

January 13, 2026

At the meeting of the Town Board of the Town of Champlain held on January 13, 2026 at 7:00 P.M. at the Town Offices. Present was Supervisor Trombley, Council Member Hunter, Council Member Borrie, Council Member Southwick, Council Member Nevius, Highway Superintendent Racine, Secretary Gonyo and Town Clerk Castine.

Gary Reid and Terry Merchant were present for the public.

Supervisor Trombley opened the meeting at 7:00 p.m. with a salute to the flag.

At this time the Oath of Office was done to Town Clerk, Castine, Supervisor Trombley, Council Member Hunter, Council Member Nevius and Highway Superintendent Racine.

Supervisor Trombley stated the board members have a copy of the minutes from the December 9, 2025 meeting and the Year End Meeting on December 22, 2025 did anyone note any errors or omissions.

Council Member Southwick made a motion to approve the December 9, 2025 minutes as submitted. Motion seconded by Council Member Hunter.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Nevius	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Council Member Borrie made a motion to approve the Year End Meeting on December 22, 2025 minutes as submitted. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Nevius	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Council Member Southwick stated on page 2 of the minutes where it states Secretary Gonyo is just moving money from one account to another it should read to balance the accounts within the same funds.

Supervisor Trombley stated the minutes from December 22, 2025 are approved with the revision.

Supervisor Trombley stated we will move ahead to the SEQR. The document has been completed we just need to pass the resolution.

Scott Allen stated the SEQR has been completed and the recommendation is to adopt a negative declaration and then move on to the comprehensive plan. It has been submitted to all involved and 30 days have passed and there have been no comments or anyone disagreeing so we are clear to except part 2 and 3.

Supervisor Trombley read the following Resolution:

**TOWN OF CHAMPLAIN
RESOLUTION #6 OF 2026**

**TO
ADOPT A STATE ENVIRONMENTAL QUALITY REVIEW (SEQR)
NEGATIVE DECLARATION FOR
TOWN AND VILLAGE OF CHAMPLAIN JOINT
SMART GROWTH COMPREHENSIVE PLAN UPDATE**

Supervisor Trombley, who moved its adoption, offered the following Resolution:

WHEREAS, pursuant to Town Board Resolution #50 of 2025 the Town of Champlain Town Board (the “Board”) reviewed the DRAFT COMPREHENSIVE PLAN UPDATE (the “project”) prepared with the assistance of the consulting team of AES Northeast and Dr. Ann Ruzow-Holland (the “Consultant”), and in accordance with Article 8 of the New York State Environmental Conservation Law (“ECL”), and in accordance with 6 NYCRR Section 617, the Board reviewed and placed on file the SEQR Full Environmental Assessment Form Part 1 (the “FEAF Part 1”) prepared for the project, and,

WHEREAS, upon review of the FEAF Part 1 and review of 6 NYCRR Section 617.4(b)(1) the Board determined that the project was a SEQR Type I action and in accordance with 6 NYCRR Section 617.6(b) the Board designated itself as the Lead Agency for purposes of SEQR, and in accordance with 6 NYCRR Section 617.6(b)(3) the Board submitted the DRAFT COMPEHENSIVE PLAN and the FEAF Part 1 to all involved or interested agencies on or by November 20, 2025 allowing 30 days for a Coordinated Review, and,

WHEREAS, as of December 21, 2025, no review comments were received from the involved or interested agencies, and,

WHEREAS, the Board, working with the Consultant, has prepared and placed on a file a SEQR Full Environmental Assessment Form (FEAF) Part 2 and FEAF Part 3 for the project.

NOW THEREFORE BE IT RESOLVED, that:

1. In accordance with the FEAF Parts 2 and 3 completed for the project, the Board hereby determines that the project will NOT result in any significant adverse impacts on the environment, and therefore, an environmental impact statement need NOT be prepared.
2. The Board hereby authorizes and directs its Consultant to submit the FEAF Parts 1, 2, and 3 and this Resolution to the Environmental Notice Bulletin (<http://www.dec.ny.gov/enb/enb.html>) for publication in the next available issue.
3. This Resolution shall take effect immediately.

This Resolution was duly seconded by Council Member Hunter, and adopted by Roll Call vote as follows:

Supervisor Thomas Trombley	Aye
Council Member Rick Hunter	Aye
Council Member Natasha Nevius	Aye
Council Member Jason Borrie	Aye
Council Member Dorothea Southwick	Aye

Motion Carried.

