

## DECEMBER 09, 2025

At the meeting of the Town Board of the Town of Champlain held on December 09, 2025 at 7:00 P.M. at the Town Offices. Present was Supervisor Trombley, Council Member Borrie, Council Member Southwick, Council Member Hunter, Council Member Moore, Secretary Gonyo and Town Clerk Castine.

Scott Allen, Natashia Nevius, Suzanne Moore, Gabe Moore was present and Ann Holland was on Zoom.

Supervisor Trombley opened the meeting at 7:00 p.m. with a salute to the flag.

Supervisor Trombley stated the board members have a copy of the minutes from the November 13, 2025 meeting did anyone note any errors or omissions.

Council Member Hunter made a motion to approve the November 13, 2025 minutes as submitted. Motion seconded by Council Member Borrie.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated I am glad to see Council Member Moore here this evening but I am sad to see him leaving.

Supervisor Trombley read the following Resolution:

### Resolution #57 of 2025

Resolution of Appreciation of Bryan Moore for twenty-four years of service to the Town of Champlain

WHEREAS: The Honorable Bryan Moore, Council Member for the Town of Champlain who served four terms totaling twelve years from 1986 thru 1997; and,

WHEREAS: Bryan was elected to office again serving another four terms from 2014 thru 2025 completing a second twelve-year period; and,

WHEREAS: Bryan has been an esteemed Council Member affording twenty-four years of dedicated service for the Town of Champlain and its community and always worked diligently in the best interest of the tax payers; and,

WHEREAS: Bryan was instrumental and extremely devoted to the hamlet of Perry's Mills in improving their park to provide recreational opportunities to the residents of that rural community; and, THEREFORE, BE IT RSOLVED: That the present Board of the Town of Champlain go on public record, acclaiming Bryan Moore for his commitment to serving his community, devotion to maintaining a low tax rate for the tax payers, and especially for his twenty-four years of service to the Town of Champlain; and,

BE IT FURTHER RESOLVED: That this resolution is adopted by the Town of Champlain Board on this 9<sup>th</sup> day of December 205, by unanimous affirmative vote. This resolution is to be spread upon the minutes of the regular board meeting of December 9, 2025 and a copy by presented to the Honorable Mr. Bryan Moore by the Town Board.

Supervisor Trombley made a motion to approve Resolution #57 of 2025 as presented and read. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley thanks Council Member Moore for all his has done for the Town.

Council Member Moore stated this has been a great board to work with.

Council Member Borrie stated Council Member Moore is a great role model and each and everyone of us can have difference in opinions and just because we don't all agree we still can get along and it has been a pleasure working with you.

Supervisor Trombley stated we need a motion to close the regular meeting and open the public hearing on the Joint Smart Growth Comprehensive Plan.

Council Member Southwick made a motion to close the regular meeting and open the public hearing on the Joint Smart Growth Comprehensive Plan. Motion seconded by Council Member Hunter.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Scott Allen stated the notice was in the paper for the Public Hearing and on the website. I don't believe we received any written comments and there are no comments this evening. The next meeting in January will be the SEQR Process and finalize adoption process. We met with the Village last night and that is on record.

Ann Holland stated that it has been a pleasure working with the Town and the Village in regards to the Comprehensive Plan. Thank you.

Supervisor Trombley stated thank you and it has been a pleasure working with you and all the work that has been done. I want to thank everyone that was involved and I appreciate all the work. If there are no more comments than a motion is needed to close the public hearing.

Council Member Borrie made a motion to close the public hearing on the Joint Smart Growth Comprehensive Plan and open the regular meeting. Motion seconded by Council Member Hunter.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

## **Supervisor's Report**

Good evening,

If you are all aware there was a fire this morning in the Village of Rouses Point and I would like to thank Don Favreau and Dan Rochester for saving the person in the house.

- I can't believe that its December already! I want to wish everyone a safe, healthy holiday season and a very Merry Christmas! Only 16 days left!
- Congratulations to our NCCS Girls Section VII soccer players who were chosen as All Stars for the 2025 season!
  - Congratulations to the following Girls All Stars:
    - First Team
      - Brynn Hite
      - Maddie Arno
    - Second Team

Lexi Roberts

- Congratulations to our NCCS Boys Section VII soccer player Kaze Carpenter who earned United Soccer Coaches recognition as All-State Selection in Boys Soccer for the 2025 season!
- Congratulations to our very own Council Member Jason Borrie for being chosen by the Clinton Community College Foundation as one of two recipients of the Maureen Moll: Excellence in Community Theater Award!

