

September 9, 2025

At the meeting of the Town Board of the Town of Champlain held on September 9, 2025 at 7:00 P.M. at the Town Offices. Present was Supervisor Trombley, Council Member Borrie, Council Member Southwick, Council Member Hunter, and Town Clerk Castine. Council Member Moore was absent

There was no one from the public.

Supervisor Trombley opened the meeting at 7:00 p.m. with a salute to the flag.

Supervisor Trombley stated the board members have a copy of the minutes from the August 12, 2025 meeting did anyone note any errors or omissions.

Council Member Southwick made a motion to approve the August 12, 2025 minutes as submitted. Motion seconded by Council Member Hunter.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor's Report

Good evening,

- Results of "Sammy the Rock Snake"!

Sammy measured 23ft 2 inches in length at the end of May. He is now 26ft 1 inches long!

We are planning on picking Sammy up and storing the rocks inside for the winter. Then we are planning on putting him back in the spring to continue with this fun program based on the participation this year.

Thank you to all that have added their art work to Sammy.

- The “First Annual Labor Day Community Car Show was held at the VFW Post 1418, Saint John’s Rd, Champlain N.Y. to benefit the North Country Honor Flight and VFW. It was very well attended and there were about 60 cars entered in the show.

The “Town Supervisor’s Pick/Award” went to Ron Boyse with his beautifully restored 1979 Chevy Z-28 Camaro.

Congratulations to the organizers for a very well-organized event!

- Fun Run
 - We are hoping to have our annual 3k/5k Run on our Harry J. McMannus Northern Tier Rec Trail. This is an event for the Town and both Villages.
 - It is not scheduled yet as we just began the planning for it. We are meeting soon to complete the details and very soon we will be advertising the details on our web site and Facebook page. It was in October last year so stay tuned for the date for this year’s run.
- Thank you to all whom participated in our Poutine Challenge this summer.
 - This year we had 3 contestants that completed and handed in a passport. Although, there were many that participated but did not have time to fill their passports based on the number of validations given by the restaurants.
 - T-shirts are being finalized and will be awarded to the participants who handed in their completed passports as soon as they are completed.
 - Thank you to our participating restaurants!
- “Eat Smart Waste Less” Food Waste Program.
 - Please consider joining in as it is great program that will help reduce the amount of methane gasses in our landfills and create compost for our farmers.

Complete information on this program can be found on our website.
- The Nex Trex Plastics Program
 - Thank you to all who have been donating plastics to be recycled for this project, and thank you to Price Chopper/Market 32 for sponsoring this!

- To date, since we started this in 2023, we have collected 5,000 pounds of plastic which provided five benches and kept all that plastic out of the landfill.
- Thank all of our partners, Northern Tier Senior Housing, Champlain Rouses Point Kiwanis, A.N. Derringer, CTG and Champlain EMS.

Report on projects:

- Comprehensive Plan Revision.
 - The next Comprehensive Planning meeting is September 10th.
 - Details of the public workshop event held on May 22nd is posted on the Smart Growth Comp Plan link on our web site.
 - Please visit our web site periodically to keep informed.
- Miromar properties:
 - The 19 acres with the mall and the adjoining 7.5 acres:
 - I am waiting to hear if there is any progress toward sale of the property.
 - The 22 acres submitted for housing:
 - The same buyer/developer has interest in this property as well for some type of housing. It is dependent on the buyer being able to purchase the 19 acres with the mall.
- Bob Venne Community Park:
 - Fitness Court Project

On August 21st at 10:00 am we conducted the ribbon cutting ceremony and the kickoff event that included demonstrations of the equipment. The event was very well attended and it was not only informative but fun to see as well.

A special thank you goes out to our NCCS student athletes who participated and really completed the event. Also, I wish to extend our thanks to Darcy Castine, Phyllis Coryer and Jo-Anne Ryan for your time and efforts initiating a wonderful demonstration showing how to use the equipment. Thank you, it was so appreciated!

Note: There is a group that meets every Monday from 3:45-4:45 at the Fitness Court and they welcome anyone who wishes to join them.

- Pickleball Courts

The excavation work on the double pickleball courts is scheduled to start this week. Hoping to have it completed this fall.