Supervisor Trombley read the following Resolution:

TOWN OF CHAMPLAIN RESOLUTION #7 OF 2026

TO ADOPT THE TOWN AND VILLAGE OF CHAMPLAIN JOINT SMART GROWTH COMPREHENSIVE PLAN UPDATE

Supervisor Trombley who moved its adoption, offered the following Resolution:

WHEREAS, New York State Town Law § 272-a authorizes the Town Board of the Town of Champlain, Clinton County, New York, to prepare and adopt a comprehensive plan to serve as a guide for the future growth and development of the Town; and

WHEREAS, the Town has undertaken a comprehensive planning process with the involvement of residents, stakeholders, and professionals, resulting in the preparation of a draft Comprehensive Plan that reflects the vision, goals, and strategies for the Town's long-term development, preservation, and community character; and

WHEREAS, the Comprehensive Plan was prepared in accordance with the requirements of Town Law § 272-a and included consideration of existing conditions, land use, infrastructure, housing, economic development, environmental resources, and other matters relevant to the present and future needs of the Town; and

WHEREAS, the Town Board held a duly noticed public hearing on the draft Comprehensive Plan on December 9, 2025, in accordance with Town Law § 272-a (6), to receive public comment and input; and

WHEREAS, the Town Board has considered the draft plan, all written and oral comments received at the public hearing, and has determined that the adoption of the Comprehensive Plan is in the best interest of the Town; and

WHEREAS, pursuant to the State Environmental Quality Review Act (SEQRA), the Town Board has completed a review of the environmental impacts of adopting the Comprehensive Plan and issued a Negative Declaration on January 13, 2026, determining that the action will not result in any significant adverse environmental impacts;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Champlain, in regular session duly convened, does hereby adopt the Town and Village of Champlain Joint Smart Growth Comprehensive Plan dated 2025, as the official comprehensive plan of the Town pursuant to Town Law § 272-a.

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to file and distribute copies of the adopted Comprehensive Plan in accordance with Town Law § 272-a (11), and to take any and all necessary steps to give effect to this resolution.

This resolution shall take effect immediately.

This Resolution was duly seconded by Council Member Borrie, and adopted by Roll Call vote as follows:

Supervisor Thomas Trombley	Aye
Council Member Rick Hunter	Aye
Council Member Natasha Nevius	Aye
Council Member Jason Borrie	Aye
Council Member Dorothea Southwick	Aye

Motion Carried.

Scott Allen stated it was a pleasure working with the Town and Thank you. Don't let this document sit use it and rely on it.

Supervisor Trombley stated thank you for all your work.

Supervisor Trombley stated Gary Reid and Terry Merchant are here this evening regarding the Lease agreement with the North Country Golf Club.

Gary Reid stated I am read to sign the Lease Agreement.

Supervisor Trombley read the following Resolution:

RESOLUTION #8 OF 2026

TO AUTHORIZE THE TOWN OF CHAMPLAIN SUPERVISOR TO SIGN THE COMMERCIAL LEASE AGREEMENT BETWEEN THE TOWN OF CHAMPLAIN AND THE NORTH COUNTRY GOLF CLUB

WHEREAS, the Town Board of the Town of Champlain previously authorized the Supervisor to sign the lease agreement under Resolution #55 of 2025 although a revision was required by the Town's Legal Counsel to this agreement and,

WHEREAS, the revisions were as follows:

1. Section 6 (Maintenance):

The club covenants and agrees to maintain the said premises in as good or substantially the same condition as it presently exists. The Town acknowledges that based upon availability and resources, the Town's Highway Department may, from time to time, provide materials and assistance to certain maintenance and improvement projects at the Subject Premises. The Town may as it deems suitable, perform, or cause to be performed, certain maintenance activities at the leased premises, as requested by Tenant in advance. Tenant shall hold harmless the Town from any such maintenance activities.

2. Section 8 (Expiration):

The club covenants that at the expiration of said term, it will surrender said premises to the Town in the same or substantially similar condition as now, necessary wear and damage by the elements excepted.

3. Section 10 (Insurance):

Added the requirement for the leaser's insurance policy to carry one million dollars Liquor Liability coverage by adding the following sentence.

