

PLANNING BOARD

TOWN OF CHAMPLAIN
10729 ROUTE 9, P.O. BOX 3144
CHAMPLAIN, NEW YOR, 12919
TEL: (518)298-8160

PLANNING BOARD MEETING

JULY 3, 2025

MEMBERS PRESENT: JULIE ORR
JARROD CONE
LINDA ARMSTRONG
CARRIE MCCOMB

ABSENT: KARIN THONE
CHRIS MATOTT – CODE OFFICER

PUBLIC PRESENT: DOROTHEA SOUTHWICK

CHAIRPERSON JARROD CONE OPENED THE MEETING AT 5:35 P.M. AND STATED WE NEED TO APPROVE THE MINTUES FROM THE MAY 1, 2025 MEETNG.

A MOTION WAS MADE BY JULIE ORR TO APPROVE THE MINUTES FROM THE MAY 1, 2025 MEETING. MOTION SECONDED BY LINDA ARMSTRONG.

ROLL CALL:	LINDA ARMSTRONG	AYE
	JARROD CONE	AYE
	JULIE ORR	AYE
	CARRIE MCCOMB	AYE
	KARIN THONE	ABSENT

MOTION CARRIED 4-0.

CHAIRPERSON JARROD CONE STATED THERE IS NO ONE PRESENT THIS EVENING TO EXPLAIN THE APPLICATION AND WE HAVE QUESTIONS REGARDING IT SO I WILL NEED A MOTION TO TABLE THE APPLICATION UNTIL SOMEONE IS PRESENT TO EXPLAIN IT.

A MOTION WAS MADE BY LINDA ARMSTRONG TO TABLE APPLICATION #3-2025 FROM TIMOTHY OTIS. MOTION SECONDED BY JULIE ORR.

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ROLL CALL:	LINDA ARMSTRONG	AYE
	JARROD CONE	AYE
	JULIE ORR	AYE
	CARRIE MCCOMB	AYE
	KARIN THONE	ABSENT

MOTION CARRIED 4-0.

SECRETARY JULIE CASTINE STATED I APOLOGIZE THAT I DON'T HAVE ANY INFORMATION FOR YOU BUT I THOUGHT CHRIS WAS GOING TO BE HERE THIS EVENING TO EXPLAIN THE APPLICATION. SOMETHING MUST OF CAME UP THAT IS WHY HE ISN'T HERE.

CARRIE MCCOMB ASKED IF WE HAVE CONCERNS OR QUESTIONS REGARDING APPLICATIONS WE RECEIVE ARE WE ALLOWED TO REACH OUT BEFORE THE MEETING AND ASK QUESTIONS?

SECRETARY JULIE CASTINE STATED YES YOU MAY REACH OUT TO MYSELF OR CHRIS.

THERE WAS DISCUSSION ON WHETHER OR NOT INFORMATION CAN BE CHECKED BEFORE THE MEETING REGARDING THE APPLICATIONS.

CHAIRPERSON JARROD CONE STATED IF WE FEEL SOMETHING IS MISSING, WE SHOULD CONTACT JULIE TO LET HER KNOW AHEAD OF TIME.

CHAIRPERSON JARROD CONE STATED IF THERE IS NO NEW BUSINESS AND NOTHING ELSE TO BE BROUGHT BEFORE THE BOARD THAN A MOTION IS NEEDED TO ADJOURN THE MEETING.

A MOTION WAS MADE BY JULIE ORR TO ADJOURN THE MEETING. MOTION SECONDED BY CARRIE MCCOMB.

ROLL CALL:	LINDA ARMSTRONG	AYE
	JARROD CONE	AYE
	JULIE ORR	AYE
	CARRIE MCCOMB	AYE
	KARIN THONE	ABSENT

MOTION CARRIED 4-0.

MEETING ADJOURNED AT 5:40 PM.