The Moll award links a history of community performance, from the Plattsburgh Airbase in 1965 to today's theater organizations, and celebrates the impact of live theater in our region. Congratulations! Jason!

- I recently met with the VP of Business Development from Housing Visions to discuss our goals for housing in the Town of Champlain. It was a very positive meeting. I presented the various property locations that have been listed in our Comprehensive plan as desired locations for housing. I provided the two housing studies that were completed for recently and he will be compiling data now to determine the feasibility for a building approximately 60 units here in Champlain. We have recently applied for funding to conduct a site-specific market study as well.
- The Knights of Columbus and Champlain Mooers EMS will be holding a Blood Drive on December 29<sup>th</sup> 3:00 pm – 7:00 pm. Please participate and give the gift of life! Thank you in advance for your generous gift.
- I recently attended the North Country Chamber of Commerce's Press release for We will Stand Together with our Canadien neighbors. This initiative is to remind all of us here in the US especially in this North Country region that our Canadien friends and family across the border have always stood by us over the years.

Please share our post on Facebook and visit our website for links to the Chambers videos.

- I have reserved a Table at the North Country Chamber of Commerce's Annual Dinner again this year. This is primarily for members of each of the Village and Town Boards to attend. I hope to see many of our board members at the table. It is always a great

evening and it is a pleasure to be there to witness the various awards presented to our area businesses.

#### **Report on projects:**

- “Eat Smart Waste Less” Food Waste Program.
  - To date since we started this in May of this year, we along with the Champlain Village have collected just shy of one ton of food waste. Please consider joining in as it is great program that will help reduce the amount of methane gasses in our landfills and create compost for our farmers.

Complete information on this program can be found on our website.

- The Nex Trex Plastics Program
  - Thank you to all who have been donating plastics to be recycled for this project, and thank you to Price Chopper/Market 32 for sponsoring this!
  - To date, since we started this in 2023, we have collected just shy of 7,000 pounds of plastic!
  - Thank you to all of our partners, Northern Tier Senior Housing, Champlain Rouses Point Kiwanis, A.N. Derringer, CTG and Champlain EMS.
- Comprehensive Plan Revision.
  - The Draft Comprehensive Plan is posted on our website and available in the Town Clerks Office.
  - The public hearing is tonight, December 9<sup>th</sup> to present the Draft Document for public comment.
  - Completion of the SEQR and adoption of the Final Plan is scheduled for the January 13<sup>th</sup> meeting.
- Miromar properties:
  - The 19 acres with the mall and the adjoining 7.5 acres:
    - It was confirmed by the property owners’ attorneys that they are hopeful to be going under contract with a buyer this November and that did not happen yet. I have requested that our attorney investigate the status.

- The 22 acres submitted for housing:
  - I am not sure if this particular buyer/developer has interest in this property as well for some type of housing. I have requested contact information to possibly have a conversation on their plans and have not received any information.
- Bob Venne Community Park:
  - Pickleball Courts
    - The surface coating and installation of the nets will be taking place as weather permits in the spring.
- Great Chazy River Project:
  - LCLGRP has submitted the Grant application to NYSDOS for a Local Waterfront Revitalization Program (LWRP). It has been through the regional review and is now with the state. The announcement for this grant will be either in December 2025 or January 2026. I will update when more information is available.
- Clinton County Heath Dept. Complete Streets:
  - Items still on the queue for completion next summer.
    - Crosswalk at Church Street and South Street.
    - Removal of the Shared Road markings on Prospect St.
    - New Shared Road markings for the trail along Prospect.
    - No parking signs for Perry Mills Park.
- Elm Street Culvert Project:
  - Stantec is currently developing design alternatives and preliminary plans. We have received the preliminary draft of the Initial Proposal and Final Design Report last month for our review.
  - There will be an Informational Public Meeting held here at the Town Offices on December 17, at 6:00 Pm. If you wish to learn about the design and construction of this project please attend this meeting. It is not a public hearing therefore; you will be able to ask questions and receive answers directly from the Engineers.