The Policy shall also include liquor liability at a minimum of \$1,000,000.00 coverage.

WHEREAS, the term of this Lease shall remain for one year, commencing the 1st day of January, January 2026, and ending on December 31, 2026; and,

WHEREAS, the club covenants that It will pay to the Town for the use of said premises rent in the Amount of one thousand and 00/100 dollars (\$1000) per year. The annual rent shall be paid in full By October 31 of each year; and,

THEREFORE, BE IT RESOLVED, that the Board of the Town of Champlain authorizes the Town of Champlain Supervisor to sign the revised 2026 lease agreement with the North Country Golf Club; And now,

THEREFORE, BE IT FURTHER RESOLVED, that a roll call vote is carried to approve said resolution And a copy of this Resolution is to be given to the Secretary to the board.

Council Member Borrie made a motion to approve Resolution #8 of 2026 as read and presented. Motion seconded by Council Member Southwick.

Supervisor Thomas Trombley	Aye
Council Member Rick Hunter	Aye
Council Member Natasha Nevius	Aye
Council Member Jason Borrie	Aye
Council Member Dorothea Southwick	Aye

Motion Carried.

Supervisor Trombley stated in regards to the trees that need cutting I went with Highway Superintendent Racine and Kravitz Forestry Services and there are many trees that need to be taken down. At this time, we do not have conformation from our attorney whether or not we can spend tax dollars to do this.

Gary Reid stated there is a board meeting tomorrow and we will have discussion on it but they really need to come down.

Supervisor Trombley stated the quote we received from Kravitz he stated it didn't matter whether there were 16 or 24 trees it would be the same price.

Gary Reid stated we need to work together on this because the Golf Course will fold If we don't get the help from the Town for this.

Supervisor Trombley stated we have helped the Golf Course in the pass and this is private property but we need to get conformation from our Attorney before we can move forward.

There was much discussion regarding the trees that need to be cut down at the Golf Course.

Supervisor Trombley stated we need to wait until we hear from the attorney to see how to move forward.

Supervisor Trombley stated we will begin the Organizational Meeting.

SUPERVISOR'S APPOINTMENTS

The following appointments are offered by Supervisor Thomas Trombley:

- A. Matthew Favro be and is hereby appointed Town of Champlain Attorney for a term of one year expiring January 12, 2027, as the retainer set by annual budget appropriation.
- B. Thomas Murnane be and is hereby appointed Town of Champlain Attorney for Zoning and Planning for a term of one year expiring January 12, 2027, at the retainer set by annual budget appropriation.
- C. Chris Matott be and is hereby appointed Fire/Building Codes and Zoning Enforcement Officer for a term of one year expiring January 12, 2027, at the salary set by annual budget appropriation.
- D. Julie Castine be and is hereby appointed Town of Champlain Registrar Vital Statistics Officer for a term of one year expiring January 12, 2027, at no salary.

- E. Julie Castine be and is hereby appointed Town of Champlain Water/Sewer Clerk for a term of one year expiring January 12, 2027, at salary set by annual budget appropriation.
- F. Julie Castine be and is hereby appointed Town of Champlain Planning and Zoning Clerk for a term of one year expiring January 12, 2027, at salary set by annual budget appropriation.
- G. Janice Letourneau be and is hereby appointed Town of Champlain Marriage Officer for a term of one year expiring January 12, 2027, at salary set by annual budget appropriation.
- H. Charlene Sample be and is hereby appointed Town of Champlain Youth Director for a term of one year expiring January 12, 2027, at salary set by annual budget appropriation.
- I. Sara Gonyo be and is hereby appointed Town of Champlain Budget Officer for a term of one year expiring January 12, 2027, at salary set by annual budget appropriation.

Motion to accept these appointments: Council Member Hunter
Seconded by: Council Member Borrie
Motion Carried.

