming a Pharmacist	R	COMM 101	2	
		PHM 215	Pharmaceutical Organic Chemistry I	R	CHEM 101	2	
		PHM 216	Pharmaceutical Calculations	R	MATH 101	3	
			Total Credit Hours			18	

Phases	Level	Course Code	Course title	Required Or elective	* pre- Requisite Courses	Credit Hours	Department
PHASE 1	2 nd Year 2 nd semester	ISLM 104	Islamic Studies IV	R	ISLM 103	2	Pharmacy Department
		ARAB 102	Arabic Language II	R	NA	2	
		PHM 221	Biochemistry	R	CHEM 101	3	
		PHM 222	Body Function II	R	BIO 101	2	
		PHM 223	Immunology	R	BIO 101	2	
		PHM 224	Pharmaceutics I	R	NA	4	
		PHM 225	Pharmaceutical Organic Chemistry II	R	CHEM 101	2	
			Total Credit Hours			17	

Phases	Level	Course Code	Course title	Required Or elective	* pre- Requisite Courses	Credit Hours	Department
PHASE 2	3 rd Year 1 st Semester	PHM 311	Pathophysiology I	R	PHM 222	4	Pharmacy Department
		PHM 312	Principles of Pharmacology	R	PHM 222	2	
		PHM 313	Principles of Medicinal Chemistry	R	PHM 225	2	
		PHM 314	Pharmaceutical Marketing	R	NA	2	
		PHM 315	Pharmaceutics II	R	PHM 224	3	
		PHM 316	Physical Assessment	R	PHM 211	3	
			Total Credit Hours			16	

Phases	Level	Course Code	Course title	Required Or elective	* pre- Requisite Courses	Credit Hours	Department
PHASE 2	3 rd Year 2nd Semester	PHM 321	Pathophysiology II	R	PHM 222	3	Pharmacy Department
		PHM 322	Introduction to Community Pharmacy	R	NA	2	
		PHM 323	Medicinal Chemistry	R	PHM 225	2	
		PHM 324	Pharmacology	R	PHM 222	2	
		PHM 325	Drug Information	R	NA	2	
		PHM 326	Principles of Scientific Research	R	BIOST 101	2	
		PHM 327	Biopharmaceutics	R	PHM 224	2	
		PHM 328	Pharmacy Laws and Ethics	R	ISLM 104	2	
			Total Credit Hours			17	

Phases	Level	Course Code	Course title	Required Or elective	* pre- Requisite Courses	Credit Hours	Department
PHASE 2	4th Year 1 st Semester	PHM 411	Integrated pharmacotherapy I	R	PHM 311	6	Pharmacy Department
		PHM 412	Health Informatics	R	CPIT 101	2	
		PHM 413	Health Insurance and Drug coding	R	NA	2	
		PHM 414	Pharmaceutical Biotechnology	R	PHM 324	2	
		PHM 415	Evidence Based Herbal Medicine	R	PHM 324	3	
		PHM 416	Foundations of Social and Administrative Pharmacy	R	NA	2	
			Total Credit Hours			17	

Phases	Level	Course Code	Course title	Required Or elective	* pre- Requisite Courses	Credit Hours	Department
PHASE 2	5th Year 1 st Semester	PHM 511	Integrated pharmacotherapy III	R	PHM 321	4	Pharmacy Department
		PHM 512	Integrated pharmacotherapy IV	R	PHM 311	4	
		PHM 513	Hospital Pharmacy	R	PHM 422	2	
		PHM 514	Applied Pharmacokinetics	R	PHM 424	3	
		PHM 515	Quality Control of drugs	R	PHM 425	2	
		PHM 516	Entrepreneurship	R	NA	2	
			Total Credit Hours			17	

Phases	Level	Course Code	Course title	Required Or elective	* pre- Requisite Courses	Credit Hours	Department
PHASE 2	4th Year 2 nd Semester	PHM 421	Integrated pharmacotherapy II	R	PHM 321	6	Pharmacy Department
		PHM 422	Introduction to Hospital Pharmacy	R	NA	2	
		PHM 423	Complementary and Alternative medicine	R	NA	2	
		PHM 424	Basic Pharmacokinetics	R	PHM 327	3	
		PHM 425	Pharmaceutical Industry	R	PHM 315	2	
		PHM 426	Pharmacoeconomics	R	PHM 314	1	
			Total Credit Hours			16	