- We are still hopeful to be under construction in summer of 2026 although due to the requirement for NYS Easements it is likely that it will not go out to bid until September 2026.
- **Bob Venne Community Park Electricity Project:**
  - The electrical pedestal has been installed by the Highway Dept. Thank you to Allen and the men for doing this for us.
  - CTG has set the pole for the camera and has dug the trenches for the conduit to be installed by the electrician. This work has been donated by CTG and we are indebted to this local company for their generous community service. Thank you CTG!
  - The electrical work is completed and it has passed inspection. Waiting for NYSEG to schedule next.
- **Sewer District Seven Project:**
  - The Intermunicipal agreement (IMA) has been approved, signed and delivered to the funding agency.
  - Barton & LoGiudice are currently drafting the development, design and preliminary plans for construction.
    - Please Note: The Engineering firm will continue to have staff visiting properties that they have not been able to visit within the district to collect installation data for the design documents. They will either stop in or if they have contact information, they may set an appointment to ask questions, take photos and take measurements of your current utilities.

#### **Public Announcements:**

- Please visit our website and Facebook page for information on events going on around the town.
- The Town is continually seeking to appoint more alternates to the Zoning Board of Appeals and the Planning Board. Please consider serving the Town in this capacity as we need talented citizens of this Township to become involved and assist us in moving forward. Please contact me for details if you are interested.
- Please note: Please feel free to stop in and I will be happy to discuss the Town's projects and objectives with you.

- Thank you to all Veterans, and active Military Men and Women for your Service. Also, thank you to all first responders both paid and volunteer, of our EMS and Fire Departments; and our police officers for your dedication to your community.

Council Member Moore stated I have been driving around the Town and it is looking good compared to other Towns. I would like to Thank everyone and to continue to keep going forward in the Town and I am very impressed with this Board

Council Member Huner stated as the cold weather and icy conditions have set upon our community, the Town asks each of its residents to kindly keep an eye on your elderly neighbors. The Champlain Fire District is cleared everything and waiting for CO. We are working on the water agreement between the Town/Village and Fire District. With the Holiday Season please practice holiday safety. Increase heating introduces added risks. Do not overload outlets with multiple heaters and plug space heaters directly into the wall. Inspect and clean your heating systems and chimney flue, inspect all cords for fraying, install spark arrester, clear the area, test smoke/CO2 alarms monthly and keep fireplaces clear with screens, keep generators outside of the home and practice an escape plan. Rouses Point Fire Department will hold their Children's Christmas Party on December 20<sup>th</sup> from noon till 3:00 pm. There will be fire truck rides, cookies, and hot chocolate at the Fire Station at 48 Lake Street. Upcoming Rouses Point Village Board Meetings, Monday, December 15<sup>th</sup> and Monday, January 5<sup>th</sup> at 7:00 pm at Halstead Hall. Again, regular monthly meetings are the first and third Mondays of each month and are open the public. The Village Office and Rouses Point Dodge Memorial Library will be closed in observance of Christmas and December 24<sup>th</sup> and 25<sup>th</sup> and Thursday January 1<sup>st</sup> in observance of New Years Day. I contacted the Village of Rouses Point for Public Skating and Stick n Puck hours. I was informed new hours should be available this coming week, so please check the Village of Rouses Point website. Village of Rouses Point Winter Parking Ban will be in effect from December 1, 2025 through March 31, 2026. During this period, on-street parking is prohibited between 12:00 AM to 7:00 AM to allow for snow removal. Rouses Point Dodge Memorial Library new hours of operation: M,T,Th and F 10:00 am – 5:00 pm, Saturday 10:00 to 1:00 and closed on Sunday and Wednesdays. Friends Board of Directors Meeting is the third Wednesday, of the month, upcoming meeting is on December 17<sup>th</sup> at 5:30 pm in the Ross Nonfiction Room which is open to the public. Library Board of Trustees meet the second Wednesday of the



Month at 5:15 pm in the Ross Nonfiction Room and their next meeting is tomorrow December 10<sup>th</sup> and is open to the public. Zoning Board of Appeals will meet on January 12<sup>th</sup> at Halstead Hall at the Rouses Point Civic Center; normal meetings are held the second Monday of each month at 6:00 PM unless otherwise noted. Meetings are open to the public. St. Patrick's Church in Rouses Point offers food assistance each Wednesday from 9:30 to 10:30. Spectrum Northeast, LLC learned that on or after January 5, 2026, a new channel, Tele N, on lineups that offer Latino View any questions call 518-640-8475. EDUs are up to date.

