## **Business Name**

[Business Address]
[License #]

Invoice #: [1234]

**Date:** [MM/DD/YYYY]

#### Bill To:

[Customer Name]
[Customer Address]

[Customer Email]

### **Job Description:**

- Tear-off and install asphalt shingles (2,000 sq. ft.)
- Install new drip edge and flashing
- Cleanup and disposal

#### **Materials Used:**

• Asphalt shingles: \$X

• Flashing: \$X

• Underlayment: \$X

#### Labor:

Crew hours: \$X

Work completed on [date]

Subtotal: \$X

Taxes: \$X

**Total Due:** \$X

Payment Terms: Due within 15 days by check, bank transfer, or credit card.

Thanks for your business!



# Insurance details (if required)

**Claim #:** 56789

Policy #: ABC123

**Work performed:** Full replacement of 30-year architectural shingles due to hail damage. Includes removal of damaged shingles, replacement of underlayment, installation of new shingles, ridge caps, and vents.

Materials: \$X

Labor: \$X

Deductible: \$1,000 (applied)

Total Due (customer): \$X