Phases	Level	Course Code	Course title	Required Or elective	* pre-Requisite Courses	Credit Hours	Department
PHASE 2	5th Year 2 nd Semester	PHM 521	Integrated pharmacotherapy V	R	PHM 321	5	Pharmacy Department
		PHM 522	Integrated pharmacotherapy VI	R	PHM 311	4	
		PHM 523	Introduction to APPE	R	PHM 422	2	
		PHM 524	Public health & pharmacoepidemiology	R	PHM 416	2	
		PHM 525	Research Project	R	PHM 326	2	
		PHM 526	Leadership in Health Care	R	PHM 416	2	
			Total Credit Hours			17	

Phases	Level	Course Code	Course title	Required Or elective	* pre-Requisite Courses	Credit Hours	Department
PHASE 3	6 th Year	PHM 611	Clinical Rotation I	R	PHASE 2	4	Pharmacy Department
		PHM 612	Clinical Rotation II	R	PHASE 2	4	
		PHM 613	Clinical Rotation III	R	PHASE 2	4	
		PHM 614	Clinical Rotation IV	R	PHASE 2	4	
		PHM 615	Inpatient Pharmacy Rotation	R	PHASE 2	4	
		PHM 616	Outpatient Pharmacy Rotation	R	PHASE 2	4	
		PHM 617	Elective Rotation I	E	PHASE 2	4	
		PHM 618	Elective Rotation II	E	PHASE 2	4	
			Total Credit Hours			32	
	Total Credit Hours of the PharmD program					202	









Theme-based approach

The design of the PharmD curriculum is thematic in nature. Four themes span years 2–6 of the program. The four themes are:

Theme 1: Foundations of Scientific and Clinical Practice with Life-Long Learning

Theme II: Professionals with Excellent Patient-centred Care

Theme III: Expertise in Pharmaceutical Medication Management

Theme IV: Standard Healthcare System and Interdisciplinary Teamwork

From year 2 to year 6 of the PharmD program, the distribution and balance of the four themes are integrated through learning and assessment as a reflection of the cumulative development and skills acquired by the students. The main role of the themes is to define the learning objectives of the curriculum with an emphasis on integrated assessment and curriculum delivery. The content of each theme is designed to supplement both the horizontal and the vertical elements of integration. Assessment is also integrated; each course and/or module carries at least 25% of its assessment embedded within the horizontal level throughout the various levels of the program, thus achieving the implementation of the vertical integration too.

Theme I – Foundations of Scientific and Clinical Practice with Life-Long Learning

This theme covers much of the core courses and clinical rotations within the program. The scientific knowledge and concepts related to pharmacy are

emphasised through the teaching of basic and clinical sciences. It also focuses on the graduates as a self-motivated and a reflective learner for further self and professional development.

Theme II – Professionals with Excellent Patient-centred Care

This theme concerns with sharing the decisions with the patients and his family. It also covers other elements of professional practice, responsibilities, communication skills, the use of IT and health technology, ethics, clinical efficiency, and effectiveness in dealing with patients in different settings.

Theme III – Expertise in Pharmaceutical Medication Management

PharmD graduates pursue careers in hospital pharmacy where they are directly involved in patient care. Under this theme, they monitor and adjust patient medications and work hand by hand with physicians, nurses and other health professionals to determine the most appropriate drug management. The community pharmacists plays a vital role in dispensing medications and providing the patient counselling services including the proper selection of over-the-counter medications and/or referral to other health care providers.

Theme IV – Standard Healthcare System and Interdisciplinary Teamwork

Students cover various aspects of healthcare delivery in relation to social, environmental, and behavioural aspects of health in clinical practice, including



primary healthcare delivery. Within this theme, the scientific approach to the practice of medicine is extended to cover knowledge and information related to the delivery of care. In addition, this theme encompasses clinical skills at various levels of the program. The clinical skills required at each level of the program are clearly defined in relation to the expected competency development. Such skills cover communication, history taking, physical examination, and clinical procedure. During the program, various clinical skills are acquired in different clinical practice settings within the network of healthcare delivery available to FCMS, including, but not limited to, hospitals, primary healthcare centres, and ambulatory clinics.