Council Member Southwick stated in regards to the Elm Street Public Hearing is I December 16<sup>th</sup> or the 17<sup>th</sup> because both dates were mentioned?

Supervisor Trombley stated it is December 17<sup>th</sup>.

Council Member Southwick stated I would like to thank the Board for the last 2 years in working with them and thank Council Member Moore for all his service. The Planning Board Meeting was held on December 4<sup>th</sup> and there were two items on the agenda. Site Plan approval for application #25002 was tabled until January meeting for additional items requested to complete application. Approval was given for the town to be lead agency for the Joint Smart Growth Comprehensive Plan established for the Village and Town of Champlain. The next Planning Board Meeting is scheduled for January 8<sup>th</sup>. Adult swimming sessions currently underway and with room for more participants. Lap swimming on MWF at 6:30 to 7:30 am and MW at 5:00 to 6:00 pm. Water aerobics on MWF at 3:45 to 4:35 pm. Anyone interested in water aerobics at a later time please contact me at 518-578-8598. We are considering establishing another class if we have the numbers. Please visit our website for more information.

Council Member Borrie stated I would like to thank Council Member Moore for his years of service and he truly was a benefit for the Town. There was a Zoning Board meeting on November 20<sup>th</sup> and they scheduled a public hearing for the December 18<sup>th</sup> meeting at 5:30 pm. In regards to marketing I spoke with Aaron and how the year went and he felt positive and strong. Wondering if Amazon coming here was influenced by us. There is a wide list of goals for 2026 and Boire Benner Group is super excited and happy working with the Town of Champlain. There was recently a defensive driving course at the Town and there were 23 people who attended. The American Legion will hold a kid's day out on December 14<sup>th</sup> from 12 to 4 if anyone has last meeting shopping

or wrapping to do. School will be closed for two weeks from December 22 through January 2<sup>nd</sup>. The Town Office will close on December 24<sup>th</sup> at 12:00 and closed Christmas Day and on December 31<sup>st</sup> at 12:00 and closed on January 1<sup>st</sup>. Also, with winter weather, snow and cold let people know when you are traveling. Don't crowd the plow, let them do their job. Happy Holidays and be kind.

Town Clerk Castine stated you have my monthly report for approval.

Supervisor Trombley made a motion to approve the Town Clerks Report for November as presented with local shares at \$362.96 and total State; County is \$660.00. Motion seconded by Council Member Moore.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Town Clerk Castine stated Land Taxes are just around the corner and will begin in January.

Supervisor Trombley stated you have your Post Audit Bills for your review.

Supervisor Trombley stated you have your Monthly Bills that need approval. The total is \$80,286.37.

There was discussion on the Monthly Bills.

Council Member Hunter made a motion to approve the monthly bills as presented for a total of \$80,286.37 as presented. Motion seconded by Council Member Borrie.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated we have the Disbursements that need approval. Elm Street Project Disbursement Approval #2 for a \$30,235.56 for starter, \$55.28 for sun news, and \$2,015.62 for Trepaz Law for a total of \$32,306.46.

Council Member Southwick made a motion to approve Elm Street Project Disbursement Approval #2 for \$32,306.46 as submitted and read. Motion seconded by Supervisor Trombley.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated we have the Route 11 Sewer Project Disbursements that need approval for a \$43,019.98 for Barton and Loguice and \$3359.38 for Trepaz Law for a total of \$46,379.36.

Council Member Southwick made a motion to approve Route 11 Sewer Project Disbursement Approval #3 for \$46,379.36 as submitted and read. Motion seconded by Supervisor Trombley.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated there is no Code Officers Report for review.

Supervisor Trombley stated you have your Dog Report for your review along with information from Department of Agriculture and Markets. Also, Ag & Markets just did the inspection to White Knights Kennel and they passed.

