

Acknowledgement of Company Policies and Procedures

I, _____ acknowledge that I have received, read, and understand the policies and procedures of Logimeter. I recognise that it is my responsibility to adhere to these guidelines and to seek clarification from my line manager or the HR department if I have any questions or need further information.

I understand that the policies and procedures outlined in the company handbook or other official documents are subject to change, and I agree to comply with any updates or revisions as communicated by the company.

I also acknowledge that failure to follow the company's policies and procedures may result in disciplinary action, up to and including termination of employment.

By signing below, I confirm that I have been provided with access to the company's policies and procedures and that I understand and accept the responsibilities associated with them.

Employee Signature: _____

Employee Name (Printed): _____

Date: _____

Thank you for your attention to these important matters and for your commitment to maintaining a positive and productive work environment.