

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Thursday July 18, 2024 at 5:00 PM

Directors Present

C. Cuellar-Lezcano (remote), C. Kelly (remote), E. DeAngelis (remote), M. Lynch (remote), V. McDonald (remote)

Directors Absent

F. Monroe, H. Hunt, K. Yu

Guests Present

L. Parquette Silva (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Jul 18, 2024 at 5:06 PM.

C. Approve Minutes

Lisa shared the minutes with the board and briefly reviewed these with the board. A motion

June 2024 was made by Colleen, seconded by Cristy and the minutes were unanimously approved.

C. Kelly made a motion to approve the minutes from TNAACS Board Meeting on 06-25-24.

C. Cuellar-Lezcano seconded the motion.

The board **VOTED** to approve the motion.

II. Finance & Data

A. TNAACS Financials June 2024

Financials will be presented for July and August at the next board meeting.

B. June Instructional Report on NYS Exams

Lisa shared the NYC Instructional Report which shows the types of questions that students did well on and which ones that students need support with based on recent state exams.

It appears that TNAACS is in line with city schools overall in both Math and Reading.

This data requires more analysis and will be looked at with the DTL's when they return from summer break.

Lisa shared each grade's reading and math scores compared to city year over year and also cohort to cohort year over year.

Mac said that the initial data looks good and Lisa stated that the data will be looked at in more detail and await more testing data as it is released.

III. Governance

A. Board Members and Board Expansion

Colleen presented information about the interview of Deborah L. Dula. The interview was conducted by Cristy and Colleen. They shared her background and her desire to give back to the community. She has expertise in strategic planning, the military, and department of defense. They recommended her to be nominated as a new board member.

The other potential board member who was also interviewed was Jo Beavers who is also being recommended to become a board member.

Mac stated that he would like to meet with them or do a phone call with them to answer a few questions.

Motion: The New American Academy Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or

professional credential or qualification presented by the proposed member is genuine, has voted to select Deborah L. Dula as a member to its Board of Trustees, with a term expiring on July,18 2026 pending approval by NYSED. The resolution approving Deborah L. Dula is adopted upon NYSED's approval.

Motion: The New American Academy Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, has voted to select Jolisa Beavers as a member to its Board of Trustees, with a term expiring on July,18 2026 pending approval by NYSED. The resolution approving Jolisa Beavers is adopted upon NYSED's approval.

Colleen will send an email and invite the new members to the next meeting. Colleen stated that they will be onboarded with the process recently developed for adding new board members.

Colleen made a motion to extend board membership to 9 members at this time. Michelle seconded. The motion passed unanimously.

Lisa explained how Kevin has not been able to fulfill his duties as board member. Kevin has been unresponsive to emails and has not been an active member for over a year. Lisa made a recommendation to remove Kevin Yu from the board.

Colleen made a motion to remove Kevin Yu from the board. Michelle seconded. The vote passed unanimously.

B. Governance Committee

Colleen showed the location on board on track where the board self-evaluation for 2023-24 is available. Lisa's self-evaluation is available and will be sent out. The board should complete the self-evaluation. The self evaluation for Lisa will not be shared with ELT.

All the data will be put together for the board retreat. Colleen will send out information and each committee will complete their part for board retreat.

Lisa spoke about grant money not being available next year and stated that the school is thinking about donors as a more reliable funding stream.

C. TNAACS Districtwide Safety Plan

Lisa shared the Safety Plan for TNAACS as a colocated school with PS 233. She stated that a version of the plan must be on the website and sent to NYSED. Lisa has previously sent out the plan to the board.

She stated that the detailed plans are shared with the local police and fire.

Certain pieces of information is not included in the district-wide safety plan such as where the school would be evacuated to - for additional safety.

Lisa explained that there are monthly safety meetings and AED trained staff are tested on their knowledge randomly and have always easily passed.

Lisa explained that closed circuit cameras and buzzers will be placed in all NYC schools. All visitors must be buzzed in. There is an intercom from school safety to the outside. After students have entered in the morning the doors are locked and all visitors will have to be buzzed in.

All staff received a copy of the safety plan and it is reviewed with them during summer training. All staff has been trained in evacuation, shelter-in and lock downs.

Cristy made a motion to approve the District Wide Safety Plan 2024-25.
Colleen seconded. The motion was passed unanimously.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:20 PM.

Respectfully Submitted,
E. DeAngelis

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Thursday August 15, 2024 at 5:00 PM

Directors Present

C. Cuellar-Lezcano (remote), E. DeAngelis (remote), F. Monroe (remote), H. Hunt (remote)

Directors Absent

C. Kelly, M. Lynch

Guests Present

L. Parquette Silva (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Aug 15, 2024 at 5:04 PM.

C. Approve Minutes

E. DeAngelis made a motion to approve the minutes from TNAACS Board Meeting on 07-18-24.

F. Monroe seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance & Data

A. TNAACS Financials June 2024

Elaine Schmiedeshoff discussed the June financials and will provide July's next month. The year ended with 7mm in revenue, shows a net loss but there has been on change and the loss is lower, showing net loss of \$9,100 due to per pupil reconciliation. Elaine reported the school came in under budget in every major category and ended the year with over \$2mm cash on hand. The audit is going well so far and this will all be finalized and presented at the next board meeting. Lisa commended Jenny and the staff who made sure that the staff and students had everything they need while being fiscally responsible.

B. TNAACS Enrollment

Lisa updated the board that Ms. Thomas ended her contract and Ms. Kori Tatum will now be taking on the role of recruitment. Mr. Marrero who left last year and is currently working as a part time recruitment person. He has reached out to every lead/parent and has already supported the school in achieving recruitment goal. The majority of his work is remote but he will attend an event in person. There were 21 registrations in progress and Mr. Marrero feels confident that 19 registrations will be completed. Mr. Marrero is working the phones and helping to support Ms. Tatum's training. The projected enrollment is 260 but there is potential to get to 280. Lisa also spoke about a virtual Open House she did with Mr. Marrero did on a Friday night and 16 people participated. Mac asked what Mr. Marrero is adding the recruitment process and Lisa said he is persistent, makes personal connections and acts on a lead quickly. Lisa added that he will support Ms. Tatum.

C. NYS Exam Updates

Lisa stated that she will share data when it is not embargoed.

III. Governance

A. Renewal Application Update

The renewal application is due September 4th, including the test data. Lisa explained all the components of the renewal that they are working on and the progress they are making. She stated that there will be a brief board meeting just to approve the submission of the renewal.

Lisa stated that she will send an email with a date for the board to meet to approve the submission, perhaps August 29th.

B. Annual Board Member Voting

Elizabeth DeAngelis....2 yr...ending August 2026. Cristy/Holly 2nd
Varelton McDonald...2yr term ending in August 2026. Holly/Cristy 2nd
Fleur Monroe...Cristy...Holly 2nd.