Supervisor Trombley stated the Highway Department has already been busy with the snow season and Highway Superintendent Racine stated to please give room to the plows and let them do their jobs. We appreciate the Highway Department and all they do.

#### CORRESPONDENCE:

Supervisor Trombley stated you have your Zoning Board Minutes for your review.

Supervisor Trombley stated you have a letter from Charter Communications regarding upcoming changes.

#### NEW BUSINESS:

Supervisor Trombley read the following Resolution:

Resolution #56 of 2025

For Official electrical Inspection Services Designations

**WHEREAS**, the Town Board of the Town of Champlain designates one additional electrical inspector as approved electrical inspection services to be used for building permits and code compliance; and,

**WHEREAS**, Mr. David Smith, President of “The Inspector LLC” has requested the addition of their employee, Mr. Jacque Leduc be added to the Town of Champlain’s Official Inspection Services; and,

**WHEREAS**, Mr. Leduc has been vetted by the Town of Champlain Code Enforcement Officer and, based on the qualifications and references that were satisfactory, the Town of Champlain Code Enforcement Officer recommends adding Mr. Jacque Leduc to the Official Electrical Inspection Services for the Town of Champlain; and,

**NOW THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Champlain designates Mr. Jacque Leduc as an additional contractor to the Official Electrical Inspection Services for the town of Champlain; and

**FURTHER BE IT RESOLVED**, that this resolution shall take effect immediately.

Council Member Hunter made a motion to approve Resolution #56 of 2025 as presented and read. Motion seconded by Council Member Moore.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated you have the Intermunicipal Agreement with the Village of Champlain and the Champlain Fire District.

Supervisor Trombley read the following Resolution:

Resolution #58 of 2025

To enter into the Intermunicipal Water Agreement between the Town of Champlain, Village of Champlain and the Champlain Fire District.

**WHEREAS**, the Village of Champlain owns and operates a Consolidated Water service facility, serving its residents and Town residents through a delivery system and a water treatment plant; and the Town operates a portion of this delivery system within the Town limits titled as Water District #6, which serves the new fire station at 11006 Route 9 Champlain NY; and,

**WHEREAS**, the Town Board has approved entering into this IMA under Resolution #45 on October 14, 2025 at the regular business meeting however, the Village of Champlain disapproved the IMA primarily due to the 35-year term requiring a revision to Section 2, Term of Agreement, at their November 10<sup>th</sup> meeting; and,

**WHEREAS**, the revised IMA was presented to the Champlain Fire District during their Business Meeting held on November 25, 2025 with the Village of Champlain Mayor present, and in agreement of the revision which was then formally approved by the Board of Commissioners of the First District; and,

**WHEREAS**, the revision to Section 2 defined the term of the agreement as open ended with no expiry date with a condition that all three municipalities review and approve this agreement annually at each of the respective organizational meetings; and now,

**WHEREAS**, the Town and Village will supply water as per the Intermunicipal Agreement (IMA) between the Town and Village of Champlain and the Champlain Fire District at \$0.00 per K-Gal (no-charge) to the Champlain Fire District upon the terms set forth therein the agreement for an open term with no expiry date commencing on January 1, 2026 unless earlier terminated pursuant to the provisions thereof or as otherwise provided by law or regulation; and,

**WHEREAS**, it is recorded that the Town will charge the Champlain Fire District the standard service fee for water users as per annual budget appropriations; and,

**THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Champlain does hereby approve entering into this IMA with the aforesaid revision between the Village of Champlain, the Champlain Fire District and the Town of Champlain, as governing board of Water District #6, a New York Municipal Corporation with offices at 10729 Route 9 Champlain, NY.

**AND BE IT FURTHER RESOLVED**, that a roll call vote is carried to approve said resolution.

Council Member Hunter made a motion to approve Resolution #58 of 2025 as presented and read. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated you have the JCEO Agreement which the increase was discussed at Budget.

Supervisor Trombley made a motion to approve The JCEO Agreement dated December 1, 2025 as presented. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated we need to schedule our year end meeting.

It was decided to have our year end meeting on Monday, December 22, 2025 at 11:00 pm.

Supervisor Trombley stated we need to reappoint John Trombley to the Board of Assessment Review Board.