SUPERVISOR'S COMMITTEE APPOINTMENTS/DESIGNATIONS

JANUARY 1, 2026 TO DECEMBER 31, 2026

The following appointments/designations are offered by Supervisor Thomas Trombley:

- | | |
|---------------------------------|--------------------|
| A. Deputy Supervisor | Rick Hunter |
| B. Grant Commissioner | Rick Hunter |
| Deputy Commissioner | Dorothea Southwick |
| C. Water and Sewer Commissioner | Jason Borrie |
| Deputy Commissioner's | Natashia Nevius |
| | Chris Matott |

D. EDU Assessment Commissioner Deputy Commissioner's	Rick Hunter Jason Borrie Chris Matott
E. Highway Commissioner Deputy Commissioner	Jason Borrie Natashia Nevius
F. Building Commissioner Deputy Commissioner	Dorothea Southwick Natashia Nevius
G. Emergency Preparedness Commissioner Deputy Commissioner	Rick Hunter Dorothea Southwick
H. Handicap Discrimination Commissioner Deputy Commissioner	Natashia Nevius Thomas Trombley
I. Town Policy Commissioner Deputy Commissioner	Dorothea Southwick Thomas Trombley
J. Landfill Commissioner Deputy Commissioner	Thomas Trombley Natashia Nevius
K. Board of Assessment Liaison Deputy Board of Assessment Liaison	Rick Hunter Natashia Nevius
L. Marketing Commissioner Deputy Commissioner	Jason Borrie Dorothea Southwick
M. Personnel commissioner Deputy commissioner	Thomas Trombley Rick Hunter
N. Zoning Board Liaison	Jason Borrie
O. Planning Board Liaison	Dorothea Southwick
P. Land Bank Trust Liaison	Jason Borrie

Q. Harassment Officer	Sara Gonyo
R. Fixed Assets Record Clerk	Sara Gonyo
S. Cable Franchise Commissioner	Rick Hunter
T. Dog Control Officer	Jody Perrea
U. Fire District Liaison	Rick Hunter
V. Safety Officers	Chris Matott Thomas Trombley
W. Parks, Recreation, and Youth Programs	
Commissioner	Dorothea Southwick
Deputy Commissioner	Natashia Nevius
X. Shared Services Commissioner	Dorothea Southwick
Deputy Commissioner	Jason Borrie
Y. Interim- Town Historian	Calvin Castine

Motion to accept these appointments: Council Member Nevius
Seconded by: Council Member Southwick
Motion Carried.

BOARD DESIGNATIONS

OFFICIAL NEWSPAPER

The Press-Republican, Plattsburgh, N.Y. be and is hereby designated the official newspapers of the Town of Champlain during the year January 13, 2026 through January 12, 2027.

Motion to approve this designation: Council Member Hunter

Seconded by: Council Member Nevius

Motion Carried.

Council Member Southwick stated I know we have always used the Press Republican but not everyone gets the Press what about the Sun.

Supervisor Trombley stated the Sun is only a weekly paper so we can't do that.

TOWN OF CHAMPLAIN MEETING SCHEDULE

The second Tuesday night of each month be and hereby designated as the official meeting night of the Town Board during the year January 13, 2026 through January 12, 2027, and the time be at 7:00 p.m. at the Town Office, 10729 Route 9, Champlain, N.Y. Further, a copy of said resolution be forwarded to the news media and others having an interest in said meetings and requesting copies thereof, thereby notifying the public, as required by law and in meeting the obligations of the Freedom of Information Act. Also, that said meeting dates be posted in one conspicuous place in the Town, as required by law.

Motion to approve this designation: Council Member Southwick

Seconded by: Council Member Borrie

Motion Carried.

2027 TOWN OF CHAMPLAIN ORGANIZATIONAL MEETING

The Annual Organizational Meeting set for the 2027 official year, and for the various appointments and committees, be and is hereby scheduled for January 12, 2027, and the time be at 7:00 p.m. at the Town Office, 10729 Route 9, Champlain, N.Y.

Motion to approve this designation: Council Member Hunter

Seconded by: Council Member Nevius

Motion Carried.

ZONING BOARD OF APPEALS MEETING SCHEDULE

The third Thursday night of each month be and hereby designated as the official meeting night of the Zoning Board during the year January 15, 2026 through January 21, 2027, and the time be at 5:30 p.m. at the Town Office, 10729 Route 9, Champlain, N.Y. Further, a copy of said resolution be forwarded to the news media and others having an interest in said meetings and requesting copies thereof, thereby notifying the public, as required by law and in meeting the obligations of the Freedom of Information Act. Also, that said meeting dates be posted in one conspicuous place in the Town, as required by law.

Motion to approve this designation: by: Council Member Borrie

Seconded by: Council Member Southwick

Motion Carried.