All keep positions for 2024 - 2025...Fleu same position...holly 2nd..

All passed unanimously.

C. Board Meeting Calendar for 2024/2025

Lisa stated that she shared the dates for board meeting for the 2024 school year and said that they were going to be 3rd Thursday of the month.

Holly made a motion to approve. Cristy seconded. Passed unanimously.

IV. TNAACS Board Retreat

A. TNAACS Annual Board Retreat Part I

This will take place at the September 2024 meeting when new members attend.

V. Closing Items

A. Adjourn Meeting

Holly made a motion to adjourn. Cristy 2nd.

Unanimously passed.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:49 PM.

Respectfully Submitted,
E. DeAngelis

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Thursday September 19, 2024 at 5:00 PM

Directors Present

C. Cuellar-Lezcano (remote), C. Kelly (remote), D. Dula (remote), E. DeAngelis (remote), H. Hunt (remote), J. Beavers (remote), M. Lynch (remote)

Directors Absent

F. Monroe, V. McDonald

Guests Present

J. Trani (remote), L. Parquette Silva (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Sep 19, 2024 at 5:02 PM.

C. Approve Minutes

C. Cuellar-Lezcano made a motion to approve the minutes from TNAACS Board Meeting on 08-15-24.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance & Data

A. MMB Annual Audit of TNAACS

Shelby Stenson, Kurt Button from MMB presented information from draft audit statement.

Kurt reported a clean opinion has been issued for TNAACS.

Kurt reviewed individual statements including:

1. Financial position
2. Property and equipment
3. Accounts payable
4. Deferred revenue
5. Statement of Activities/per pupil revenue
6. Contribution revenue
7. Statement of functional expenses
8. Statement of cash flow
9. Footnotes including- CECL and grants, COVID grant notes.

Kurt asked if there is anything that has changed since August that needed to be added.

Lisa told Kurt that there had not been any changes.

Kurt stated that the cash on hand is comparable to last year and that the school is in a very healthy position.

Kurt highlighted one compliance note regarding enrollment and that the goal has since been reduced and that the school will be within the 85% enrollment next year.

Kurt reviewed the letter to the Finance Committee. He thanked the team and stated that the audit was easy to complete.

Lisa thanked MMB for always doing a fine job and Jenny Trani who is the fiscal steward of the school and the Finance Committee for their participation as well.

Michelle made a motion to accept MMB's statements and letter. It was seconded by Cristy and passed unanimously.

B. TNAACS Enrollment

Jenny Trani shared enrollment data and attendance data to h

188 applicants, 78 completed registration or 38% of applicants completed registration.

262 is the expected enrollment

July is when the school starts seeing discharges. It can include new applicants and existing students. Jenny shared the schools that students left TNAACS for which included other charters, DOE schools and private schools. Jenny stated that TNAACS calls individual student families to find out why students leave. Lisa also stated that there are also students who have left other charters and come to TNAACS. Jenny explained that students also leave in September. Cristy asked if the data could be organized to explain reasons for leaving for the renewal meeting. Lisa also spoke to the July discharges and keeping the team active in July and keeping in touch with families.

Jenny reported the current enrollment number is 248 but that number is in flux and the expectation is for 245-250, which is about 30 below the school.

Some of the things being done to increase enrollment:

Planning strategic events

Alumni reunion

Community Events

Ads on social media

Better communication - additional languages - website in Spanish and Haitian Creole.

Partnerships with community stakeholders

Local elected events

Jenny stated that she is hopeful for the 2024-25 school year. Lisa stated that enrollment is an issue in the District and enrollment has been down for both charter and DOE schools.

Jenny also spoke to attendance. Some families were unsure of start date, busing issues, after school start dates. Attendance currently is at 232.

Enrollment drive budgets and so there is an impact to the budget. The budget was created with an enrollment of 280. So the budget has been adjusted to a savings budget. Some of the savings are natural - such as snack budget, not needing a 3rd teacher for kindergarten.

Everyone is doing their best to help - including getting Donor's Choose grants. Jenny is seeking donors to supplement supply budget and she asked the board to let her know if there are any donor organizations she might reach out to. Sheila has reached out the local electeds for after school support. Lisa stated that they are working to find additional after school programs that are free.

Colleen asked about fund raising and if there is a template that the board could share out to contacts of board members who may be able to help with fund raising.

Jenny stated that the school will work to reduce the deficit month by month.

C.

Schola Renewal

Last year a 6 month contract was signed with Schola and Lisa gave an update. Lisa stated that there was a \$270,000 return on investment based upon the students who enrolled through Schola.

Lisa stated that they told Schola that they wanted to focus on Kindergarten and Grade 3. Lisa stated that most charters don't backfill after Grade 2 and so Grade 3 would be a niche for TNAACS.

There are strategy sessions twice a month with Schola. They have supported enrollment and marketing.

Lisa stated that there are 2 options with them:

1. Software and they get \$58 per lead plus \$8000 a year
2. More advanced which includes bilingual callers for leads, support registration, analyze campaigns, support tours, automated text and email messages, website links to application and they create social media ads. \$42,000 annual fee. Lisa explained how network charter schools have an entire department that focuses on recruitment and enrollment. TNAACS does not have the staff to match what Schola can offer. The state exam data is being used in the marketing campaign.

Lisa stated that the leadership team would like to continue to utilize Schola to support enrollment. About 2 enrollments would cover the cost of the more comprehensive program with Schola for a year.

Colleen asked if TNAACS will continue with the other recruiting company. Lisa explained that they will decide in May when the contract is up and compare the two companies and make a decision then. Jenny added that that company has enhanced the social media and TNAACS has more followers due to their efforts.

Fleur asked about the size of the school banner and could they be larger. Lisa stated that they may look into getting a sign or a bigger banner. Lisa said that they are waiting to see if the school becomes a recognition school and then would add that to a new banner. A motion was made to approve a 12 month contract with Schola.

Holly moved to approved a 12 month agreement with Schola. Cristy seconded and it passed unanimously.

III. Governance

A. NYSED Renewal Site Visit Dates

Monday, December 16th and a half day on Tuesday, December 17th are the site visits dates and will be with the same consultant that came for the midyear.

Lisa has provided 2 of the site visit manuals and explained that the site visits have been streamlined.

She explained that in the back of one of the manuals there is board information in the back for the board to review.

Lisa explained the meetings that will take place. She will send a calendar invite for December 16th or December 17th.

B. Board Professional Development Opportunities

Lisa explained that there are weekly professional development sessions on Board on Track for board members and asked that board members look at what is offered. She explained that the sessions are recorded and available to board members as all have access to Board on Track.

IV. TNAACS Board Retreat

A. TNAACS Annual Board Retreat Part I

The Academic Excellence Committee presented the history of the school board and committees. Cristy spoke to the goals for next year which included monitoring math strategies learned this year from Lavinia and making sure they continue and also add Lavinia ELA professional development.

