



2025-2026 Drive Through drop-off/pick-up Procedures

As we prepare for the start of an exciting new school year, we want to share important updates to our drop-off and pick-up procedures. Our campus will operate as a drive-through system, and designed to keep students safe and ensure an efficient traffic flow.

Staff Assist Morning Drop-Off | 7:15 AM – 8:00 AM




All families, (VPK–8th) have two options drop off options:


- Use our drive-through drop-off system, **OR**
- Park in the gravel lot between **US-1 and Old Highway** and walk your student to the **TVM front entry gate**.

Both options are available for **all students**.

- VPK students may be walked in by a parent/guardian; however, adults are not permitted to remain on campus and should exit once their student has been dropped off.
- All pre-arranged visitors are permitted on campus during instructional time (between 8:00 am-3:15 pm) after signing into Raptor, with Ms. Amanda in the front office (have your state issued ID ready). Please be sure to reach out to the teacher directly to schedule a time to meet or the front office to meet with a member of administration.
- If using our drive through drop off, all cars must enter from the **north side** of campus. Two lanes of traffic will be open and will merge into one as you loop around the building and exit through the **south lot**.
- TVM staff and our SRO will be stationed along the route to assist students and keep traffic moving.
- For students who are dropped off at the front gate, TVM staff will be stationed throughout the entry way and will ensure your student gets to their classroom safely.

Important Reminders:

-  No parking is permitted on TVM campus during drop-off or pick-up.
-  If using the drive-through, please remain in your vehicle at all times.
 -  If your child is not ready to exit the car, please circle around and re-enter the line.

-  School begins at **8:00 AM**. Students arriving after this time are considered tardy and must be signed in at the front office by a parent/guardian.
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Afternoon Dismissal | 3:15 PM – 3:35 PM

Families will have three options for student pick-up:

1. **Self-Release (Grades K–8 Only):**

Families can authorize their student to be released at 3:15 PM to meet a pre-arranged pickup person either outside the front gate or somewhere near campus. This authorization will be included in the new school year paperwork.

2. **Drive-Through Pick-Up:**

- Enter from the **north side** of campus and drive around to the **south lot** for exit.
- Students and staff will be stationed along the route to assist with loading.
- Please **display your student's name card** in the windshield for quick identification. (Name cards will be provided during the first week of school.)

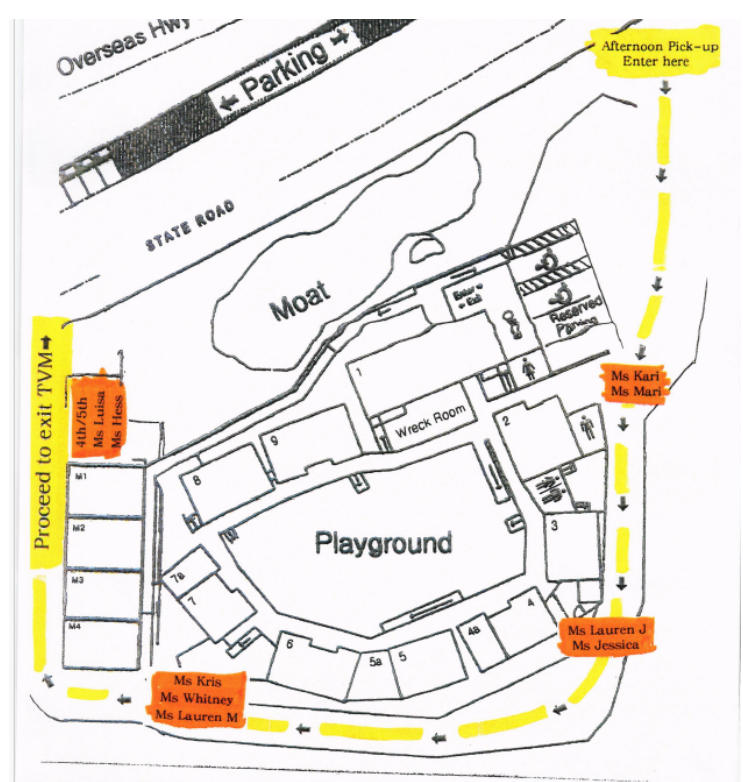
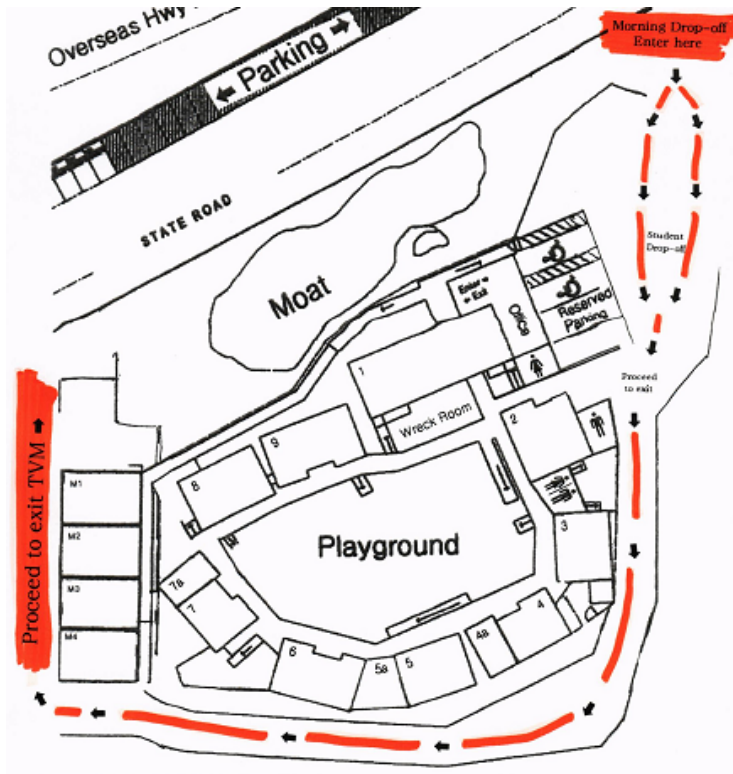
3. **Aftercare (3:15 PM – 4:30 PM):**

- Students enrolled in aftercare must be **signed out** by a parent/guardian or authorized pick-up person.
 - Pick-up for aftercare will be from the **TVM playground**.
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New Option – Founders Park Shuttle

We are working on a plan to provide **transportation to Founders Park** at the end of the school day for students who sign up. This option will begin **Monday, August 18th**. Stay tuned for more details!

Drop-off Map



Pick-up Map