WAITANGI TREATY GROUNDS
Te Pitowhenua | Our Nation's Birthplace

Waitangi Day 2027

Please ensure you read **every** page and fill out/sign appropriate fields.
Failure to do so may result in your application being **dismissed**,
or you may be asked to resubmit it.

Stallholders application information sheet

1. **Stall sites.** To support the crowds before the 6th, stallholders will now have the opportunity to operate from 5th – 6th February. Waka sites measure 5 x 5m, Sportsfield sites measure 6 x 6m.

> **Food stalls.** Going forward, Waitangi Day will be celebrating and giving premium locations to stall holders with healthy and dietary-friendly options.
>
> **Stall sites are not powered.** You are welcome to use a silent generator.

2. **Cost.** For stallholders there is a non-refundable charge of $300.00 (incl. GST) **per site, per day.**
This is valid from 5th – 6th February 2026. Operating over one day incurs a charge of $300.00. Operating over two days incurs a charge of $600.00.

> Waitangi Limited continues supporting Registered Charitable Community Groups and asks for koha of $150.00 from community groups not selling products. To apply for this, you must provide the name of your registered charity.

3. **Payment.** Upon application, a reference number will be allocated to you. Payment using this reference number can be made by internet, or EFTPOS/cash through our Main Entrance at Waitangi. You will receive bank details for internet payment when your application is accepted.

4. **Food safety regulations.** Food vendors are responsible for compliance with food safety regulations as administered by the Far North District Council. Where possible food stalls will be away from craft, information and product stalls.

5. **Waitangi Limited Zero Waste Policy.** All food sold must be in compostable or recyclable containers and no plastic bags will be permitted for "giveaways" or customer purchases, guidelines of what is acceptable will be included in the stallholder pack.

6. **Waitangi Limited Fizz-Free Policy.** We promote healthy beverage options which means the sale of fizzy/carbonated drinks is prohibited at the Waitangi Day Celebrations. Waitangi Limited also encourages food and drink stallholders to offer healthier alternatives where possible in an effort to educate and improve our healthy eating choices.

> *Please note, that if you do sell fizzy/carbonated drinks, your stall will be shut down and removed from the festival, and you will not be permitted to have a stall at our Waitangi Day celebrations in the future.*

7. **Application process.** Registration and payment must be received no later than **15th January 2027.** Applications and/or payments received after 15th January may not be accepted.

8. **You must provide a description of the goods or products you intend to sell at your stall.** The sale or display of counterfeit goods, imitation firearms, replica weapons, or any other prohibited items is strictly forbidden.

> *Any stallholder found to be selling or displaying such items will have their stall immediately shutdown and will be removed from the event without refund*

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Stallholders application

Please print in clear handwriting.

BUSINESS/GROUP NAME:	REQUIRED FIELD		
REGISTERED CHARITY NAME: *If applicable*			
CONTACT PERSON: *Minimum 2 people for community groups*	REQUIRED FIELD		
POSTAL ADDRESS: *Must be complete address with a postcode*	REQUIRED FIELD		
PHONE: *Must work in New Zealand*	REQUIRED FIELD		
EMAIL:	REQUIRED FIELD		
ALTERNATIVE MOBILE:	REQUIRED FIELD		
SITE LOCATION PREFERENCE: *Site allocation will be at the discretion of Waitangi Limited, we will endeavour to allocate you to the most suitable site*	Sportsfield	Waka site	
STALL CATEGORY: *Food and any stalls using machinery must have a fire extinguisher. This will be checked by FENZ*	Food	Arts / Crafts	
	Clothing	Toys / Games	
	Health Provider	Other	
ITEMS BEING SOLD: *The sale or display of counterfeit goods, imitation firearms, replica weapons, or any other prohibited items is strictly forbidden*	REQUIRED FIELD		
STALL SPACES REQUIRED: *If 'other,' please list number*	One	Two	Other / #____
GENERATOR? *Generator must be silent, or you will be removed*	Yes	No	
VEHICLE LOCATION:	On-site	Carpark	No vehicle
NUMBER OF VEHICLES*: *You will only receive up to two vehicle passes per site*	One	Two	#____
PREFERRED METHOD OF PAYMENT:	Internet	In-person	