Cristy presented the Science of Reading and reminded the board to add the PD completed to the spreadsheet.

Lisa stated that she would like to use The Science of Reading presentation with parents.

V. Closing Items

A. Adjourn Meeting

The meeting was adjourned at 7:00PM

Respectfully submitted by
Beth DeAngelis

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,
E. DeAngelis

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Thursday October 17, 2024 at 5:00 PM

Directors Present

C. Cuellar-Lezcano (remote), C. Kelly (remote), D. Dula (remote), E. DeAngelis (remote), F. Monroe (remote), J. Beavers (remote), M. Lynch (remote), V. McDonald (remote)

Directors Absent

H. Hunt

Guests Present

J. Trani (remote), L. Parquette Silva (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Oct 17, 2024 at 5:02 PM.

C. Approve Minutes

C. Kelly made a motion to approve the minutes from TNAACS Board Meeting on 09-19-24.

C. Cuellar-Lezcano seconded the motion.

The motion passed unanimously.

The board **VOTED** unanimously to approve the motion.

II. Finance & Data

A. Monthly Financials

Elaine Schmiedeshoff CSBM shared the monthly financials. Elaine stated that it is a pleasure to work with Jenny and complimented TNAACS on the successful audit.

There is currently \$2.8m in bank so cash on hand is good. Elaine explained the variance in decreased revenue is due to decreased enrollment. Jenny referenced an error on front page needed to be changed to reflect the enrollment number. Total revenue for year is just over \$6.0 million which is a decrease from prior year of \$1.0 million. Elaine explained that the negative revenue always changes over the year and that numbers shown reflect the lower enrollment.

Mac had a question on the special ed supplement and Lisa explained that this year and next year, the SPED supplement will remain the same according to Albany. Lisa explained that they do expect to increase funding for SPED for unidentified students in Kindergarten and others new to the school.

B. i-Ready Data from Diagnostic I

Jenny shared math data from the first round of i-Ready diagnostics which included: Beginning of the year data - An iReady chart was shown to include a new proficiency range. iReady math data was shared which showed how students are performing at this time of year. Jenny explained that it is typical to see results that seem low because the students have not received instruction yet in all the standards. It does also show that the students are starting stronger than they have at the beginning of any year prior. Reading data for initial iReady was also shared.

Jenny explained that there is often a summer slide and how this data will be discussed in future data meetings.

Jenny showed how iReady was a very good predictor of NYS Math exam results. However, that is not the same for Reading. Lisa reminded the board that it could be because there is not a writing component on iReady.

Colleen suggested tracking use of iReady over the summer and the impact it might have on initial iReady scores. She also suggested backing out graduates and Kindergarten to see what the data reflects comparing last year to beginning of this year. Colleen

suggested that perhaps each board member follows a student and that student's data points through the year.

Lisa and Jenny explained how the data, when discussed at the grade level, is much more specific. At team meetings teachers will analyze data and planning for student goals along with after school tutoring program. There will also be PD for ways to use iReady as an intervention tool.

Jenny shared data that shows students who use iReady with fidelity and 70% pass rate on the lessons perform better on state exams. TNAACS has committed to student goals and including these minutes/goal on the report cards. The school is establishing reward systems for minutes and completion of lessons with 70% pass rate. Jenny stated that they will support families with internet/device issues.

III. Governance

A. NYSED Renewal Site Visit Updates - Revised Site Visit Dates

Lisa Parquette Silva shared information about the McCloud Cares organization and why Site Visit needs to be changed.

- Dates were shifted to 12/18 & 12/19 to allow TNAACS students to participate in McCloud Cares "Miracles in December Event. The foundation provides an event for the students and purchases a holiday gift valued at up to \$250 per child. They plan to host the event at the American Dream Mall in New Jersey this year.
- Link: <https://www.mccloudcares.org/programs/>
- To prepare for this visit here are two manuals to review:
- NYSED Renewal Site Visit Manual 2022/2023 LINK: For information <https://www.nysed.gov/sites/default/files/programs/charter-schools/final-2022-2023-ren-sv-protocol-.pdf>
- NYSED Renewal Site Visit Manual 2024/2025 LINK: This is the one applicable to the review. (Lisa will share the link.)

Lisa explained that there were revisions that were needed and felt that the rewrite made the renewal stronger and she was able to add more about the progress of the board.

B. Board Professional Development Opportunities

IV. TNAACS Board Retreat

A. TNAACS Principal Evaluation & Board Evaluation

Colleen Kelly reviewed/shared the TNAACS goals for 2023-24 and board members/leadership added comments asked questions and noted progress for Benchmarks 1-8.

Colleen asked the board for ideas as to what Lisa could possibly note as a goal. Lisa stated that she would like to write the goals as SMART goals in order to make them quantifiable, measurable and time bound. Lisa stated that all the DTL's and Admin. will be setting goals.

Cristy agreed with Lisa that it is important to create goals that is quantifiable and make goals that are ambitious but also feasible. There were questions as to how to come up with realistic numbers.

Lisa and Cristy spoke about discussing ways to coach teachers who are all at different levels and developing action plans and be data driven even when working with teachers.

The board evaluation was shared. Colleen asked that committees look at the board evaluations and which look at which benchmarks align or committee or if there are other goals that need to be set to let her know.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
E. DeAngelis

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Thursday November 21, 2024 at 5:00 PM

Directors Present

C. Cuellar-Lezcano (remote), C. Kelly (remote), D. Dula (remote), E. DeAngelis (remote), F. Monroe (remote), H. Hunt (remote), V. McDonald (remote)

Directors Absent

J. Beavers, M. Lynch

Guests Present

L. Parquette Silva (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Nov 21, 2024 at 5:01 PM.

C. Approve Minutes

C. Kelly made a motion to approve the minutes from TNAACS Board Meeting on 10-17-24.

H. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance & Data

A. Monthly Financials

B. School Wide Data

Lisa shared a video prepared by Jenny Trani who was unable to attend this board meeting.

ELA - The ELA data that was shared was mClass and iReady for Grades K-2. Lisa explained that the students are assessed against grade level standards for the end of the year and so scores are low at this time of year.

Cristy spoke about progress monitoring students in upper grades who may be testing below grade level and Lisa agreed that these students will also be targeted for intervention.

Infraction Data

Jenny spoke about an infraction tracker which tracks infraction level and frequency of the infractions and whether or not it will result in a suspension. There was a conversation around the lower loop students, what constitutes a suspension, and how one student may need a paraprofessional's support.

Enrollment

Jenny shared that there seems to be a good number of applicants for the 2024-25 school year and 2025-26 school year. There is a much greater internet presence and TNAACS is tracking ways parents find out about TNAACS. Lisa explained how there is a much tighter turn around from interest and application to enrollment.

III. Governance

A. TNAACS Board Expansion

Lisa explained that Jolisa Beavers has expressed interest in becoming a board member and attending meetings. Lisa reviewed her resume and reminded the board that we agreed to move forward with Jolisa as a board member.

