## Form ISR-4

(see circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated January 25, 2022 on Issuance of Securities in dematerialized form in case of Investor Service Requests)

## **Request for issue of Duplicate Certificate and other Service Requests**

(for Securities - Shares / Debentures / Bonds, etc., held in physical form)

	Date://
A. Mandatory Documents / details required I / We are submitting the following documents Depository Participant to dematerialize my / of issuance of Letter of Confirmation, receivable relevant, refer to the instructions):	ents / details and undertake to request the our securities within 120 days from the date
• Demat Account No. (If available):	
Provide Client Master List (CML) of your De	mat Account from the Depository Participant*
<ul> <li>Provide the following details, if they are <u>circular dated November 03, 2021</u> in this representation.</li> </ul>	not already available with the RTA (see <u>SEBI</u> gard)
PAN	Specimen Signature
Nomination / Declaration to Opt-out	
B. I / We request you for the following (tick  Issue of Duplicate certificate	Claim from Unclaimed Suspense
Replacement / Renewal / Exchange of securities certificate	Account  Endorsement
Sub-division / Splitting of securities certificate	Consolidation of Folios
☐ Consolidation of Securities certificate	Transmission
Transposition (Mention the new order of I	holders here)
Claim from Suspense Escrow Demat Accou	nt
C. I / We are enclosing certificate(s) as deta	ailed helow**:
Name of the Issuer Company	anca sciow .
Folio Number	

Name(s) of the security	1.				
holder(s) as per the	2.				
certificate(s)	3.				
Certificate numbers					
Distinctive numbers					
Number & Face value of	+				
securities					
* Wherever applicable / whichev	er details are available				
. Document / details required	d for an acific complex requires				
I. Duplicate securities cert	d for specific service request:				
i. Duplicate securities cert	meace				
II.   Claim from Unclaimed S	Suspense Account				
	•				
Securities claimed	(in numbers)				
	(in words)				
III. $\ \square$ Replacement / Renewal	/ Exchange of securities certificate				
· ·	ated, torn, decrepit, worn out or where the page on the				
reverse is fully utilized)					
V.					
	☐ Sub-division / Splitting of securities certificate				
VI. ☐ Consolidation of securit	ies certificate/Folios				
'II.  Transmission					
III. Transposition					
IX.   Claim from Suspense Es	crow Demat Account				
Securities claimed	(in numbers)				
	(in words)				
Provide / attach original securities	os cartificata(s) for request for item numbers III to VIII above				
rioviae / attach onginal secunite	es certificate(s) <u>for request for item numbers III to VIII above.</u>				
eclaration: All the above facts sta	ated are true and correct to best of my / our knowledge and				
eljef	and and and are are a second as a second and a second and a second as a second				

	Security Holder 1 / Claimant	Security Holder 2	Security Holder 3
Signature	<b>✓</b>	V	J
Name	$\checkmark$	$\checkmark$	$\checkmark$
Full address	✓		
PIN	✓ □□□□□		

After processing the service request, the RTA shall issue a 'Letter of Confirmation' to the securities holder/claimant, which is valid only for 120 days. Using this 'Letter of Confirmation', the securities holder/claimant shall request the DP to dematerialize the securities, failing which the securities shall be credited to the Suspense Escrow Demat Account of the Company.