- Great Chazy River Project:

- LCLGRP has submitted the Grant application to NYSDOS for a Local Waterfront Revitalization Program (LWRP). It has been through the regional review and is now with the state for approval hopefully. I will update when more information is available.

- Clinton County Heath Dept. Complete Streets:

- Items still on the que for completion in the near future.
 - Crosswalk at Church Street and South Street.
 - Removal of the Shared Road markings on Prospect St.
 - New Shared Road markings for the trail along Prospect.
 - No parking signs for Perry Mills Park.

- Elm Street Culvert Project:

- Stantec is currently developing design alternatives and preliminary plans. Target completion of design is scheduled for the end of this month.
- We expect to be under construction in summer of 2026.

- Sewer District Seven Project:

- We are currently working with the Village of Rouses Point to approve the draft Intermunicipal agreement (IMA) and this will be discussed under new business tonight.
- Barton & LoGiudice are currently drafting the development, design and preliminary plans for construction.

- Please Note: The Engineering firm currently has staff visiting all properties within the district to collect installation data for the design documents. Be aware that someone may be knocking on your door in the next few weeks to ask questions, take photos and take measurements of your current utilities.

Public Announcements:

- We still have a supply of Mosquito Dunks available here at the town office. They are free, so stop in and pick some up to help control the mosquitos.
- Please visit our website and Facebook page for information on events going on around the town.
- The Town is continually seeking to appoint more alternates to the Zoning Board of Appeals and the Planning Board. Please consider serving the Town in this capacity as we need talented citizens of this Township to become involved and assist us in moving forward. Please contact me for details if you are interested.
- Please note: Please feel free to stop in and I will be happy to discuss the Town's projects and objectives with you.
- Thank you to all Veterans, and active Military Men and Women for your Service. Also, thank you to all first responders both paid and volunteer, of our EMS and Fire Departments; and our police officers for your dedication to your community.

Thank You, Thomas Trombley

Supervisor Trombley stated a motion is needed close the regular meeting and open the public hearing on Local Law #4 of 2025 Amendment to Chapter 76, Fire Prevention and Building Construction, to add a new 76-18, entitled controlled rap entry system for emergency services of the Code of the Town of Champlain.

Council Member Borrie made a motion to close the regular meeting and open the public hearing on Local Law #4 of 2025. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Southwick	Aye

Supervisor Trombley Aye
Motion Carried.

Supervisor Trombley stated there is no one from the public for comments.

Council Member Hunter stated to explain the law, the following structures shall be equipped with a Knox Box at or near the main entrance, or at another location approved by the Fire Chief or their designee. Commercial or industrial structures protected by an automatic alarm system or automatic suppression system, or those secured in a manner that restricts access during an emergency, including multifamily residential structures that have restricted access through locked doors and have a common corridor for access to the living units, Governmental structures and nursing care facilities, all public and private educational facilities. All newly constructed structures subject to this section must have the Knox Box installed and operational prior to the issuance of an occupancy permit.

Supervisor Trombley stated is there is nothing else than a motion is needed to close the public hearing.

Council Member Borrie made a motion to close the public hearing on Local Law #4 of 2025 as presented. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated the next thing is the Council Members reports.

Council Member Southwick stated there was a Planning Board meeting in September for Subdivision approval but no one was present so the next scheduled meeting is for October 2nd. The Youth Summer Swim Program was a big hit there was 133 participants and 129 advanced their skills. I would like to thank all the life guards. We are working on adult swimming program and anyone that needs information they can contact me.

Council Member Borrie stated the Zoning Board meeting was on August 21st and there was a public hearing that evening and the Area Variance was passed. The next Zoning Board Meeting is September 18th and there will be a public hearing that evening for an area variance. The new testimonials are on the Facebook page and website and are getting a lot of views. I would like to thank the marketing team at the Borie Benner Group and thank you to all the

businesses that did the testimonials and if there is any other business that would like to do a testimonial to let us know. The social media is a great way to communicate so please share, like and comment. If there is event going on and would like it on our Facebook or Website, please let us know. The Battle of Plattsburgh will be September 11th through the 14th and there will be a lot of events. Our next food truck will be September 17th from 4 to 6:30 and it will be Lightening Lardy's. The Champlain Library will hold a grow an indoor herb garden for seniors 55 and older on October 9th at 2:00 pm. The Champlain Meeting House will have a Get Healthy North Country Free Workshops, the dates are September 17th and 24th and October 1st, 8th, 15th, and 22nd. You can contact the Office of the Aging for more details. Also, just take a moment and remember September 11th it is 24 years ago.