H. Hunt made a motion to add Jolisa Beavers to the TNAACS Board. The resolution approving Jolisa Beavers is adopted upon NYSED's approval. Cristy seconded the motion. The motion passed unanimously.

H. Hunt made a motion to Add Jolisa Beavers to the TNACS board. The motion was as follows- The New American Academy Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information

regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Jolisa Beavers as a member to its Board of Trustees, with a term expiring on November 21, 2026, pending approval by NYSED.

C. Cuellar-Lezcano seconded the motion.

The board **VOTED** to approve the motion.

B. NYSED Renewal Site Visit Preparation

Lisa reviewed the protocol for the upcoming site visit for NYSED renewal including:

- ratings
- benchmarks
- schedules
- NYS testing data vs. state
- meetings
- board questions/focus group

It was determined that the board would review and add to the shared documents by December 6th.

C. Board Professional Development Opportunities

Lisa reviewed the opportunities for board professional development offered by Board on Track. Lisa reminded the board that a video is offered and can be viewed at a later date if you register for a session.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:33 PM.

Respectfully Submitted,
E. DeAngelis

Documents used during the meeting

None

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Thursday December 19, 2024 at 5:00 PM

Directors Present

C. Cuellar-Lezcano (remote), C. Kelly (remote), D. Dula (remote), F. Monroe (remote), V. McDonald (remote)

Directors Absent

E. DeAngelis, H. Hunt, J. Beavers, M. Lynch

Guests Present

J. Trani (remote), L. Parquette Silva

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Kelly called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Dec 19, 2024 at 5:00 PM.

C. Approve Minutes

C. Cuellar-Lezcano made a motion to approve the minutes from TNAACS Board Meeting on 11-21-24.

C. Kelly seconded the motion.

The board **VOTED** to approve the motion.

II. Finance & Data

A. Monthly Financials

Elaine Schmiedeshoff from CSBM reviewed November's monthly financials. The school's cash position continues to be strong, with 171 days of cash on hand. CSBM predicts this should not change through the end of the year. Current enrollment is projected at 245, causing a variance in the budget, and a loss is projected for FY 2025. This loss is predicted to decrease as the year goes on, and depreciation will also bring this number down.

B. TNAACS 990 Tax Exempt Tax Return Document

D. Dula made a motion to Approve the TNAACS 990 Exempt Organization Tax Return for 2023.

C. Cuellar-Lezcano seconded the motion.

TNAACS is required to submit a 990 tax form annually. This form was prepared by our accountant, MMB. The information on this form is taken directly from our annual audit.

This form shows that 80% of our income is used for programming purposes. After it is approved, the form needs to be signed by Mac electronically.

The board **VOTED** to approve the motion.

C. School Wide Data

Jenny Trani shared our latest enrollment data. She shared that our current enrollment is 245 due to three student discharges. These discharges resulted from students moving out of state and, in one case, to the Bronx. Jenny shared that it is typical to see this shift at the end of the year.

We have 17 applications as of 12/19. Jenny shared the school's lead sheet and how it tracks contact with potential families. She shared that the school will host a monthly virtual event for K applicants.

Jenny shared that the SST team met to review the current schoolwide discipline infraction data and to analyze trends in suspension data. They also reviewed intervention plans for students and their impact. The SST came up with next steps based on this data. The team requested additional resources. Colleen Kelly will be reaching out to Tina Spaic to share resources.

III. Governance

A.

TNAACS NYSED Renewal

C. Kelly made a motion to Approve Fleur Monrose as Treasurer of the TNAACS Board.

C. Cuellar-Lezcano seconded the motion.

The board shared feedback from their focus group. They thought the focus group went well and found the questions fair and reasonable. One thing discussed was the need for the board to have a treasurer. Fleur Monrose volunteered for the position. Colleen made a motion to approve Fleur as treasurer, and Cristy seconded. The vote was unanimous in favor of Fleur as the treasurer. Lisa said she would inform Jennifer Marshall.

Lisa then reviewed the site visit with the board and shared the site visit schedule. She shared that there were 11 classroom observations, including CKLA and math lessons across each grade band, PLTW, ESL, small groups, and push-in and pull-out SPED. She also shared there were multiple focus groups, including a parent focus group, a teacher focus group that included a variety of grades and experience levels, A student support focus group that included counselors, SPED and ELL teachers.

The board **VOTED** to approve the motion.

B. Board Professional Development Opportunities

Lisa share several upcoming board professional development opportunities provided by Board On Track.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

L. Parquette Silva

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Thursday January 16, 2025 at 5:00 PM

Directors Present

C. Cuellar-Lezcano (remote), C. Kelly (remote), D. Dula (remote), F. Monroe (remote), H. Hunt (remote), J. Beavers (remote), M. Lynch (remote), V. McDonald (remote)

Directors Absent

E. DeAngelis

Guests Present

J. Trani, L. Parquette Silva (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Cuellar-Lezcano called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Jan 16, 2025 at 5:00 PM.

C. Approve Minutes

Motion to approve the minutes from TNAACS Board Meeting on 12-19-24.
The board **VOTED** to approve the motion.

II. Finance & Data

A. Monthly Financials

E. Schmiedshoff from CSBM shared the monthly financials from December. She shared a slight decrease in per-pupil and that enrollment in December was 247. She stated that the reduction of per-pupil was offset by IDEA funding. The decrease in student population resulted in a reduction of in-kind rental assistance. However, the decrease in funds was only \$26,000 due to benefits costs being switched from what was budgeted to what was actually spent. With depreciation, the overall loss for FY25 is \$342,000. This is still expected to go down as the year goes on. Currently, the school has 186 days of cash on hand.

B. School Wide Data

J. Trani shared current enrollment data. As of January, 245 students are enrolled at TNAACS. It is typical to lose students in January, and we lost 2. Jenny also shared that we usually won't gain many more students at this point in the year. For the 25/26 school year, we currently have 33 applicants, mostly K students. It is typical to see an uptick in K applications in January.

Jenny shared an analysis of discharge data. Most discharges typically happen in July, when other charter schools start pulling kids who have enrolled in their schools, and in September, when some students are no-shows or only attend a few days before realizing we aren't the right fit for them. The team is focused on how to get families to commit. Things that seem to work include communication, a personal touch or relationship, school events, and transportation.

When looking at how people find us, 50% of applicants said social media or online ads. The school is adding weekly in-person tours with the Principal and virtual open houses. The school is also doing a series of virtual "Getting Ready for Kindergarten" parent workshops for applicants.

In addition, Intent to Return forms for current families are going out shortly. TNAACS also pays for all K supplies, does a K playdate in August, holds a Family Fun Day in August, and an Orientation/meet your teaching team to engage new and existing families.

Suggestions for recruitment include home visits to applicants with a gift, and an incentive referral program for current families.