ZONING BOARD APPOINTMENTS

Chairperson – Kevin Hicks

Vice-Chairperson – Michael Tetreault Jr.

Board Members – Tracy Decoste, Bruce Walleth, Cody Seymour

Alternate Board Members – Shane Brink

Motion to approve Appointments: Council Member Hunter

Seconded by: Council Member: Nevius

Motion Carried.

PLANNING BOARD MEETING SCHEDULE

The first Thursday night of each month be and hereby designated as the official meeting night of the Planning Board during the year January 8, 2026 through January 7, 2027, and the time be at 5:30 p.m. at the Town Office, 10729 Route 9, Champlain, N.Y. Further, a copy of said resolution be forwarded to the news media and others having an interest in said meetings and requesting copies thereof, thereby notifying the public, as required by law and in meeting the obligations of the Freedom of Information Act. Also, that said meeting dates be posted in one conspicuous place in the Town, as required by law.

Motion to approve this designation: Council Member Southwick

Seconded by: Council Member Hunter

Motion Carried.

PLANNING BOARD APPOINTMENTS

CHAIRPERSON – Jarrod Cone

VICE-CHAIRPERSON – Julie Orr

Board Members – Linda Armstrong, Carrie McComb, Karin Thone

MOTION TO APPROVE APPOINTMENTS: Council Member Borrie

SECONDED BY: Council Member Nevius

MOTION CARRIED.

Town of Champlain Policies

The Town Board reviewed the following Town policies:

1. Employee Handbook
2. Conflict of Interest
3. Code of Ethics
4. Sexual Harassment
5. Drug Free Workplace
6. Procurement – Note: revisions required and will be addressed by separate resolution
7. Alcohol and Drug
8. Safety and Health
9. Investment – Note: Revisions required and will be addressed by separate resolution
10. Disaster Response
11. Hazardous Material Response
12. Hazardous Communication
13. Water/Wastewater Application & Permit
14. Water/Wastewater Schedule of Estimated Charges Rendered
15. Credit Card

Motion to approve all policies as written: Council Member Southwick

Seconded by: Council Member Borrie

Motion Carried.

TOWN OF CHAMPLAIN CONTRACTS/SHARED SERVICES AGREEMENTS

CONTRACT/AGREEMENT	TERM	EXPIRED DATE
a. Youth Agreement	3 yr.	* 12-31-25 tentative 12-31-28
2. Code Enforcement	Annually	* 12-31-25 tentative 12-31-26
3. Champlain/Mooers EMS	Annually	12-31-26
4. JCEO Agreement	Annually	12-31-26
5. Dog Control Officer	Annually	12-31-26

6. N.Country Golf Club	Annual	12-31-25 tentative 12-31-26
7. IMA Champlain/Village/FD	Annually Review*	no expiration
8. IMA V. Champlain for Water	28 yrs.	11-25-47
9. IMA V. Rouses Point for Sewer	35 yrs.	10-15-60

***Currently being addressed by each board with expectations of approval this month.**

Motion to approve Town Agreements/Contracts: Council Member Hunter

Seconded by: Council Member Southwick

Motion Carried.

Council Member Borrie stated the IMA water is the 28 years correct or wrong.

Supervisor Trombley stated I believe it is correct but if not, we can come back and amend our motion.

ANNUAL RESOLUTIONS

RESOLUTION #1 FOR OFFICIAL BANK DEPOSITORIES

WHEREAS the Town Board has determined that Town Law Article XVII. Depositories and Investments, § 4-65, Statutory Requirement; Designation. General Municipal Law § 10 requires local governments to designate one or more banks or trust companies for the deposit of public funds.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Town Board designates the following institutions as depositories of all monies received by the Town Clerk/Tax Collector, Town Secretary and Court Clerk during the year January 13, 2026 - January 12, 2027: Champlain National Bank, Champlain Branch Office, NY Class branch office in New York City

Section 2. That this resolution shall take effect immediately.

Motion to approve said resolution as written: Council Member Hunter

Seconded by: Council Member Borrie

Motion Carried.

RESOLUTION #2 FOR MILEAGE REIMBURSEMENT

WHEREAS the Town Board has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Town who use their personal automobiles while performing their official duties on behalf of the Town.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Town Board shall approve reimbursement to such officers and employees at the IRS standard mileage rate for 2026.