Research Project

During year 5 of the PharmD program, students complete a research project. The activities related to the research project should start as early as year 3, as research projects take time to initiate, conduct, and finalise per the curriculum plan. Students are required to perform the research project individually or in a group supervised by a faculty member. During the project, students are expected to collect data, analyse the data, and submit a written research report with conclusions and recommendations. The results of the



research project should be submitted for publication in a peer-reviewed journal with the support of FCMS and/or presented at a scientific meeting related to the research topic.

By completing a research project, students should be able to:

- Conduct a research-based project
- Retrieve and utilize previous and relevant findings that support their research
- Identify and apply appropriate methodologies to address research objectives
- Show the ability to drive and manage challenges that arise in the research process, collaboratively, with others through effective communication and problem-solving skills
- Demonstrate an understanding of the research ethics
- Analyse research data and properly synthesize findings
- Report research results and conclusions in scientific conference
- Use research findings to advance education theory and practice and design future research topics.

Internship Year

The Internship Training Year is governed by approved rules and regulations of FCMS and overseen by the office of the Vice-Dean for Clinical Affairs. Students must satisfy the requirements of the Internship Training Year (Phase 3) to be awarded the PharmD degree by FCMS. The certificate of the PharmD program is issued only after completion of the Internship Training Year. During the Internship Training Year, students must:



- Demonstrate competency and confidence in the performance of the professional tasks, duties, and responsibilities of a doctor of pharmacy.
- Develop and embrace appropriate professional attitudes and respect of ethics according to Islamic and professional values and standards.
- Demonstrate with confidence all clinical and other skills pursued during the undergraduate program.

Students work full-time for 1 year (Phase 3), rotating among major clinical disciplines:

Fields of Training	Internship Rotation	No. of weeks/rotation
Patient Care	Clinical Rotation I	4 weeks
	Clinical Rotation II	
	Clinical Rotation III	
	Clinical Rotation IV	
	Inpatient Pharmacy Rotation	
	Outpatient Pharmacy Rotation	
	Elective Rotation I	
	Elective Rotation II	

Facilities and Services

- Male Building
- Female Building

- Dr. Soliman Fakeeh Hospital
- Scientific and Educational Laboratories
- Central Library
- Student Support Units and Departments

Students Identification Card

Every student will receive an identification card, with both a personal photo and a mention of his/her selected program. This ID card must be shown in order to access the different facilities and services in the college. The Acceptance and Registration Office must be notified in case of loss or theft of the card, in order to provide the student with a replacement in exchange for 50 SAR penalty.

The College Website

The College has provided its students, faculty members, and visitors with all necessary information on its official website (www.fakeehcollege.edu.sa)

Learning Resources

- Black Board
- Central Library
- Saudi Digital Library
- Clinical Skills Simulation Center
- Clinical Training





- English Language Laboratories
- Computer Laboratories
- Scientific & Educational Laboratories
- Team-based Learning Studies
- Small Group Teaching Facilities
- Informal Learning Areas
- Anatomy Suites

Rules and Regulations of Study System

The bylaws of study and tests for the university College (FCMS) stage – which is amended by the resolution of the high resolution of the higher education council number “13/27/1423” taken during the twenty seventh session of the educational council held on 2/11/1423H” – stated the following:

Admission Requirements for the program

The Board of Trustees (BOT) of FCMS determines the number of students that will be admitted each academic year based on the recommendation of the College Council. The admission requirements for new students to the PharmD program at FCMS should:

- Be a high school graduate of the Scientific Section within the last 5 years.
- Provide a high secondary school certificate with score of at least 80% or higher.
- Provide an achievement test result with a score of 60% or higher.

- Provide an abilities test result with a score of 65% or higher.
- Not exceed 25 years old.
- The applicant should pass the interview at FCMS

Transference

Students may transfer from one program to another program within FCMS and thus change their specialty. Transference within FCMS is performed per the following guidelines:

- The applicant completes a transfer request form and submits it to the Academic Affairs Unit (AAU)
- The AAU processes the request and sends it with the student’s transcript to the Program Director
- The Program Director reviews and submits a report to the VDAA for review and recommendations
- The VDAA reviews the report and related documents to ensure their agreement with FCMS policies and regulations and then forwards them to the FCMS Academic Affairs Committee for a decision
- The decision of the Academic Affairs Committee is ratified by the College Council and the Dean of FCMS
- The AAU notifies the student of the decision.