III. Governance

A. Academic Excellence Committee

The Academic Excellence Committee had no updates this month.

B. Cybersecurity Incident Involving PowerSchool

Lisa shared information about the recent Powerschool Cyber security breach. TNAACS uses the PowerSchool platform but only in a limited capacity. She assured the board that no sensitive information about students or staff, such as social security numbers, had been compromised. TNAACS notified staff and families about the breach. TNAACS is awaiting further guidance from PowerSchool.

C. Board Member Update

Lisa shared that Beth DeAngelis, our board secretary, plans to resign from her position as a TNAACS board member. Beth will remain on the board until they can put a new secretary in place. Lisa said she would share a board secretary job description and asked board members to consider taking on this vital role now that Beth plans to step down.

D. Board Professional Development Opportunities

Lisa shared some upcoming virtual training sessions for board members provided by Board On Track.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
L. Parquette Silva

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Thursday January 16, 2025 at 5:00 PM

Directors Present

C. Cuellar-Lezcano (remote), C. Kelly (remote), D. Dula (remote), F. Monroe (remote), H. Hunt (remote), J. Beavers (remote), M. Lynch (remote), V. McDonald (remote)

Directors Absent

E. DeAngelis

Guests Present

J. Trani, L. Parquette Silva (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Cuellar-Lezcano called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Jan 16, 2025 at 5:00 PM.

C. Approve Minutes

Motion to approve the minutes from TNAACS Board Meeting on 12-19-24.
The board **VOTED** to approve the motion.

II. Finance & Data

A. Monthly Financials

E. Schmiedshoff from CSBM shared the monthly financials from December. She shared a slight decrease in per-pupil and that enrollment in December was 247. She stated that the reduction of per-pupil was offset by IDEA funding. The decrease in student population resulted in a reduction of in-kind rental assistance. However, the decrease in funds was only \$26,000 due to benefits costs being switched from what was budgeted to what was actually spent. With depreciation, the overall loss for FY25 is \$342,000. This is still expected to go down as the year goes on. Currently, the school has 186 days of cash on hand.

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Suggestions for recruitment include home visits to applicants with a gift, and an incentive referral program for current families.

III. Governance

A. Academic Excellence Committee

The Academic Excellence Committee had no updates this month.

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Lisa shared information about the recent Powerschool Cyber security breach. TNAACS uses the PowerSchool platform but only in a limited capacity. She assured the board that no sensitive information about students or staff, such as social security numbers, had been compromised. TNAACS notified staff and families about the breach. TNAACS is awaiting further guidance from PowerSchool.

C. Board Member Update

Lisa shared that Beth DeAngelis, our board secretary, plans to resign from her position as a TNAACS board member. Beth will remain on the board until they can put a new secretary in place. Lisa said she would share a board secretary job description and asked board members to consider taking on this vital role now that Beth plans to step down.

D. Board Professional Development Opportunities

Lisa shared some upcoming virtual training sessions for board members provided by Board On Track.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
L. Parquette Silva

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Thursday February 27, 2025 at 5:00 PM

Directors Present

C. Cuellar-Lezcano (remote), C. Kelly (remote), D. Dula (remote), H. Hunt (remote), J. Beavers (remote)

Directors Absent

F. Monroe, M. Lynch, V. McDonald

Guests Present

J. Trani (remote), L. Parquette Silva

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Cuellar-Lezcano called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Feb 27, 2025 at 5:00 PM.

C. Approve Minutes

C. Cuellar-Lezcano made a motion to approve the minutes from TNAACS Board Meeting on 01-16-25.

H. Hunt seconded the motion.

The board **VOTED** to approve the motion.

II. Finance & Data

A. Monthly Financials

Elaine Schmiedeshoff from CSBM presented the monthly financials for February 2025. She shared there were not many changes in revenue this month. She shared that there was an increase in one student, resulting in a slight decrease in our variance. Elaine shared that there were not many changes in expenses, and projections have not changed. She said there is a decrease in our budget gap, which is currently \$266,000 after depreciation. CSBM expects this to decrease even more before the end of the year. Elaine is currently working with Jenny on reconciling the school's fixed asset schedule. At the end of the month TNAACS has 163 days of cash on hand in the bank, which is a very strong position for the school to be in.

B. Schoolmint Enrollhand Service Contract

C. Kelly made a motion to Approve the Schoolmint Enrollhand service contract for March 2025 to March 2026.

D. Dula seconded the motion.

Jenny shared a slideshow presentation from Schoolmint enrollhand. Since contracting with Schoolmint Enrollhand, TNAACS has seen an increase in our listing score, which measures online presence. Our listing score went from 60 to 673. TNAACS has also seen an increase in Google interactions and Google reviews, along with an increase in visits to our microsite and webpage views.

The board **VOTED** to approve the motion.

C. School Wide Data

Jenny shared schoolwide data from the second round of iReady assessments and how TNAACS works to improve academic performance. Data from the MOY assessments indicate that TNAACS is in the high-performance, high-growth quadrant as a school for both reading and math.

Math data indicates that grades K, 1,1,2 &3 are all in the high-performance/high-growth quadrant, and grade 5 is in the high-performance quadrant and is just entering the high-growth quadrant. Grade four is in the high-performance/low-growth quadrant. A discussion was held about why this is the case for grade four grade students. Jenny also compared typical growth by gade for this year and last year. She shared that students/grades should be above 50% typical growth at this point in the year. Every grade is currently above 50% except 4th, which is at 47%. We then looked at students in green or striped green. On the first diagnostic, 16% of students were green or striped green. On the second diagnostic, 41% of students scored green or striped green. We also looked at the current percentage of students in green/striped green as a predictor of

performance on the NYS math exam. Jenny shared that NYS math exam performance typically aligns with our end-of-year iReady scores, so looking at these percentages now is a good predictor of state exam performance. Jenny also shared iReady usage, sharing that students should be up to 12 hours at this point in the year. Only grade 1 has not made this target.

Jenny then shifted to reading data. This data indicated that grades 2, 3, 4, and 5 are all in the high-performance, high-growth quadrant. Kindergarten is in the low-performance, high-growth quadrant, and 1st grade is in the low-performance, low-growth quadrant. A discussion was had about 1st grade. When looking at typical growth, every grade except 1st is above 50% typical growth. Two grades, 2nd and 3rd, have exceeded 100% typical growth. Jenny shared that on the first iReady diagnostic, 25% of students were green or striped green. On the second diagnostic, 51% were green or striped green. When looking at the current percentage of supper loop students in green or stripped green, it was discussed that iReady is not as strong a predictor of ELA state exam performance as math. Lisa shared this could be because there is no writing component in iReady.

Jenny then shared everything the school is doing to improve academic performance in reading and math. This includes a variety of small-group tutoring initiatives, both during the day and after school. Grade team data meetings, increased teacher observations, Summer Blast Summer School, and supports to help families understand academic data.