Council Member Hunter stated I just want to extend a huge thank you to all the parties that attended the ribbon cutting ceremony at the new Champlain Fire Station. We do have an issue with the dry hydrant that is located on the Lake Shore Road. We are working on repairing the hydrant. The Community Grand Opening Celebration for the new fire station will be held on Saturday, October 11th at 11:00 pm and the annual firemen's breakfast will be held on Sunday, October 12th. The Rouses Point Fire Department held a meeting on September 8th but there is nothing to report. The last Rouses Point Farmers Market for the summer will be held on Friday, September 12th from 3:00 to 6:00. The Village of Rouses Point board meetings will be Monday, September 15th and Monday, October 6th at 7:00 pm at Halstead Hall. Their meetings are the first and third Mondays of each month. Rouses Point Dodge Memorial Library Trustee Meeting will be held on Wednesday, September 10th at 5:15 pm and the Friends Board of Director's Meeting is September 17th at 5:30 to 6:30. The Library Book Club meets the last Wednesday of the month and the next meeting is September 24th from 7:00 to 8:00. The JCEO is offering Day Care Training on Thursday, September 18th This is an online session to learn how to become a registered Daycare provider in a free informational session from 6:00 pm to 7:30 pm. As fall season and colder weather approaches there is HEAP program and you can contact Clinton County Social Services, JCEO or Clinton County Office of the Aging. The St. Patrick's Church in Rouses Point offers food assistance each Wednesday from 9:30 am to 10:30 am. The JCEO runs several food pantries across Clinton County and you can reach them by calling 518-298-2373 and they have a wide range of social services and public assistance programs. Charter Communications spectrum Northeast recently learned that on or after August 26th music choice is making updates to their channel lineup. Also, on or around September 20th Olympusat will terminate distribution of the Victory Channel and around September 30th Spectrum Northeast will launch the Disney XD, Disney Jr., Freeform, FXX, FXM, National Geographic Wild, National Geographic Mundo, and Baby TV. I do have an EDU report for everyone to review and we will discuss later in the meeting. One last thing our local school has an excess supply of legal and ledger paper to donate to the Town we can contact Wade Bush in Mooers School.

Supervisor Trombley stated the Knights of Columbus will hold their food drive on September 26th and 27th at the Champlain Price Chopper from 9:00 am to 5:00 pm.

Town Clerk Castine stated you have my monthly report for approval.

Council Member Hunter made a motion to approve the Town Clerks Report for August as presented with local shares at \$1873.68, and non-local is \$733.92. Motion seconded by Council Member Borrie.

* A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Town Clerk Castine stated you have the utility Detailed Billing Register for 4th quarter that needs approval.

Council Member Hunter made a motion to approve the Utility Detailed Billing Register dated September 9, 2025 as submitted. Motion seconded by Supervisor Trombley.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated you have your Post Audit Bills for your review.

Supervisor Trombley stated you have your Monthly Bills that need approval. The total is \$241,644.90 which is high but we have the bill from Upstone for the asphalt for \$151,339.39 so that brings it up.

Council Member Hunter made a motion to approve the monthly bills as presented for a total of \$241,644.90 as read and presented. Motion seconded by Council Member Borrie.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated you have your Code Officers Report for your review and you can get forms and contact information from our website.

Supervisor Trombley stated there is no Dog Report this evening.

Supervisor Trombley stated the Highway Department is starting to screen sand, the paving is done in the Town and they have been helping the Town of Mooers with their paving. I would like to thank the Highway Department for all they do.

CORRESPONDENCE:

Supervisor Trombley stated you have your Planning Board and Zoning Board minutes for your review.

Supervisor Trombley stated you have a letter from Charter Communications regarding a notification.

Supervisor Trombley stated you have the August EMS Report with a total of 140 calls. The total calls since January is 1068, with loaded miles of 15998.2 an average response time of 2.36 minutes.

