

Treasure Village Montessori

Board Meeting Summary

Date: August 27, 2025

Time: 5:00–7:00 PM

Location: Treasure Village Montessori

Attendees:

Rosie Donnelly, Sharon Detweiler, Joseph Mack, Shanti Cope, Maureen McDonough, Matt Thibos, April Smith,

1. Requests to Modify/Add Agenda

- Added item under Board Discussion: **Credit Card Authorization.**
 - No additional requests.
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2. Public Comment

- No public comments.
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3. Board Business & Vote

a. Financials

- Audit underway for fiscal year ending June 30. Draft due for board vote at the **September 24 meeting.**
- Monroe County requires submission by **Sept. 30**, State of Florida by **Oct. 31.**
- Discussion on distribution format: board prefers electronic versions in advance, with printed copies provided at meetings when necessary.
- Enrollment: projected 176 but actual is 155 students. Budget to be adjusted accordingly.

b. Minutes

- July 30 minutes reviewed and **approved. Motion by Rosie to approve, seconded by Maureen**
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4. Board Discussion with Option to Vote

a. Upcoming Board Meeting Dates

- Tentative 2025–2026 dates reviewed; **approved** with flexibility for July.

b. School Improvement Plan

- Data shows strong performance overall with notable growth in middle school math.
- Areas for improvement: early-grade math, ELA growth in 5th–6th grade, and support for lowest 25% readers.
- Plan includes targeted use of **iXL** for math/ELA interventions and alignment of Montessori lessons with Florida standards.
- Board supports publishing the plan once finalized.

c. Traffic Flow Plan

- Drop-off/pick-up process running smoothly.
- Parent and teacher feedback positive after initial concerns.
- **Facilities request:** install outdoor fans/swamp coolers at loading zones to address heat concerns.
- Update: teachers now able to park in the lot next door.

d. Board Roles and Committee Chairs

- Discussion of officer roles, committee needs, and succession planning.
- Chair indicated possible transition by December; grooming of Vice Chair recommended.
- Sharon willing to step out of Treasurer/Finance role and try another.
- Members expressed long-term commitments; several volunteered for facilities and SAC roles.
- Need identified for **Fundraising and PR Committee Chairs**.

e. Aftercare Options

- Principal noted accessibility concerns raised by families.
- Plan to extend aftercare until **5:30 PM** to better support working parents.
- Discussion on promoting programs (sports, kayaking, trips) via social media to increase enrollment.

f. Credit Card Authorization

- Board discussed granting credit card authorization (details to be finalized). **Motion by Rosie to approve, seconded by Sharon**
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5. Facilities & Vote

a. Security Front Door

- Door installed; awaiting permit completion.

b. Additional Concerns

- Heat relief at dismissal raised (see above, Traffic Flow).
 - General review of facilities needs ongoing.
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6. Finance & Vote

- Discussion tabled until financials are finalized with audit.
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7. SAC & Vote

- SAC meetings scheduled to begin; update provided.
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8. Fundraising

- **Nautical Nights at Islander Resort** scheduled for **Saturday, November 8**.
 - Need for stronger parent involvement in fundraising committees.
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9. Housekeeping

- No additional items discussed.
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Action Item Recap

1. **Audit & Financials:** Rita to ensure audit finalized for board vote on Sept. 24.
2. **Budget Adjustment:** Principal to coordinate with Nancy to adjust enrollment figures (from 176 to 155).
3. **Meeting Materials:** April to provide electronic versions before meetings; printed packets on meeting day.

4. **School Improvement Plan:** Principal to finalize and publish plan once approved.
5. **Facilities:** Shanti to explore cost/placement of outdoor fans for dismissal areas.
6. **Aftercare:** School to extend program to 5:30 PM starting September.
7. **PR & Enrollment:** Increase promotion via website and social media; highlight sports, aftercare, and unique programs.
8. **Board Roles:** Officers and committee chairs to confirm positions; search for Fundraising and PR leads.
9. **Fundraising:** Committee to organize Nov. 8 Nautical Nights and recruit parent volunteers.