III. Governance

A. Code of Conduct/Disciplinary Policy Required Updates

Lisa shared with the board that as part of the renewal process, Jennifer Marshal, our NYSED Liason, reviewed our Code of Conduct/Disciplinary Policy and shared a document with required edits and/or changes. Lisa will revise the document and share it with the board for approval.

B. TNAACS Secretary Update

Lisa Silva shared a Board Secretary job description with the board. The board reviewed the document. Lisa shared that as Beth DeAngelis is transitioning off the TNAACS board, this position needs to be filled either by a current member, or by recruiting a new member willing to become the board secretary. The board discussed the possibility of having co-secretaries. Lisa said she would ask Jennier Marshall if this was possible. Colleen Kelly said she would check the board's bylaws to see if this was allowed. The board agreed to follow up on this at the next board meeting.

C. Board Professional Development Opportunities

Lisa Silva shared several upcoming Board On Track Professional Development learning Opportunities. She shared that she would be attending the webinar scheduled in May

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
L. Parquette Silva

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Thursday March 20, 2025 at 5:00 PM

Directors Present

C. Cuellar-Lezcano (remote), C. Kelly (remote), D. Dula (remote), F. Monroe (remote), J. Beavers (remote), V. McDonald (remote)

Directors Absent

H. Hunt

Guests Present

J. Trani (remote), L. Parquette Silva

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Kelly called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Mar 20, 2025 at 5:00 PM.

C. Approve Minutes

C. Kelly made a motion to approve the minutes from TNAACS Board Meeting on 02-27-25.

C. Cuellar-Lezcano seconded the motion.

The board **VOTED** to approve the motion.

II. Finance & Data

A. Monthly Financials

Elaine Schmiedeshoff from CSBM shared the monthly financials from February. She said there were not a lot of changes this month, and there was a slight variance in revenue. Elaine stated that CSBM is currently working through our fixed asset list to ensure all disposed materials are off the depreciation schedule. She also shared that there was a minimal difference in expenses this month and that the school currently has 183 days of cash on hand, which is a strong position for the school to be in.

B. Chase Bank Updates

Jenny shared that she met with our new Chase Bank representative, who specializes in nonprofits. He made several recommendations for the board to consider and approve.

- To update the current account information to include Lisa Parquette Silva on the savings account.
- To update the information for all persons on the accounts. He will send a secure link to Mac, Lisa, and Jenny so this can be done.
- He suggested moving funds out of our checking account into a savings account to improve account security. He recommended leaving two months' worth of operating expenses in the checking account.
- He recommended opening a two-month CD account at 4% interest.

C. Cuellar-Lezcano made a motion to Create a Secondary Chase Bank account to keep one million dollars in our check-in account for operating expense.

C. Kelly seconded the motion.

The board **VOTED** to approve the motion.

C. Kelly made a motion to To invest funds into an FDIC-insured CD account.

D. Dula seconded the motion.

The board **VOTED** to approve the motion.

C. Kelly made a motion to Approve Lisa Parquette Silva as a signer on the school's Chase bank accounts.

D. Dula seconded the motion.

The board **VOTED** to approve the motion.

C. School Wide Data

Jenny Trani shared enrollment data for TNAACS. Jenny shared that TNAACS currently has 63 applicants for the 2025/2026 school year and that 44 of these applications are for kindergarten. Jenny shared that intent to return forms went out to all TNAACS families and are due back to the school by March 31st. So far, 66% of TNAACS families have

sent back the form., with 132 students saying they are returning and two saying they are not returning. 66 forms have not yet been returned. Teachers will be talking to the parents who have not yet returned their forms during Parent Teacher conferences tomorrow (Friday, March 21st)

III. Governance

A. TNAACS Discipline Policy and Code of Conduct

D. Dula made a motion to Approve the revised TNAACS Discipline Policy and Code of Conduct.

C. Kelly seconded the motion.

Lisa shared the revised version of the TNAACS Discipline Policy and Code of Conduct again (This document had been shared previously via email). Lisa asked if there were any additional comments, questions, or concerns about the changes made. There were none. Deborah Dula then made a motion to approve the revised TNAACS Discipline Policy and Code of Conduct. Colleen Kelly seconded the motion. The motion passed unanimously. Lisa shared that she would now move forward with submitting the document as a non-material change to the TNAACS charter.

The board **VOTED** to approve the motion.

B. Draft Renewal Site Visit Report

Lisa reviewed the draft Renewal Site Visit Report sent by Jennifer Marshall. Lisa shared that factual corrections to the document were due to Jennifer Marshall by tomorrow (Friday, March 21st. In reviewing the document, Lisa did not find any factual corrections. The board discussed the "Approaches" rating in *Benchmark 9: Enrollment, Recruitment, and Retention*. The board discussed how enrollment across the city in DOE schools and the charter school sector continues to be challenging. Lisa pointed out that the report highlighted that TNAACS has implemented extensive recruitment strategies involving all stakeholders, and the school is making annual progress toward meeting its enrollment targets. The board also discussed the "Approaches" rating in *Benchmark 10: Legal Compliance* and the steps being taken to ensure that fingerprint clearances are verified and printed for all prospective employees at the time of hire.

C. TNAACS Board Member Update

Lisa shared that she reviewed the bylaws to see if there was any language that prohibited the board from having co-secretaries. She shared that the bylaws described the secretary's responsibilities but did not explicitly state it had to be one person. Colleen shared that she also reviewed the bylaws and interpreted them the same way. Lisa said she would email Jennifer Marshall, our NYSED liaison, to ask if co-secretaries were possible.

Lisa shared that Michelle Lynch emailed her to let her know that due to professional responsibilities and work-life balance, she would not continue to pursue becoming an

official board member at this time. Colleen suggested we could form an Advisory Committee and invite her to join. Lisa said we could also ask Beth as well once she officially leaves the board

D. Board Professional Development Opportunities

Lisa shared the two upcoming Board On Track webinars in April and May. Lisa shared she will be attending the one in May and would turn-key what she learns at the June board meeting.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
L. Parquette Silva

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Tuesday April 29, 2025 at 5:00 PM

Directors Present

C. Cuellar-Lezcano (remote), C. Kelly (remote), D. Dula (remote), F. Monroe (remote), H. Hunt (remote), J. Beavers (remote)

Directors Absent

V. McDonald

Guests Present

J. Trani (remote), L. Parquette Silva

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Kelly called a meeting of the board of directors of The New American Academy Charter School to order on Tuesday Apr 29, 2025 at 5:00 PM.

C. Approve Minutes

C. Kelly made a motion to approve the minutes from TNAACS Board Meeting on 03-20-25.

H. Hunt seconded the motion.

The board **VOTED** to approve the motion.