Council Member Moore made a motion to reappoint John Trombley to the Board of Assessment Review Board. Motion seconded by Council Member Hunter.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated we need to approve the letter from Cipriani Energy Group regarding the 1% of the project's estimated cost in an escrow account for the Yellow 30 LLC Project. The estimated cost is \$62,271.36. A signed letter will be Fed-Ex to us along with the check before the January 8<sup>th</sup> Planning Board Meeting.

Supervisor Trombley made a motion to approve the letter from Cipriani Energy Group dated December 8, 2025 regarding the 1% of the project estimated cost of \$62,271.36. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Borrie	Aye
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Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated we need to appoint Cody Seymour as a member to the Zoning Board. Right now, he is an alternate to the board.

Council Member Hunter made a motion to approve Cody Seymour as a member to the Zoning Board of Appeals. Motion seconded by Council Member Borrie.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated we has a resignation letter from Natasha Nevius for the Zoning Board of Appeals because she will be our new Council Member starting January 1, 2026.

Supervisor Trombley stated I met with Shane Brink last night and he is interested in becoming an alternate to the Zoning Board of Appeals so I would need a motion to approve that.

Council Member Moore made a motion to approve Shane Brink as an alternate to the Zoning Board of Appeals Board. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated you have a copy of the Decommissioning Plan from Cipriani Energy Group and this would need approval next month so if you can take a look at it, we will table it for now and bring it back at our January meeting.

Supervisor Trombley stated in regards to the food scraps we have collected just under a ton in the short time we have been participating in the program. The Clinton County Health Department

would like us to continue for additional six months. We have three locations that are being used and we have around 20 to 25 people in the Town, so do we wish to continue.

Council Member Southwick made a motion to continue for additional six months with the Clinton County Health Department with the food scrap program. Motion seconded by Council Member Hunter.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Council Member Borrie stated it would be nice to get more people to join.

Secretary Gonyo stated the County will send out another flyer and the last time they did do that we got a few more people to join.

#### OLD BUSINESS:

Supervisor Trombley stated I have nothing on the investment policy but we do need to get working on that in 2026.

Supervisor Trombley I do have a little information regarding the Justice Court Room Security. I spoke with the Supervisor in the town of Peru and they decided to just get it done and they hired Brooks Investigation Group on the base. They have them there only on DA nights and they charge \$70.00 an hour but there is a minimum of four hours. The Town of Peru stated it is working well for them so I don't know if this is something we would like to try.

It was stated to try to get more information regarding Brooks Investigation Group.

Council Member Hunter stated I am working on the Waste Water charges but still waiting to hear from Chris Latremore,

The next scheduled meeting is January 13, 2026.

#### ADJOURNMENT:

Supervisor Trombley stated if there is no further business to be brought before the board then a motion is needed to adjourn the meeting.

Council Member Moore made a motion to adjourn the meeting. Motion seconded by Council Member Borrie.



A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Moore	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Meeting adjourned at 8:34 p.m.

Julie L. Castine – Town Clerk

December 22, 2025

At the year end meeting of the Town Board of the Town of Champlain held on December 22, 2025 at 11:00 A.M. at the Town Offices. Present were Supervisor Trombley, Council Members Southwick, Hunter, Borrie, Highway Superintendent Racine, Secretary Gonyo, and Town Clerk Castine. Council Member Moore was absent.

Supervisor Trombley opened the meeting at 11:00 A.M. A salute to the flag.

Supervisor Trombley stated we need approval the year end bills for a total of \$25,052.06.

Supervisor Trombley moved to approve to pay the year end bills for a total of \$25,052.06 as presented. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Southwick	Aye
Council Member Moore	Absent
Supervisor Trombley	Aye

Motion Carried.

Council Member Hunter stated there is a purchase of an angle plow.

Highway Superintendent Racine stated there are a couple of spots in the Town that we figured an angle plow would help and seeing there was money left in the budget we would get one and try it out. There is only one truck for this plow and if it works out then when we get another truck we might get an angle plow for that truck. So, we will see how it works.

Council Member Hunter asked what is the bill for Layer 8?

Secretary Gonyo stated that is wireless internet equipment for an upgrade.