Attendance and Completion Requirements

Students are required to attend approved credit hours. If a student's attendance does not meet the requirement set by the College Council (75% of all contact hours assigned for each course), the student will not be allowed to continue the course and will be denied entrance to the final examination. A student who is denied entrance to the final examination because of absences is considered to have failed the course and receives the grade "Denied" (DN) for the course (**Article 9 – Student Handbook**).

The College Council may exempt a denied student from the attendance requirement and allow the student to take the final examination, provided that the student presents an acceptable excuse to the College Council. In that case, the College Council determines the acceptable percentage of attendance, which must not be less than 50% of the required hours/sessions specified for the course (**Article 10 – Student Handbook**).

A student who is absent for a final examination, will be given a zero grade for the final examination. The student's grade for the course will be calculated on the basis of the scores obtained for completed class work during the semester (**Article 11 – Student Handbook**).

If a student fails to attend a final examination in any course but offers a compelling excuse, the College Council may choose to accept the excuse and allow the student

to take a make-up examination. The make-up examination must be taken prior to the end of the following semester. In such cases, a course grade will be given to the student after the make-up examination. (**Article 12 – Student Handbook**).

A student may withdraw from the College for a semester, without being considered to have failed the courses, if the student presents an acceptable excuse to the body specified by the College Council at least 5 weeks prior to the beginning of the final examinations. Under exceptional circumstances, the College Council may extend the deadline for withdrawal and assign a (W) grade to the student. The semester will be included in the period allowed for completion of the program degree (**Article 13 – Student Handbook**).

Re-enrolment

A student is not considered to have interrupted his/her studies during semesters when he/she is a visiting student at another university (**Article 16 – Student Handbook**).

A student whose enrolment is cancelled may apply for re-enrolment using the same College ID number and academic record that he/she had before cancellation of enrolment, according to the following regulations (Article 17 – Student Handbook):

- The student must apply for re-enrolment within four regular semesters of the date of dismissal
- The College Council and the authorities concerned must approve the re-





enrolment

- If four or more semesters have lapsed since the interruption of studies, the student may apply to the College for admission as a new student without consideration of his/her previous academic record at the College if the student fulfils all of the admission requirements announced at the time of application
- A student may be granted re-enrolment only once; the College Council may make exceptions if it deems them necessary
- A student may not be re-enrolled if he/she has been dismissed for academic reasons

A student who has been dismissed from the college for academic or disciplinary reasons, or who has been dismissed from another university/college for disciplinary reasons, will not be granted readmission. If it becomes evident after readmission that the student was previously dismissed for such reasons, his/her readmission is cancelled from the date of readmission (**Article 18 – Student Handbook**).

Dismissal from the College

A student will be dismissed from the College in the following situations (Article 20 – Student Handbook):

- A student receives a maximum of three consecutive academic probations for having a cumulative GPA lower than 2.00 out of 5.00, or 1.00 out of 4.00; based on the recommendations of the College Council, the student may be granted a fourth chance to improve his/her cumulative GPA

- A student fails to complete the graduation requirements within a maximum additional period equal to one-half of the period originally expected for graduation; the College Council may make an exception and award the student the opportunity to complete the graduation requirements within an additional period of a maximum duration equal to that originally specified for graduation
- The College Council may make exceptions and give students who qualify for dismissal the opportunity to complete their studies within an additional period of two semesters

Regulation for Student Assessment and Verification of Standards

Examinations

Students graduate after successfully completing all graduation requirements according to the degree plan, provided that their cumulative GPA is not less than a passing grade. If a student has passed the required courses but has a low cumulative GPA, the College Council, based on the recommendations of the Council of the department concerned, may specify courses that the student may complete in order to improve his/her GPA (**Article 19 – Student Handbook**).

Based on the recommendations of the Council of the department that offers the course, the College Council will decide the class work score, which must not be less than 30% of the final course grade (**Article 22 – Student Handbook**).





