



## Stallholders application information sheet

1. **Stall sites.** To support the crowds before the 6<sup>th</sup>, stallholders will now have the opportunity to operate from 5<sup>th</sup> – 6<sup>th</sup> February. Waka sites measure 5 x 5m, Sportsfield sites measure 6 x 6m.

**Food stalls.** Going forward, Waitangi Day will be celebrating and giving premium locations to stall holders with healthy and dietary-friendly options. Applicants will be categorized based on this to a gold, silver, or bronze grade criteria

Food stall guide:

Grade	Criteria	Stall
Gold	Healthy and dietary-friendly options	Gold site choice and location reference on map
Silver	Healthy or Dietary friendly options	Silver site choice
Bronze	<b>No</b> healthy or dietary friend options	Bronze site

2. **Cost.** For stallholders there is a non-refundable charge of \$300.00 (incl. GST) per site, per day. This is valid from 5<sup>th</sup> – 6<sup>th</sup> February 2026.

Waitangi Limited continues supporting Registered Charitable Community Groups and asks for koha of \$120.00 from community groups not selling products.

3. **Payment.** Upon application, a reference number will be allocated to you. Payment using this reference number can be made by internet or EFTPOS through our Visitor Centre at Waitangi. Bank details for an internet payment are:

Westpac Account  
03 0498 0022185 00  
Waitangi Limited.

4. **Food safety regulations.** Food vendors are responsible for compliance with food safety regulations as administered by the Far North District Council. Where possible food stalls will be away from craft, information and product stalls.

5. **Waitangi Limited Zero Waste Policy.** All food sold must be in compostable or recyclable containers and no plastic bags will be permitted for "giveaways" or customer purchases, guidelines of what is acceptable will be included in the stallholder pack.

6. **Waitangi Limited Fizz-Free Policy.** We promote healthy beverage options which means the sale of fizzy/carbonated drinks is prohibited at the Waitangi Day Celebrations. Waitangi Limited also encourages food and drink stallholders to offer healthier alternatives where possible in an effort to educate and improve our healthy eating choices.

*Please note, that if you do sell fizzy/carbonated drinks, your stall will be shut down and removed from the festival, and you will not be permitted to have a stall at our Waitangi Day celebrations in the future.*

7. **Application process.** Registration and payment must be received no later than **15th January 2026**. Applications received after 15th January may not be accepted.



# WAITANGI TREATY GROUNDS

Te Pitowhenua | Our Nation's Birthplace

## Waitangi Day 2026

Please ensure you read **every** page and fill out/sign appropriate fields.  
Failure to do so may result in your application being **dismissed**,  
or you may be asked to resubmit it.

### Stallholders application

**Please print in clear handwriting.**

<b>BUSINESS/GROUP NAME:</b>			
<b>CONTACT PERSON:</b> <i>Minimum 2 people for community groups</i>			
<b>POSTAL ADDRESS:</b> <i>Must be complete address with a postcode</i>			
<b>PHONE:</b> <i>Must work in New Zealand</i>			
<b>EMAIL:</b>			
<b>ALTERNATIVE MOBILE:</b>			
<b>SITE LOCATION PREFERENCE:</b> <i>Site allocation will be at the discretion of Waitangi Limited, we will endeavour to allocate you to the most suitable site</i>	Sportsfield	Waka site	
<b>STALL CATEGORY:</b> <i>*Food and any stalls using machinery <u>must</u> have a fire extinguisher</i>	Food*	Arts / Crafts	
	Clothing	Toys / Games	
	Health Provider	Other	
<b>IF OTHER, PLEASE EXPLAIN:</b>			
<b>*FOOD BEING SOLD:</b> <i>Attach menu, if available</i>			
<b>GRADE AS PER GUIDE:</b>	Gold	Silver	Bronze
<b>STALL SPACES REQUIRED:</b> <i>If 'other,' please list number</i>	One	Two	Other / #____
<b>GENERATOR?</b>	Yes	No	
<b>GENERATOR PURPOSE:</b> <i>Generator <u>must</u> be silent</i>			
<b>VEHICLE LOCATION:</b>	On-site	Carpark	No vehicle
<b>NUMBER OF VEHICLES:</b> <i>List number of vehicles required in this field</i>			
<b>PREFERRED METHOD OF PAYMENT:</b>	Internet	In-person	