Supervisor Trombley stated we need to approve the transfers for Budget Accounts for December 2025:

<b>From:</b>	<b>A-8725-400</b>	<b>Post Monitoring Contractual</b>	<b>-20000.00</b>
	<b>A-1450-400</b>	<b>Election</b>	<b>- 7800.00</b>
	<b>A-5182-400</b>	<b>Street Lights</b>	<b>- 1500.00</b>
	<b>A-1620-400</b>	<b>Building</b>	<b>-7385.27</b>
	<b>A-3310-400</b>		<b>-1400.00</b>
<b>To:</b>	<b>A-1110-100</b>	<b>Court Personal</b>	<b>.01</b>
	<b>A-1220-400</b>	<b>Supervisor - Contractual</b>	<b>103.37</b>
	<b>A-1420-400</b>	<b>Law - Contractual</b>	<b>3553.22</b>
	<b>A-1440-400</b>	<b>Engineer</b>	<b>26521.94</b>
	<b>A-1680-400</b>	<b>Computer Contractual</b>	<b>2695.51</b>

<b>From:</b>	<b>A-1910-400 Insurance Contractual</b>	<b>4711.22</b>
	<b>B-1440-400 Engineering</b>	<b>-8500.00</b>
	<b>B-3620-400 Safety Contractual</b>	<b>-13803.58</b>
	<b>B-8010-400 Zoning Contractual</b>	<b>- 1000.00</b>
	<b>B-8020-400</b>	<b>- 1500.00</b>
<b>To:</b>	<b>B-8510-400 Community Beautification</b>	<b>- 3000.00</b>
	<b>B-1420-400 Law Contractual</b>	<b>23000.12</b>
	<b>B-7140-400 Playground Contractual</b>	<b>5303.46</b>
<b>From:</b>	<b>DA-5142-400 Road Salt</b>	<b>- 630.32</b>
<b>To:</b>	<b>DA-5130-406 Uniforms</b>	<b>630.32</b>
<b>From:</b>	<b>DB-5130-405 Machinery – Diesel</b>	<b>-11633.79</b>
	<b>DB-9040-800 Workers Comp</b>	<b>- 5010.66</b>
<b>To:</b>	<b>DB-5130-406 Machinery – Uniforms</b>	<b>229.45</b>
	<b>DB-9730-700 Bond Anticipated Interest</b>	<b>16415.00</b>
<b>From:</b>	<b>SW7-8310-406 Water Repairs</b>	<b>-3938.25</b>
<b>To:</b>	<b>SW7-8310-409 Water Testing</b>	<b>345.00</b>
	<b>SW7-8310-412 Water Training</b>	<b>125.00</b>
	<b>SW7-8310-413 Water Village Billing</b>	<b>3442.25</b>
	<b>SW7-9030-800 Water Social Security</b>	<b>26.00</b>

Secretary Gonyo stated we are just moving money from one account to another. This will make each account to zero with the changes.

**Council Member Borrie made a motion to approve the Transfers for Budget Accounts as read and presented.** Motion seconded by Council Member Hunter.

A roll call vote was as follows:

Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Borrie	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated we need to approve the court documents which we have received from the Court. This is an annual review that is done.

Council Member Hunter stated I have not completed the review of the books. I will have this completed for the January meeting so they can be approved.

Supervisor Trombley made a motion to table the approval of the court documents until the January meeting giving Council Member Hunter time to finish his review. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Borrie	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated you have the break down of the Clinton County Match Shared Services payments between the Village of Champlain, Town of Champlain and Village of Rouses Point. This is program is the Shared Services with the County for Govwell, Tandem Roller and Code Enforcement Officer.

There was discussion on the Clinton County Match Breakdown.

Supervisor Trombley read the following Resolution:

RESOLUTION #59 OF 2025  
RESOLUTION OF THE TOWN OF CHAMPLAIN  
TO COMPENSATE THE VILLAGE OF ROUSES POINT THEIR PORTION OF MATCHING  
FUNDS FROM SHARING CODE ENFORCEMENT OFFICE.