II. Finance & Data

A. Monthly Financials

Elaine Schmiedeshoff from CSBM shared the monthly financials for March with the board. She shared that TNAACS has an improved financial outlook with few changes to the school's overall revenue. TNAACS enrollment remains steady at 245, so there was no income change for March. Cost savings and budget adjustments accounted for the more positive spending outlook. TNAACS is projected to still be in the negative at EOY. However, the deficit is much better than last month due to adjustments and is expected to go down further. Elaine shared that TNAACS remains in a strong financial position, with 2.9 million dollars in the bank, translating to 161 days of cash on hand.

B. Chase Bank Follow Up

Jenny Trani updated the board about using some of the school's cash on hand to open a CD account. She found out that the FDIC will ensure a maximum of \$250,000. CSBM recommended that TNAACS invest 1.3 million dollars into a 4-month CD account with Chase. They shared that while FDIC only covers \$250,000, Chase is a reputable bank that will not close anytime soon. Putting \$900,000 in a savings account and leaving the balance in checking was also recommended. A motion was then made to make these changes to our bank accounts.

C. Kelly made a motion to Move \$1.3 million dollars into a Chase 4-month CD and to open a savings account with \$900,000.

D. Dula seconded the motion.

The board **VOTED** to approve the motion.

C. School Wide Data

Jenny Trani reviewed schoolwide infraction and suspension data with the board from September to March. The Student Support Team's objectives for their last meeting were to review student infractions and analyze trends in the suspension data. Jenny shared the five levels of student infractions and to evaluate the effectiveness of their current interventions, along with the current number of TNAACS infractions per level. As of March, there were no level 5 infractions. Trends included some students having multiple infractions, a higher number of infractions in September, and the fact that certain times of the year seem to see an increase in infractions. Jenny also shared the number of in-school and out-of-school suspensions. Regarding other charters in our district or located nearby, our percentage of suspensions is consistent.

Jenny then shared current enrollment data. We currently have 94 applications, 90 of which are considered viable. Regarding returning students, 173 say they are returning, 5 say they are not, and 23 have yet to respond. Our enrollment and recruitment team

continues to work hard to increase applications. We continue to increase our social media presence, including sharing alumni success stories.

III. Governance

A. Dr. Long and Board Member Site Visit April 21st

Lisa shared details of Dr. Long's visit with the board. Colleen, Cristy, and Mac attended this visit, and it was good for Dr. Long to see such broad investment. Dr. Long asked questions to learn more about the school and our model. During a walkthrough, Dr. Long and the board members had the opportunity to observe classrooms across all grades. The board members present shared feedback, and Colleen shared her feedback notes with the board. Lisa shared that she turned the information and feedback shared by the board with the staff during one of her Tuesday Morning Check-ins.

B. TNAACS Staffing Update

Lisa shared that since Sheila's departure, the school has shifted to having a Director of Operations and that an in-house promotion has filled this position.

Lisa also shared that a Special Education Student Support Team (SAS) member was leaving to return home to Georgia. This position will also be replaced by an in-house shift, resulting in a Kindergarten teaching opening.

Our current 1st grade will need to add a section for 2nd grade. An existing staff member will cover this position.

The school also needs a 4th-grade math teacher (the current teacher has gotten married and is moving) and a 5th-grade ELA teacher.

TNAACS hired an early childhood teacher during the last hiring day.

Lisa asked if any board members knew of qualified teachers looking for a position; they were asked to forward their resumes.

C. TNAACS Board Secretary Position

Lisa reminded the board that Beth DeAngelis will be officially resigning from the board, and as a result, a new board secretary is needed. Lisa contacted Jennifer Marshal to ask if the board could have co-secretaries. Ms. Marshall suggested the school's attorney review the bylaws to determine if this would be allowed. The school's attorney reviewed the bylaws and said that unless the bylaws specifically state that there can be co-secretaries, which they do not, the board would have to request a nonmaterial change to the bylaws.

Jolisa Beavers said she would be willing to take on the secretary role beginning in June.

D. Board Professional Development Opportunities

Lisa shared that a PD opportunity is being offered by BoardOnTrack on May 20th at noon entitled, " A Summer Toolkit for Charter Boards." Lisa did sign up for this session.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
L. Parquette Silva

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Thursday May 15, 2025 at 5:00 PM

Directors Present

C. Cuellar-Lezcano (remote), C. Kelly (remote), D. Dula (remote), J. Beavers (remote), V. McDonald (remote)

Directors Absent

F. Monroe, H. Hunt

Guests Present

L. Parquette Silva

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Approve Minutes

D. Dula made a motion to approve the minutes from TNAACS Board Meeting on 04-29-25.

C. Kelly seconded the motion.

The board **VOTED** to approve the motion.

II. Finance & Data

A. Monthly Financials

Elaine from CSBM discussed the monthly financials for April 2025. She reported that there had been little change in revenue or expenses from the previous month. Overall, the savings from the AP leaving and the shift of a staff member to a Director of Operations Position were \$3700. It was lower than expected because there are only three more pay periods remaining, and an NFD payout was made to the former AP. There were a few expense variances and adjustments to the projection of what will be spent for the rest of the year. Overall, the school picked up \$11,000 in savings from the March report to the April report. Currently, the net loss is \$328,000; however, when depreciation is factored in, it reduces to \$241,000. Overall, the school is trending in the right direction and is expected to reduce the net loss even further by the end of the year. TNAACS currently has 181 days of cash on hand, and our debt ratio is 1.01, which is extremely low.

B. School Wide Data

Lisa Silva shared data about the TNAACS after-school tutoring program and current enrollment trends for the 2025/2026 school year. Tutoring took place over ten weeks, three times a week, with each session lasting one hour. There were five sections of math and one section of English Language Arts (ELA). The student-to-teacher ratio was 4:1. Students were assessed a minimum of every other week using i-Ready Standards Mastery. Lisa shared that the goal was a minimum of 70% on each assessment, similar to lessons on i-Ready. The data showed that some small groups were more successful than others. For example, the second-grade cohort had an overall pass rate of 50%, while the 4th-grade cohort had an overall pass rate of 83%. Lisa also shared that attendance has an impact on student performance. The next step is to review the students' BOY i-Ready scores and compare them to their EOY i-Ready scores, as well as examine the students' state exam scores, if applicable.

Lisa then moved on to enrollment data for the 2025/2026 school year. She shared enrollment targets for each grade and noted that, while the number of applicants exceeded the target in many grades, the goal now was to convert those applications into actual registrations. Lisa shared that the outreach team is working very hard to engage these applicants. TNAACS currently has 208 actual students (registered and if we count the registrations in process, the number increases to 225. However, our goal is 280 students.

III. Governance

A. Executive Session

C. Kelly made a motion to Move into executive session to discuss matters relating to the employment history of a particular person.

C. Cuellar-Lezcano seconded the motion.

The board went into executive session

The board **VOTED** to approve the motion.