The class work score is evaluated in one of the following ways (Article 23 – Student Handbook):

- At least one written examination, plus part or all of the following: oral and practical examinations, research papers, and other class activities
- At least two written examinations

Based on the recommendations of the Council of the department concerned, the College Council may permit the inclusion of practical or oral exams in the final examination of any course and may specify the proportion of the final course score that is assigned to those exams (**Article 24 – Student Handbook**).

Based on the recommendations of course instructors, the Council of the department that offers a given course may allow a student to complete the course requirements in the following semester. In that case, the student receives an (IC) grade in his/her academic record. The (IC) grade will not be included in the calculation of the semester or cumulative GPA until the student completes the course requirements and earns a grade. If the (IC) grade is not changed in the academic record after a period of one semester because the student does not complete the course, the (IC) grade will be automatically changed to an (F) grade and will be included in the calculation of the semester and cumulative GPAs (**Article 25 – Student Handbook**).

Courses that involve symposia and/or research or courses of a practical or fieldwork nature may be excluded from part or all of the rules in Articles 22, 23, and 24 at the discretion of the College Council and the Council of the department teaching

the course. The College Council may specify alternate ways to evaluate student achievements in such courses (**Article 26 – Student Handbook**).

If courses involving research require more than one semester to complete, a grade of (IP) is assigned. After completion of the course, students are given an earned grade. If a student fails to complete the course within the specified period, the Council of the department that offers the course may approve assignment of an (IC) grade to the student's record for the course (**Article 27 – Student Handbook**).

The grades earned by students in each course are calculated as follows: (**Article 28 – Student Handbook**):

Calculation of Grades

Calculation of grades for courses within PharmD program				
Percent	Rating	Rating symbol	Rating weight out of 5	Rating weight out of 4
≥ 95	Exceptional	A+	5.0	4.0
≥ 90, < 95	Excellent	A	4.75	3.75
≥ 85, < 90	Superior	B+	4.5	3.5
≥ 80, < 85	Very Good	B	4.0	3.0
≥ 75, < 80	Above Average	C+	3.5	2.5
≥ 70, < 75	Good	C	3.5	2.0
≥ 65, < 70	High-Pass	D+	2.5	1.5



The overall grade assigned to the cumulative GPA at the time of a student's graduation is calculated as follows (**Article 29 – Student Handbook**):

- Excellent – if the cumulative GPA is no less than 4.50 (out of 5.00), or 3.50 (out of 4.00)
- Very Good – if the cumulative GPA is 3.75 or higher but less than 4.50 (out of 5.00), or 2.75 or higher but less than 3.50 (out of 4.00)
- Good – if the cumulative GPA is 2.75 or higher but less than 3.75 (out of 5.00), or 1.75 or higher but less than 2.75 (out of 4.00)
- Pass – if the cumulative GPA is 2.00 or higher but less than 2.75 (out of 5.00), or 1.00 or higher but less than 1.75 (out of 4.00)

First honours are granted to students who have earned a cumulative GPA between 4.75 and 5.00 (out of 5.00), or between 3.75 and 4.00 (out of 4.00), at the time of graduation. Second honours are granted to students who have earned a cumulative GPA of 4.25 or higher but less than 4.75 (out of 5.00), or 3.25 or higher but less than 3.75 (out of 4.00), at the time of graduation (**Article 29 – Student Handbook**).

Students who are eligible for first or second honours must also meet the following criteria:

- The student has not failed any subject studied at the College
- The student must have completed all graduation requirements within a specified period, the maximum of which is the average of the maximum and minimum limits for completing the degree program.