**WHEREAS**, the Village of Rouses Point, Village of Champlain, and the Town of Champlain entered into a shared services agreement for the utilization of public works services, specifically the Code Enforcement Office; and,

**WHEREAS**, as stated in the Shared Services Agreement that each reimbursement payment from New York State will be divided equally per municipality; and

**WHEREAS**, the payment received for the Code Enforcement Office was not divided equally resulting in the Village of Rouses Point receiving no matching funds in this category due to the amount of the previous Rouses Points Code Officers salary being lower than the shared Code Enforcement Office under the new agreement; and,

**NOW THEREFORE, BE IT RESOLVED**, the Mayors and Supervisor of the Village of Rouses Point, Village of Champlain, and the Town of Champlain agree to equalize the dispersed matching funds as originally intended, as follows:

1. That the Town of Champlain will compensate the Village of Rouses Point a portion of the \$26,652.48 received by the Town of Champlain for the Code Enforcement Office matching funds in the amount of \$ 8,884.16 to equalize the amount of matching fund to \$17,768.32 for each municipality as intended.

**AND BE IT FURTHER RESOLVED**, that a roll call vote is carried to approve said resolution and payment of funds to Rouses Point and a copy of this Resolution is to be given to the Secretary of the Board.

Council Member Hunter made a motion to approve Resolution #59 of 2025 as presented and read. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Borrie	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated with that being said we need to approve Resolution #60.

Supervisor Trombley read the following Resolution:

**RESOLUTION #60 OF 2025**  
**RESOLUTION OF THE TOWN OF CHAMPLAIN**  
**TO COMPENSATE THE VILLAGE OF CHAMPLAIN THEIR PORTION OF**  
**MATCHING FUNDS FROM THE PURCHASE OF THE TANDEM ROLLER**

**WHEREAS**, the Village of Rouses Point, Village of Champlain, and the Town of Champlain entered into a shared services agreement for the utilization of public works services and equipment, specifically the purchase of a tandem roller; and,

**WHEREAS**, as stated in the Shared Services Agreement that each reimbursement payment from New York State will be divided equally per municipality; and

**WHEREAS**, the Town of Champlain received the Village's portion of the Tandem Roller matching funds in addition to the Town's portion resulting in the Village of Champlain receiving no matching funds in this category; and,

**NOW THEREFORE, BE IT RESOLVED**, the Mayor and Supervisor of the Village of Champlain, and the Town of Champlain agree to equalize the dispersed matching funds as originally intended, as follows:

1. That the Town of Champlain will compensate the Village of Champlain their portion of the \$4,474.00 received by the Town of Champlain for the Tandem Roller matching funds in the amount of \$ 2,237.00 to equalize the amount of matching fund to \$2,237.00 for each municipality as intended.

**AND BE IT FURTHER RESOLVED**, that a roll call vote is carried to approve said resolution and payment of funds to the Village of Champlain and a copy of this Resolution is to be given to the Secretary of the Board.

Council Member Southwick made a motion to approve Resolution #60 of 2025 as presented and read. Motion seconded by Council Member Borrie.

A roll call vote was as follows:

Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Borrie	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

There was further discussion on the Clinton County Match Breakdown.

Supervisor Trombley stated you have a copy of the Lease Agreement with the North Country Golf Course. Council Member Borrie and Southwick have met with them and there was some discussion regarding some trees they would like cut down that is why I have asked Mr. Racine to be here.

Highway Superintendent stated I really don't want to touch any of the trees. We are not equipped to cut and I don't want to be responsible if there is any damage done to the property. It would be best if they hired someone to do the job.

Supervisor Trombley stated the Town Attorney is recommending that we don't do it because it is private property.

Highway Superintendent Racine stated there is like 40 trees that need to be cut.

Council Member Hunter stated we need to get something in writing from our Attorney stating it is not a good idea that we do this.

There was discussion regarding the lease agreement.

It was stated regardless whether or not the Town cuts the trees the lease agreement needs to be signed.

Supervisor Trombley stated our next scheduled meeting is January 13, 2026.

Supervisor Trombley stated if there is no more business to be brought before the board than a motion is needed to adjourn.

Council Member Southwick made a motion to adjourn the meeting. Motion seconded by Council Member Hunter.

A roll call vote was as follows:

Council Member Hunter	Aye
Council Member Moore	Absent
Council Member Borrie	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Meeting adjourned at 12:00 p.m.

Julie L. Castine – Town Clerk