



Makewin Lodge Rental Application

Name of Renter/Group: _____

Rental Date: _____

Total Number of Guests: _____ Adults: ____ Children/Youth: ____

Contact Information

Contact Person	
Mailing Address	
Phone Number	
Email Address	

Damage Deposit Rates

	Non-Refundable Damage Deposit	\$500.00
	Non-Refundable Damage Deposit with Alcohol <i>Liquor licenses must be obtained prior to rental</i>	\$1000.00

Day Facility Rates

	Makewin Lodge <i>Includes use of kitchen, recreation room, dining room, and washrooms This fee is waived for groups staying overnight</i>	\$400.00/day +GST
	Chapel	\$80.00/day +GST
	Riding Arenas <i>Indoor & Outdoor</i>	\$60.00/day +GST
	Additional Cost <i>Usage of Lights</i>	\$20.00/hour +GST

Overnight Accommodation Rates

	Makewin Lodge & Camper Cabins <i>Groups of 10-14</i>	\$70.00/person per night +GST
	Makewin Lodge & Camper Cabins <i>Groups of 15-19</i>	\$60.00/person per night +GST
	Makewin Lodge & Camper Cabins <i>Groups of 20+</i>	\$50.00/person per night +GST
	Duplexes <i>The cost is for one half unit</i>	\$95.00/night on top of lodge fee, if using lodge +GST

Activity Rates

All activities are weather/seasonal dependant.

Minimum of 6 people per activity / Maximum of 12 people per activity

Horseback Riding		\$35.00/person +GST
Archery with Instructor	Canoeing with Instructor	\$50.00/hour +GST
Archery without Instructor	Canoeing without Instructor	\$35.00/hour +GST



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Pre-Rental:

When booking with Makewin Lodge Rentals, the following will be required at the time of booking.

- **Rental Application and Damage Deposit**
 - Once the booking is completed, you will receive an email confirmation via calendar invite.
 - If there will be alcohol at your event, a liquor license is mandatory. Applications can be applied for through Alberta Gaming, Liquor and Cannabis (AGLC) website.
 - Failure to provide documentation within 30 days of rental date will result in a cancellation.

For your reference:

- Renters are responsible for their own first aid or first aid person and supplies.
- Renters are responsible for their own lifeguard.
- All external vendors are subjected to review, ensure you are communicating with the Rentals Coordinator to ensure all vendors meet the policy standards for Teen Time of Edmonton.
 - For example; Livestock, bartenders and/or caterers
- Smoking of anything (cannabis, cigarettes and vaping) is prohibited in any Teen Time of Edmonton building. Failure to comply can result in your damage deposit not being returned.
- 30 days prior to your rental, a Notification of Risk will be emailed. It is imperative to follow all the instructions and ensure all guests are kept safe.

Post Rental

- Within 24 hours of departure date, the property will be inspected.
- Within 48 hours of departure date, you will receive a final invoice for the amount owing.
- All final payments are required within five business days of your departure date.
- Damage Deposits will only be returned upon final inspection. If there are no concerns, the final bill will reflect this deduction.

Payment Methods

Cheques:

- Teen Time of Edmonton, 13535 122 Ave NW
- All cheques are payable to "Teen Time of Edmonton"

E-transfer:

- info@teentime.ab.ca

Credit Card:

- You can call the Edmonton office 780-466-8530 to pay over the phone
- Our office is open Monday – Friday 10:00am-4:00pm, closed on weekends and holidays.

Signature of Rental Group Representative: _____

Signature of Rental Coordinator Representative: _____

Date: _____