Posting: 2026 - #537
Date: November 19, 2026

COMMUNITY BUILDERS

POSTING (BCGEU)

JOB TITLE: Maintenance Worker
STATUS: Permanent Full Time
AREA OF WORK: Across all sites
HOURS OF WORK: 8 am – 4 pm
DAYS OF WORK: Monday – Friday
Wage: 13 – JJEP Wage Grid ($32.62 - $37.44 per hour)

Job Summary:

Provides maintenance and repairs to all Community Builders Housing and Shelter Sites.

Duties & Responsibilities:

It is the **Maintenance Worker's** responsibility to:

1. Establishes, monitors, and carries out preventative maintenance procedures and schedules for buildings, equipment, and grounds. Ensures building and equipment meet all safety, security, and fire regulations and policies. Makes recommendations for major repairs and purchases to the supervisor.
2. Performs carpentry, electrical, painting, mechanical, and plumbing maintenance and repairs, such as repairing furniture, constructing shelves, installing switches, replacing plugs and other basic appliance repairs, applying paint and other finishes, repairing drywall, disassembling and reassembling equipment, replacing sinks and toilets, and applying finishing material such as linoleum.
3. Monitors work performed by contractors, prepares estimates of labor and material costs, contacts external contractors and tradespeople to obtain quotes, and arranges for major repairs and maintenance work.
4. Collects and removes garbage and recyclable materials and ensures the safe disposal of hazardous waste.
5. Cleans external areas such as entranceways, sidewalks, and parking lots using manual and power brooms, rakes, shovels, and other equipment to remove dirt, leaves, snow, and other refuse. Performs minor gardening and lawn maintenance tasks such as mowing, weeding, pruning, and watering.
6. Completes and maintains related records such as maintenance logs and security incident reports.
7. Transports equipment, furniture, and supplies manually and/or using aides such as dollies and carts. Operates a motor vehicle to pick up and move goods and supplies. Arrange furniture for special events.
8. Performs other related duties as required.

Education, Training & Experience:

1. Grade 10, plus at least one related vocational training, such as a building maintenance course or certificate
2. Two (2) years of recent related experience. Or an equivalent combination of education, training, and experience.

APPLY BY: November 26, 2026, by 4 pm

Posting: 2026 - #537
Date: November 19, 2026

APPLY TO: hr@communitybuilders.ca

SUCCESSFUL APPLICANT: _____

INITIALS: _____ Date: _____

This position is open to all qualified individuals and requires membership in the Union. The successful applicant is not required to operate their vehicle to perform the duties of the position.