**A vehicle is any automobile that requires someone to drive it e.g. car, van, food truck. We do not count a trailer as a vehicle*

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Stallholder Terms and Conditions

1. Stall sites will be allocated at either the Sportsfield or next to the Waka Shelter.
2. Stall set up on the **5th** will be between **7:00am – 8:30am** and **4:00pm – 6:00pm** only. Stall set up on the **6th** will be between **4:00am – 8:30am**. On Waitangi Day stalls are unable to pack down until **4:00pm. No exceptions will be made.**
3. All stallholders will enter the Treaty Grounds by designated gates. **Access is via Haruru Falls Road.**
4. All stallholders agree to adhere to the Waitangi National Trust Board Bylaws 1981 (copy enclosed in pack).
5. Based on what you have indicated on your application, you will be allocated your **VEHICLE PASS**. Upon arriving at Waitangi, you will need to have available for possible inspection, the following items from your pack:

    a. Stallholder vehicle pass
    b. Site map showing location of your stall and stallholder car parking
    c. Copy of signed Contractors' Health and Safety Management Plan.

    Stallholders arriving without any or all of these items **may not be permitted to access their stall site.**
6. Stallholders must **only use the site/s assigned to them.**
7. **There is a two-vehicle limit per site.** You will receive a maximum of two vehicle passes per site only, any additional persons will need to park with the public at Bledisloe Domain and catch the bus to Waitangi.

    No exceptions will be made on the day. Waitangi Limited reserves the right to have unauthorised vehicles towed away.
8. Any vehicle remaining at the stall must fit entirely within the allocated stall space. If it does not, **you will be required to move it, no exceptions.**
9. Stallholders agree they have introduced the use of recyclable or compostable food containers.
10. Stallholders agree that the sale of carbonated/fizzy drinks is **prohibited**. The sale of Carbonated drinks/fizzy will result in your stall being shut down and removed, and you will not be permitted to have a stall at Waitangi Day celebrations in the future. This does not include sparkling water.
11. Political groups and gang related groups are strictly prohibited.
12. Waitangi Limited accepts no responsibility for any theft, loss or damage to property.
13. To keep our foot traffic safe from moving vehicles, a **no vehicle movement policy** has been implemented between **09:00 – 16:00.**
14. The sale or display of counterfeit goods, imitation firearms, replica weapons, or any other prohibited items is **strictly forbidden.**

I/We fully understand and agree to be bound by the above terms and conditions.

Stallholder(s) Name: ……

Signed: …… **Date:** ……

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Safety Requirements for Stallholders

Confirmation of Stallholder's Health & Safety Management Plan

We confirm that we have a health & safety management plan in force and we undertake that this plan will remain in force and not be amended or cancelled during the period of this contract.

The following is confirmed:

Hazards are regularly reviewed and monitored including consideration at (where held) employee team meetings.

A system is in place for dealing with accidents.

An emergency plan is in place for dealing with accidents.

The workplace is regularly inspected to ensure compliance with current safety procedures.

All staff have been issued with information on health & safety.

We accept our responsibility to ensure the health & safety of our staff, subcontractors, Waitangi Limited staff, visitors and others while on the estate.

We agree to follow applicable Waitangi Limited health & safety procedures.

Signed: .....
STALLHOLDER

Signed: .....
WAITANGI LIMITED

Please return this form to:
Waitangi Limited, Attention: Stallholder Coordinator,
PO Box 48, PAIHIA 0247 or scan and email to: stalls@waitangi.org.nz

Administration hours of the Stallholder Coordinator are **8:30am – 3:00pm Thursday – Sunday.** There is no phone number connected for stalls. Please communicate **via email only** stalls@waitangi.org.nz

If you do not receive a reply within 5 days, please enquire with us via the main channels.

Office Use Only:

Registration received on _____ Approved by _____

Terms and Conditions signed YES ☐ NO ☐
Health and Safety Management Plan signed YES ☐ NO ☐

Payment received YES ☐ N/A ☐ Registration Pack sent on _____

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