Supervisor Trombley stated we have a Thank you card from the Beekmantown School Students. Thanking us for the contribution to the North Country Honor Run.

Supervisor Trombley stated you have a letter from United States Environmental Protection Agency regarding Town of Champlain WD public water system.

Supervisor Trombley stated you have a letter from Homes and Community Renewal regarding Pro-Housing Community for 2025.

NEW BUSINESS:

Supervisor Trombley read the following Resolution:

Resolution #40 of 2025

Adoption of Local Law #4 of 2025

Amendment to Chapter 76, Fire Prevention and Building Construction, to add a new 76-18, entitled controlled rapid entry system for emergency services of the Code of the Town of Champlain

WHEREAS, the Champlain Fire District provided detailed information regarding the use of Controlled Rapid Entry System known as “Knox” lock boxes in a formal request to the Town of Champlain; and,

WHEREAS, the Town of Champlain Town Board recognizes the necessity for this requirement in order to provide emergency services personnel and the access they require to enter commercial buildings that are typically secured during non-business hours; and,

WHEREAS, the Town Board had previously initiated the adoption process per 272-a of Town Law; and introduced Local Law #4 of 2025 on August 12, 2025, and now,

NOW THEREFORE, BE IT RESOLVED, the Town Board of the Town of Champlain does hereby adopt Local Law #4 of 2025, cited as an amendment to Chapter 76 Fire Prevention and Building Construction, adopted by the Town Board of the Town of Champlain by resolution on 07/10/2007, to add 76-18, Entitled Controlled Rapid Entry System for Emergency Services.

AND BE IT FURTHER RESOLVED, that a roll call vote is carried to approve said resolution

AND NOW THEREFORE, BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Council Member Hunter made a motion to approve Resolution #40 of 2025 as presented and read. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley read the following Resolution:

Resolution #41 of 2025

To Authorize the Town of Champlain Court to apply for funding from the Justice Assistance Program

WHEREAS, the Town Court is requesting authorization from the town Board to apply for funding from the Justice Court Assistance Program (JCAP)during the upcoming grant cycle; and,

WHEREAS, one requirement of the application is a Resolution from the Town Board authorizing the Town Court of the Town of Champlain to apply for this funding; and,

THEREFORE, BE IT RESOLVED that the Board of the Town of Champlain authorizes the Town of Champlain Town Court to apply for a JCAP grant in the 2025-2026 grant cycle up to \$30,000.00; and,

NOW THEREFORE, BE IT FUTHER RESOLVED, that this resolution shall take effect immediately.

Council Member Borrie made a motion to approve Resolution #41 as read and presented. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley read the following Resolution:

RESOLUTION NO. 42 OF 2025
A RESOLUTION OF THE TOWN BOARD OF THE TOWN OF CHAMPLAIN, CLINTON COUNTY, NEW YORK, TO APPOINT AN ASSESSOR

WHEREAS, the Town Board of the Town of Champlain is responsible for appointing a qualified individual to serve as Assessor; and

WHEREAS, a vacancy exists or is upcoming in the position of Assessor; and

WHEREAS, Timothy Surpitski has submitted an Application for Qualifications Review (Form RP-3006) to the New York State Department of Taxation and Finance, Office of Real Property Tax Services (ORPTS), and has been deemed qualified for the position; and

WHEREAS, Timothy Surpitski possesses the necessary qualifications and experience to fulfill the duties of Assessor as prescribed by the New York State Real Property Tax Law;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Champlain hereby appoints Timothy Surpitski to the position of Assessor; and

BE IT FURTHER RESOLVED, that said appointment shall be for a six (6) year term, beginning on October 1, 2025, and ending on September 30, 2031; and

BE IT FURTHER RESOLVED, that compensation for the assessor’s services is in accordance with the contract with Clinton County Department of Real Property; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be filed with the New York State Office of the Comptroller and the Clinton County Real Property Office; and

NOW THEREFORE BE IT FURTHER RESOLVED, that this resolution shall take effect immediately

I HEREBY CERTIFY, that the foregoing is a true copy of a resolution acted upon by the Town of Champlain Board. Motion carried, September 9, 2025

Council Member Southwick made a motion to approve Resolution #42 as read and presented. Motion seconded by Council Member Hunter.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley read the following Resolution:

Resolution #43 of 2025

To set a Public Hearing for Local Law #5 of 2025 to override the Tax Levy Limit established in General Municipal Law 3-c

WHEREAS, it is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Champlain pursuant to General Municipal Law 3-c; and,

WHEREAS, this will allow the Town of Champlain to adopt a budget for the fiscal year 2026 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law 3-c; and,

WHEREAS, expressly authorizes the Town Board to override the tax cap by the adoption of Local Law approved by a vote of sixty percent (69%) of the Town Board; and

THEREFORE, BE IT RESOLVED, that a public hearing be held by this Town Board on October 14, 2025 at 7:15 pm with respect to public comment on the matter of this Local Law #5 of 2025 entitled, Local Law Filing #5 New York State Department of State; and now,

THEREFORE, BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to cause all required public notices of said hearing to be given as provided by law.

Council Member Borrie made a motion to approve Resolution #43 as read and presented. Motion seconded by Council Member Hunter.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye

Council Member Moore	Absent
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated you have a contract with Jolly Water Works that we need to discuss.

Council Member Hunter stated what are we comparing this to?

Council Member Southwick asked do we have a liability insurance policy on file for Jolly Water Works and if not, we need to request one. If we approve a contract, we should do an annual one and approve it each September for one year.

Supervisor Trombley stated we have an invoice from Jolly Water Works that he already has done the work for. The work was done and then we received the bill. We didn't know the work was done until receiving the bill. It was something that needed to be done.

Council Member Southwick stated we should be notified before the work is being done.

There was much discussion on the contract with Jolly Water Works and the invoice that was submitted.

Supervisor Trombley made a motion to approve Invoice #2505 from Jolly Water Works for \$731.14 and that payment be made now but will show on the October abstract. Motion seconded by Council Member Hunter.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated there is a proposal for getting security in the court room. I have spoke to both of the judges and have contacted a couple of towns. Judge Triller stated they may be able to get a grant for the metal detector but does agree we should do something.

There was discussion regarding getting a security system for the court and it was stated to do some more research and to table it until we have further information. Also, to place it under old business.

Supervisor Trombley stated we have the Champlain EMS Agreement for 2026 that we need to approve and discuss.

Council Member Southwick stated we haven't received the annual reports.

There was discussion regarding the Champlain EMS Agreement and it was stated we need to get the annual reports.

It was stated to table the Champlain EMS Agreement at this time.

Supervisor Trombley state we need to discuss what we would like to do with the Champlain Fire Districts water usage. When the department was in the Village the Village didn't charge them for water usage so we need to decide what to do.

There was discussion regarding whether or not to charge the Champlain Fire District for water usage.

It was stated that a contract will be written up and the Champlain Fire District will not be charged for water usage just the quarterly service charge of \$27.50.

Supervisor Trombley stated we need to set Budget Meeting Dates.

After discussion the Budget Meeting Dates will be:

1. October 1st at 6:00 pm
2. October 15th at 6:00 pm
3. October 28th at 6:00 pm

Supervisor Trombley stated you have a copy of the IMA with the Village of Rouses Point. The Village has to review it and agree with it and then it will be forwarded to the Attorney for their approval.

There was much discussion regarding the IMA with the Village of Rouses Point.

Council Member Hunter stated we need to approve the EDU Report that was submitted with the increase of 8.5 EDUs.

There was discussion regarding the EDU report.

Supervisor Trombley made a motion to approve the EDU report with 8.5 EDU increase as submitted and discussed. (See attached EDU Report.) Motion seconded by Council Member Borrie.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

OLD BUSINESS:

Supervisor Trombley stated I have nothing on the investment policy but I need to get working on that.

The next scheduled meeting is October 14, 2025 and our first Budget Workshop is October 1st.

Council Member Borrie stated I would just like to thank Billy Jones for all his dedication and good luck.

ADJOURNMENT:

Supervisor Trombley stated if there is no further business to be brought before the board then a motion is needed to adjourn the meeting.

Council Member Southwick made a motion to adjourn the meeting. Motion seconded by Council Member Borrie.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Meeting adjourned at 10:00 p.m.

Julie L. Castine
Town Clerk