Section 2. That this resolution shall take effect immediately.

Motion to approve said resolution as written: Council Member Southwick.

Seconded by: Council Member Borrie

Motion Carried.

RESOLUTION #3 FOR SALARIES FOR 2026

WHEREAS the Town Board has set the annual salaries/pay periods for elected/appointed officials and employees of the Town as follows:

Title/Office	Annual Salary	Pay Period
Supervisor	\$21,171.40	Monthly
Council Members	\$6,714.58 (each)	Monthly
Superintendent of Highways	\$21,737.68 - Elected position	Weekly
	\$50,346.08 - Full Time Working Position	Weekly
Town Clerk/Tax Collector	\$33,720.26	Weekly
Additional Duties of the Clerk:	\$9,775.52 - Water/Sewer Clerk	Weekly
	\$12,932.57 - Planning/Zoning Clerk	Weekly
Justices	\$38,551.77 (each)	Weekly
Marriage Officer	\$1,000.00	Annually
Youth Director	\$10,656.40	Monthly
Board of Assessment and review	\$1,500.00 (\$300.00 each)	Annually
Codes and Zoning Officer	\$48,647.00	Weekly

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Town Board shall approve said salaries and pay periods for such officers and employees as written:

Section 2. That this resolution shall take effect immediately.

Motion to approve said resolution as written: Council Member Hunter

Seconded by: Council Member Borrie

Motion Carried.

RESOLUTION #4 FOR FINANCIAL'S FOR 2026

WHEREAS in lieu of filing the Town's financial report, by the Supervisor, with the New York State Audit and Control, he is authorized instead to file a copy of his annual report, given to the State Comptroller's office, within 60 days of the close of the fiscal year, and further, he forwards a copy of the proof of publication, of said report, in the official town newspaper, when filing with the said audit and control.

WHEREAS Section 1. That the Town Board shall approve Financial Resolution as written:

Section 2. That this resolution shall take effect immediately.

Motion to approve said resolution as written: Council Member Southwick

Seconded by: Council Member Nevius

Motion Carried.

RESOLUTION #5 FOR OFFICIAL ELECTRICAL INSPECTION SERVICES

WHEREAS the Town Board designates three electrical contractors as approved electrical inspection services to be used for building permits and code compliance.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Town Board designates the following companies the Official Electrical Inspection Service Contractors during the year January 13, 2026 – January 12, 2027,

1. The Tick Tock Group, Inc. – Corey Boire
2. Common Wealth Electrical Inspection Services – Scott Decker
3. The Inspector LLC – David Smith

4. The Inspector LLC – Jaque Leduc

Section 2. That this resolution shall take effect immediately.

Motion to approve said resolution as written: Council Member Borrie

Seconded by: Council Member Southwick

Motion Carried.

HIGHWAY SUPERINTENDENT REPORT

Highway Superintendent Racine stated just been following the snow storms. I am in the process of pricing another truck but it looks like if it was ordered now, we wouldn't receive it until November and some of the stuff next February. We have been using a lot of sand with the storms but we should be fine to finish the winter.

Supervisor's Report

Good evening,

Happy New Year to all of you!

First and foremost, congratulations to our newly installed elected officials. Now that the election is over, as always, we set politics aside and work together as a team to accomplish our goals as stated in our mission statement, "To help develop community and work to foster economic growth".

- TDC recently announced the awardees of the Best Booth Competition at Manufacturing Day 2025.
Congratulations go to a group of high school students from Northeastern Clinton Central School who worked with the local team at Michelin to design the winning display at the Manufacturing Day event. Each student that participated in the Michelin booth were awarded \$500 that can be used for tuition and fees associated with courses through Clinton Community College.

Congratulations to the following students:

Ben Brenahan, Evias Carpenter, Kaze Carpenter, Kevin Castine, Carter Garceau, Seth Rabideau, Otis Reed and Noah Seller. Also, congrats to their school supervisor Nicholas Trombley, a physics teacher at NCCS.

- As previously stated, I have reserved a Table at the North Country Chamber of Commerce's Annual Dinner again this year. This is primarily for members of each of the Village and Town Boards to attend. I hope to see many of our board members at the table. It is always a great evening and it is a pleasure to be there to witness the various awards presented to our area businesses.