B. TNAACS After School for 2025/2026

C. Kelly made a motion to Approve Afterschool All Stars as our after-school provider for 2025/2026.

D. Dula seconded the motion.

Lisa presented proposals from three different afterschool programs: Roads to Success (our current vendor), Kids in the Game, and Afterschool All Stars. While all three were asked to provide proposals for the board meeting, RTS did not, despite being asked three times. As a result, we are using last year's proposal. We received numerous parent complaints about them this year. They promised programming that was not provided. The cost will increase to \$350 per month, which means parents will have to pay \$210 per month. They also ran our summer enrichment program last year and again failed to provide the promised programming, despite it costing \$30,000. Since our goal is to offer inexpensive or free after-school programs with robust programming, we do not want to partner with them again. We received a proposal from Kids in the Game, but at \$495 per month, it is too expensive. After school, All Stars was the most affordable at \$275 per month, with a cost of \$165 for parents. They are also willing to try to get into the after-school voucher program, and some of our families already use vouchers. They are also well-aligned with TNAACS and focus on social-emotional wellness, health, STEM, visual, and performing arts. They utilize subcontractors, such as the Dance Theater of Harlem, to provide programming. They are the cheapest but most comprehensive.

The board **VOTED** to approve the motion.

C. Hiring Update

Lisa shared that there was a hiring day this past Monday. Four candidates came in, and of those, three are potential hires. There is another hiring day on Tuesday of next week. Hoping to see more Upper Loop candidates as TNAACS has three Upper Loop openings.

D. Board Professional Development Opportunities

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
L. Parquette Silva

Documents used during the meeting

- Monthly Report_April_2025_TNAACS.pdf

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The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Wednesday June 18, 2025 at 5:00 PM

Directors Present

C. Cuellar-Lezcano (remote), D. Dula (remote), F. Monroe (remote), H. Hunt (remote), J. Beavers (remote)

Directors Absent

C. Kelly, V. McDonald

Guests Present

J. Trani (remote), L. Parquette Silva

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Dula called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Jun 18, 2025 at 5:00 PM.

C. Approve Minutes

D. Dula made a motion to approve the minutes from TNAACS Board Meeting on 05-15-25.

H. Hunt seconded the motion.

The board **VOTED** to approve the motion.

II. Finance & Data

A. 2025/2026 TNAACS School Budget

C. Cuellar-Lezcano made a motion to Approve the 2025 2026 TNAACS Annual Budget.

D. Dula seconded the motion.

Elaine Schmiedeschoff began by reviewing the May 2025 monthly financials. She said there was a slight increase in anticipated net income for the fiscal year. She also said there is still time to close the gap to bring the deficit closer to 200,000 after depreciation. TNAACS currently has 159 days of projected cash on hand. There were no changes in per-pupil numbers in May.

Elaine then moved on to the TNAACS School Budget for 2025/2026. She shared that we are anticipating an FTE of 265 students, as well as revenue from Title funds, in-kind rent, and Summer Boost funds. She shared that these are all estimates, except for the Summer Boost Funding, which is actual. Elaine shared that the anticipated revenue for 25/26 is to be 7.2 million. She said that expenses for 25/25 are estimated to be 7.16 million, and the anticipated deficit for 25/26 is currently \$8,876.

The board **VOTED** to approve the motion.

B. Professional Development Proposals

C. Cuellar-Lezcano made a motion to Hire the Lavinia Group to provide instructional coaching and Professional Development to TNAACS for the 2025/2026 school year.

D. Dula seconded the motion.

Jenny Trani shared four instructional coaching & PD bids with the board. :

Lavinia Group: Provides coaching and professional development in both ELA and math. TNAACS also uses Lavinia's math story problem curriculum. This was the highest bid, but the services were the most comprehensive.

Amplify: Provide instructional coaching and PD in ELA only. Their bid was mid-range.

Metamorphosis: They had the lowest bid. They provide mainly math instructional coaching and PD. ELA PD is done independently.

Curriculum Associates: Their bid was mid-range. Their training comes from i-Ready. Have used their PD in the past, with poor buy-in from staff.

Jenny shared results from a staff survey about Lavinia with the board. This data will be shared directly with our Lavinia staff developer. It was also discussed that while Lavinia is

the most expensive option, the price decreases over time, with the intention of building DTL capacity to provide this level of instructional coaching.

The board **VOTED** to approve the motion.

C. Updates to the Financial Policies and Procedures Handbook

D. Dula made a motion to Approve the necessary changes to the TNAACS Financial Policies and Procedures handbook.

C. Cuellar-Lezcano seconded the motion.

Jenny Trani shared with the board that the Financial Policies and Procedures Handbook (FPP) is the handbook TNAACS uses to ensure compliance and fulfill our due diligence requirements in terms of finances. The FPP handbook needs to be updated to include the role of Director of Operations (DOO). The DOO's responsibilities need to be specified in the FPP handbook moving forward.

The board **VOTED** to approve the motion.

D. School Wide EOY Academic Data

Jennifer Trani shared EOY i-Ready data for the 2024/2025 school year. She started with math. The TNAACS leadership's goal was 50% proficiency in i-Ready math data for 24/25. The school's overall proficiency was 69%, 19 percentage points higher than our leadership goal. In addition, compared to national norms, TNAACS fell into the High Performance, High Proficiency categories in math, according to i-Ready. This year, every grade, except first grade, fell into the HP/HG categories. First grade landed in the Low Proficiency/High Growth categories. This represents a significant shift compared to previous years. Jenny also shared the data by grade across years. When examining the data in this manner, we observe inconsistent growth over time in the first grade. Second, Third, and Fourth grades show steady growth in proficiency across time, with a significant increase in this year's fifth-grade cohort. There are also observable inconsistencies in fifth-grade math. Overall, the data demonstrate that TNAACS is building capacity in math. When leadership reflected on the data, they identified a need to shift from focusing on i-Ready minutes to i-Ready lesson completion.

Jenny then moved on to i-Ready reading data. The TNAACS leadership's goal was 60% proficiency in i-Ready math data for 24/25. The school's overall proficiency was 72%, 12 percentage points higher than our leadership goal. In addition, compared to national norms, TNAACS fell into the High Performance, High Proficiency categories in reading, according to i-Ready. Jenny shared that in terms of reading, state testing results more closely align with students in the striped green on i-Ready assessments. We believe this is because i-Ready does not assess writing about reading, which the state exams do assess. When examining the data by grade, year over year, we observe inconsistent growth over time in Kindergarten, the first grade, and the fifth grade. It was suggested to target first grade to address these inconsistencies in both ELA and math.

III. Governance

A. Holdover Appeals

D. Dula made a motion to Motions were made to retain E. Williams in the 5th grade and A. Sauders in the 1st grade.

C. Cuellar-Lezcano seconded the motion.

The board reviewed the student work portfolios of three students whose parents had appealed the school's decision to retain them in their current grade. Two students' appeals were denied, while the board requested additional data on the third student. The board **VOTED** to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
L. Parquette Silva