## Stallholder Terms and Conditions

1. Stall sites will be allocated at either the Sportsfield or next to the Waka Shelter.
2. Stall set up on the 5<sup>th</sup> will be between **07:00 – 09:00am** and **16:00 – 17:30pm** only. Stall set up on the 6<sup>th</sup> will be between **05:00 – 07:00** (bridge access), or until **09:00** via Haruru Falls. On Waitangi Day stalls are unable to pack down until **16:00. No exceptions will be made.**
3. All stallholders will enter the Treaty Grounds by designated gates.
4. All stallholders agree to adhere to the Waitangi National Trust Board Bylaws 1981 (copy enclosed in pack.)
5. As you arrive at the northern end of the one-way bridge, you will be given your **STALLHOLDER VEHICLE PASS/SITE CARD** based on what you have indicated on your application. You will need to have available for possible inspection, the following items from your pack:
  - a. Stallholder site card (stating on it if vehicle staying on site)
  - b. Site map showing location of your stall and stallholder car parking
  - c. Copy of signed Contractors' Health and Safety Management Plan.**Stallholders arriving without any or all of these items may not be permitted to access their stall site.**
6. Stallholders must **only use the site/s assigned to them.**
7. Only **one vehicle** per stall will be permitted on the stall site for unloading and setting up. After set-up, the vehicle must then be **moved to the designated stallholder vehicle car park**. Exceptions may be made in the case of a dedicated vehicle e.g. coffee vendor, refrigerated trailer. This will need to be noted on application form for a separate parking permit will be issued. The permitted vehicle must fit inside the stall site.  
**No exceptions will be made on the day. Waitangi Limited reserves the right to have unauthorised vehicles towed away.**
8. Stallholders agree they have introduced the use of recyclable or compostable food containers.
9. Stallholders agree that the sale of carbonated/fizzy drinks is **prohibited**. The sale of carbonated/fizzy will result in your stall being shut down and removed, and you will not be permitted to have a stall at Waitangi Day celebrations in the future.
10. Political groups and gang related groups are strictly prohibited.
11. Waitangi Limited accepts no responsibility for any theft, loss or damage to property.
12. To keep our foot traffic safe from moving vehicles, a **no vehicle movement policy** has been implemented between **09:00 – 16:00**.

I/We fully understand and agree to be bound by the above terms and conditions.

Stallholder(s) Name: .....

Signed: ..... Date: .....



## Safety Requirements for Stallholders

### Confirmation of Stallholder's Health & Safety Management Plan

We confirm that we have a health & safety management plan in force and we undertake that this plan will remain in force and not be amended or cancelled during the period of this contract.

The following is confirmed:

Hazards are regularly reviewed and monitored including consideration at (where held) employee team meetings.

A system is in place for dealing with accidents.

An emergency plan is in place for dealing with accidents.

The workplace is regularly inspected to ensure compliance with current safety procedures.

All staff have been issued with information on health & safety.

We accept our responsibility to ensure the health & safety of our staff, subcontractors, Waitangi Limited staff, visitors and others while on the estate.

We agree to follow applicable Waitangi Limited health & safety procedures.

Signed: .....  
**STALLHOLDER**

Signed: .....  
**WAITANGI LIMITED**

### Please return this form to:

Waitangi Limited, Attention: Stallholder Coordinator,  
PO Box 48, PAIHIA 0247 or scan and email to: [stalls@waitangi.org.nz](mailto:stalls@waitangi.org.nz)

Administration hours of the Stallholder Coordinator are **08:30am – 11:00am Monday – Friday**. Please communicate **via email** outside of these hours or call our office if you need to process payment.

#### Office Use Only:

Registration received on \_\_\_\_\_ Approved by \_\_\_\_\_

Terms and Conditions signed

YES ☐

NO ☐

Health and Safety Management Plan signed

YES ☐

NO ☐

Payment received

YES ☐

N/A ☐

Registration Pack sent on \_\_\_\_\_