Grades Codes

Meaning	Symbol	GPA	Mark
Exceptional	A+	5.00	100-95
Excellent	A	4.75	Less than 95 to 90
Superior	B+	4.50	Less than 90 to 85

Very Good	B	4.00	Less than 85 to 80
Above Average	C+	3.50	Less than 80 to 75
Good	C	3.00	Less than 75 to 70
High-Pass	D+	2.50	Less than 70 to 65
Pass	D	2.00	Less than 65 to 60
Fail	F	1.00	Less than 60
In-Progress	IP	-	-
In-Complete	IC	-	-
Denile	DN	1.00	-
No-Grade-Pass	NP	-	More than 60
No-Grade-Fail	NF	-	Less than 60
Withdrawn	W	-	-

Verifications of Standards

Blind samples of all types of assessment are available for each course portfolio within the PharmD program. Group marking or grading is conducted in courses where the exam papers are graded by more than one instructor. Faculty of other departments are invited to review the grading policy and the standards achieved. Poor performance on midterm exams and assignments is reported to the Year Coordinator and the



Program Director. Final grade statistics are discussed in the Assessment Centre in coordination with the appropriate department and Vice Dean and are submitted to the College Council for approval. Comprehensive progress testing is performed at the ends of phases 2 and 3 of the PharmD program. A Saudi Licensing Exam (SLE) is conducted by the Saudi Commission for Health Specialties for all medical students in the Kingdom after completion of an undergraduate program as a prerequisite for higher education and training.

Student Administration and Support

Student Academic Counselling

Students are able to access support through guidance, mentoring, instruction, and comprehensive services to meet their educational, psychological, and social needs. Those services are provided by the Student Academic Advising and Support Unit supported by the organisational structure within FCMS. Each student is assigned a faculty member that provides individual support throughout the student's time in the PharmD program. The faculty advisor provides advice relevant to the student's academic performance and periodically reviews the student's portfolio.

Orientation programs are provided for newly enrolled students and for those transitioning between the phases of the PharmD program. Student-to-student (peer) advising is provided whereby qualified senior undergraduate students help new students at the start of the PharmD program and during the transitional periods between the various phases of the PharmD program.

Each faculty member posts regular office hours on his/her door and in the course guide. During office hours, the faculty member provides guidance to students. Faculty members are required to schedule time to advise and mentor all students. Career days are conducted at scheduled times on which faculty, administrators, and potential employers are invited to advise and communicate directly with students. The VDAA, with the support of Heads of Department, provides further assistance to students on course scheduling, academic appeals, student employment issues, extracurricular activities, and student group activities.

All relevant policies and procedures are posted on the College website. Course Coordinators and Year Coordinators are also available for any inquiries and to provide support to the students.

Each student has the responsibility to:

- Recognise that advising is a shared responsibility and accept responsibility for all decisions
- Share personal values, abilities, and goals
- Prepare for advising sessions and bring relevant material
- Meet with the academic advisor when asked or when in need of assistance

Student Appeals

Student appeals are usually submitted in writing to the Head of Department, the VDAA, or the Vice Dean for Clinical Affairs (VDCA). The administrator will then investigate the case, meet the student if need be, and eventually resolve the matter. Some cases are taken to the Dean or to a higher authority if resolution of the case requires higher authority.

The following academic decisions may be appealed:

- A final grade in a course
- A grade within a course (e.g. written exam, oral presentation, written assignment, skills lab, or practical exam)
- An academic dishonesty charge (e.g. plagiarism or cheating)





- Student denial of entry test
- Termination of studies
- Other issues related to academic decisions
- Students take the following steps in making an academic appeal:
- The student first attempts to discuss the academic issue with the instructor of the relevant course within five working days of receiving a grade or an academic decision
- If the issue remains unresolved, the student discusses the problem with the Head of Department
- If the issue is not resolved and the student remains dissatisfied with the academic decision, then the student may commence a formal appeal in accordance with the academic appeal policy and procedures of FCMS (Policy Number: LAT-17)
- The FCMS leadership is serious about creating an honest and ethical learning environment. FCMS will not tolerate dishonest actions, such as cheating or plagiarism, or disruptive behaviour that violates its rules and conduct expectations. Offenders will be subject to discipline in accordance with the student disciplinary regulations issued by the College Council. FCMS reserves the right to use various means to detect and document dishonest conduct.

Student Activity Affairs Unit

Students Activity Affairs Unit is responsible for direct contact with students and all the extracurricular activities; the unit has also a lot of tasks such as:

- Guiding students to follow the Islamic ethics and college rules and regulations.
- Encouraging students to participate in college activities, competitions and events.
- Coordinating with academic supervisors to follow up students' issues and find solutions.
- Issuing identification letters (To whom it may concern)
- Follows up the attendance of students and investigates reasons of absence.
- Receiving medical reports.
- Making timetables for lectures and classes.





- Issuing student discount letter for Saudi Airlines.
- Continuous communication with students via SMS and college screen.
- Cooperating with academic affairs unit regarding students' issues.
- Arranging extracurricular activities like competitions (Art – sport) and leisure trips via coordinating with extracurricular activities division.

Student Academic Advising and Support Unit

Fakeeh College for Medical Science (FCMS) offers its students a dynamic and comprehensive mentoring service through this unit, which is divided into two divisions, Academic Advising division and Student Support division. Continuous training is provided for faculty members to develop their skills in this area In order to help the students to overcome any academic obstacles which may affect their educational attainment.

The college assigns an academic advisor to each student in the first days of registration to orient and guide them through the study program & the bylaws of the college. This is to ensure the enhancement of the student's academic achievements throughout his/ her enrolment in the college.

Purposes of the Academic advising:

The purposes of FCMS academic advising is to assist in:

- Facilitating interactions between students and faculty members through a program that allows the students to voice their opinions and choices under academic supervision.

- Helping students to plan and prepare their academic progress.
- Providing students with guidance to improve their moral and professional development.
- Ensuring the students utilize all learning resources (such as the library, e-library, computer labs, etc.) to optimize their academic achievement level.

All students should:

- Make sure they attend all the academic advising sessions on time.
- Discuss all issues regarding his/her academic progress.
- Follow his/her academic advisor advices and instructions.

Student Support Unit:

The college provides students with:

- Academic support
- Psychosocial support: to help students resolve emotional, social, or behavioral problems and help the student develop a clearer sense of direction and reduce the risk of these students dropping out later.
- Financial support by providing part time job opportunities to support themselves.
- Health care service.
- Support for the distinguished students by providing opportunities to participate in researches or conferences.





Student Career and Alumni Unit

Career Advising

It aims to help students realize their skills and potential as well as prepare them for work upon graduation, and choosing the best work opportunity. The college also holds symposia and workshops to increase their awareness of their future.

Alumni

To ensure continuous ties between FCMS and alumni, the college created a database with all alumni information to follow up on their achievements and careers. Moreover, the unit uses the database to announce about upcoming activities via social media and their website.

Quality and Accreditation Unit

Quality and academic accreditation unit was established in 2010 in order to improve the quality of specialized professional education and raise professional level of its graduates.

The unit is responsible for the management and ensuring the implementation of quality standards in compliance with the principles and guidance of the Ministry of Education as well as the National Center for Academic Assessment and Accreditation (NCAAA) which part of the Education Evaluation Commission in KSA.

In addition to the unit's responsibility of working to facilitate and monitor the accreditation process of the quality assurance system of the college, it has been

fully integrated in the planning and development strategies in a clear, specific planning and implementation, evaluation and review way through the Quality Assurance System (QAS).

Students' responsibilities towards quality:

- To deal with the surveys and questionnaires distributed by the college with transparency and seriously.
- To participate in quality related activities at the college.
- To participate in the extra-curriculum and classroom curriculum activities, this may increase the accreditation and reputation of the college at the level of student activity.
- To communicate with alumni unit and graduated students to follow the college activity after the graduation.
- To participate in providing suggestions in order to develop educational field of the college.
- To adhere to the college values that are mentioned in the strategic plan.

Students Code of Conduct

Students Rights

1. Know the academic calendar in accordance with that approved by the Ministry of Education.
2. Obtain the advising, guidance and assistance that help him/her to cope with the college life throughout the studying years.
3. To acquire the science and knowledge in a suitable environment.





4. Attain syllabus and lecture timetable in order to select appropriate courses as allowed by registration rules and regulations.
5. Be familiar with the academic syllabus contents, its objectives and the methods of assessment.
6. The faculty should be punctual in terms of the lectures and office hours and avoid cancelling them unless in case of emergencies with previously announcing the cancellation and scheduling a makeup session.
7. Students have the right to ask questions and discuss related issues during suitable times.
8. Be examined in accordance to the syllabus and its contents, as well as know his grades and revise his answers.
9. Students have the right to know their coursework grade (out of 60) prior to the final examinations, as well as receive their course grade a week after the final exam.
10. Be compensated for the missing lectures or sessions and evaluated in clinical training by the instructor in case the student is absent due to an approved official excuse. In the case of missing an exam with an approved excuse, the student has the right to sit for another exam.
11. Benefit from the social support provided by the college as well as participating in curricular and extracurricular activities at the college.
12. Use the facilities provided by the college such as the central library, computer lab, the internet, cafeteria, fitness club, etc. as well as benefiting from the services provided, such as identification letters, discounts on airline tickets.
13. Students have the right to file a complaint form for investigation in the case of any illegal or unjustifiable act, or any decision made by anyone (a student, a

- faculty staff, an employee) that negatively affects his status, rights, or privileges.
14. Treat his/her personal information with high confidentiality according to college policies and procedure.
15. Get fair treatment from college staff and administration based on rules and regulations of the college.
16. Compliant and the grievance:
 - a. Students have the right to register an appeal if he/she not convinced with the disciplinary action.
 - b. The students have the right to defend themselves in front of any party in the college in any disciplinary cases and a statement will be issued only after hearing from the student.
 - c. The student has the right to appeal against any statement issued from the College according to the rules set forth in this regard under the provisions of the disciplinary regulations.
 - d. The right of students to maintain the confidentiality of his case and not disclose or publish the contents to the public.

Students Responsibilities

1. Respect and follow the rules and regulations of the college and obey the deanship issued decisions.
2. Carry the identification card (ID) to be presented upon request when he/ she attends the college, clinical training, or attends conferences, forums or seminars outside the college.





3. Commit to the dress code when he/she attend lectures, clinical training, forums or seminars inside or outside the college or hospital.
4. Ensure the commitment to follow the Islamic morale and general decency.
5. Treat all college members (students, faculty, staff and guests) with respect.
6. Avoid all the following: creating distractions or loud noises in the college, using classrooms/lecture halls when no lecture is given, gathering in corridors, as well as smoking.
7. Stay away from the clinical training places (hospital, labs) unless during scheduled times.
8. Students have to commit to studying and completing all course requirements, as well as being punctual to lectures and trainings.
9. Eating and drinking are prohibited in lecture halls, labs, libraries and the hospital.
10. Take care of college facilities' cleanliness as well as personal hygiene.
11. Maintain all the college property and holdings, and avoid causing damage to it. The unauthorized taking, possession, retention, or disposal of any property owned or maintained by the college, another student, a person attending a college event, or any other person will lead to disciplinary action.
12. Check the college notice screen routinely to see the college announcements, notices and memos for information.
13. Revise the academic timetable and follow-up with the academic advisor according to the study plan.

14. Pay the assigned dues whether these are tuition fees, student's services, fines or other charges.
15. Participate in any activities provided by the college to refine his/her university character.
16. Bear the full responsibility of keeping his/her personal belongings safe.
17. Stay in touch with the college after graduating through the Alumni section on the website as part of Student Career and Alumni Unit.
18. Attend and leave the college on time, and avoid leaving early unless permission is taken from academic advising unit, student support unit, as well as the Vice Dean of Academic Affairs.
19. In the case of misusing mobile phones the student would face a penalty. It is prohibited to use mobile phones during lectures, inside the labs or during clinical training.
20. It is prohibited to use personal laptops for anything other than academic purposes.
21. Show commitment to scientific integrity in the preparation of research and other academic requirements of the course and not to violate the intellectual property rights in any way. Note that it will be detected with a software program to investigate the violation of intellectual property.
22. Make sure that they don't possess or distribute any substances or drugs against the law of the country. This will cause immediate dismissal of the student from the college.





Important Information

- In case the Identification card (ID) is lost or stolen, the student will have to pay 50 SR to issue a new ID card.
- In case of a locker's key is lost or stolen, the student will have to pay 50 SR to issue a new locker key.
- He/she has to sign on attendance sheet for coming and leaving the college.
- Students can get more information about the college and its rules and regulation through the "College Document Gate" which can be accessed through the college website.
- A student leader and vice student leader are chosen by students in the same academic level and department to represent them in college, and their responsibilities are:
- He/she communicates between the student and the college faculty member.
- Perform the tasks which are requested by academic faculty members or the admin staff.



فقيه.

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