Report on projects:

- "Eat Smart Waste Less" Food Waste Program.
 - To date since we started this in May of this year, we along with the Village of Champlain have collected just shy of one ton of food waste. Please consider joining in as it is great program that will help reduce the amount of methane gasses in our landfills and create compost for our farmers.

Additionally, the Clinton County Health Department and the CET Organization is looking to work with our area restaurants to save energy and reduce food waste. There was an informational presentation held here this morning to roll this program out.

Complete information on both of these programs can be found on our website.

- The Nex Trex Plastics Program
 - Thank you to all who have been donating plastics to be recycled for this project, and thank you to Price Chopper/Market 32 for sponsoring this!
 - To date, since we started this in 2023, we have collected over 7,000 pounds of plastic!
 - Thank you to all of our partners, Northern Tier Senior Housing, Champlain Rouses Point Kiwanis, A.N. Derringer, CTG, Champlain EMS and currently, Champlain Fire District.
- Comprehensive Plan Revision.
 - The Draft Comprehensive Plan is posted on our website and available in the Town Clerks Office.
 - Completion of the SEQR and adoption of the Final Plan is on tonight's meeting agenda.
- Miromar properties:

- The 19 acres with the mall and the adjoining 7.5 acres:
 - We are being told by the property owners' attorneys that they are under contract with a buyer this November and that they hope to close in February. I am hoping that this does come to fruition soon.
- The 22 acres submitted for housing:
 - I am not sure if this particular buyer/developer has interest in this property as well for some type of housing. Again, I hope to learn more soon.
- Bob Venne Community Park:
 - Pickleball Courts
 - The surface coating and installation of the nets will be taking place as weather permits in the spring.
 - We are awaiting announcements for funding awards from the Environmental Protection Fund Grant we applied for Parks, Preservation and Heritage. If awarded we will be able to progress with Phase II of our park project.
- Bob Venne Community Park Electricity Project:
 - CTG has set the pole for the camera and has dug the trenches for the conduit to be installed by the electrician. This work has been donated by CTG and we are indebted to this local company for their generous community service. Thank you CTG!
 - The electrical work is completed and it has passed inspection. Waiting for NYSEG to schedule next. Once the electrical is complete, Layer 8 and CTG will complete the security camera installation.
- Great Chazy River Project:
 - LCLGRP has submitted the Grant application to NYSDOS for a Local Waterfront Revitalization Program (LWRP). It has been through the regional review and is now with the state. The announcement for this grant will hopefully be in January. I will update when more information is available.
- Clinton County Heath Dept. Complete Streets:
 - The Items left to be done will be completed this summer.
 - *Crosswalk at Church Street and South Street.*
 - *Removal of the Shared Road markings on Prospect St.*

- *New Shared Road markings for the trail along Prospect.*
- *No parking signs for Perry Mills Park.*
- Elm Street Culvert Project:
 - Stantec is currently developing design alternatives and preliminary plans. We have received the preliminary draft of the Initial Proposal and Final Design Report last month for our review.
 - We are still hopeful to be under construction in summer of 2026 although due to the requirement for NYS easements it is likely that it will not go out to bid until September 2026.
- Sewer District Seven Project:
 - The Intermunicipal agreement (IMA) has been approved, signed and delivered to the funding agency.
 - Barton & LoGiudice are currently drafting the development, design and preliminary plans for construction.
 - Please Note: The Engineering firm will continue to have staff visiting properties that they have not been able to visit within the district to collect installation data for the design documents. They will either stop in or if they have contact information, they may set an appointment to ask questions, take photos and take measurements of your current utilities.

Public Announcements:

- Please visit our website and Facebook page for information on events going on around the town.
- The Town is continually seeking to appoint more alternates to the Zoning Board of Appeals and the Planning Board. Please consider serving the Town in this capacity as we need talented citizens of this Township to become involved and assist us in moving forward. Please contact me for details if you are interested.
- Please note: Please feel free to stop in and I will be happy to discuss the Town's projects and objectives with you.
- Thank you to all Veterans, and active Military Men and Women for your Service. Also, thank you to all first responders both paid and volunteer, of our EMS and Fire Departments; and our police officers for your dedication to your community.

Supervisor Trombley stated the next thing is the Council Members reports.

Council Member Southwick stated the Planning Board did not meet on January 8th as there were no items on the agenda. The next meeting is scheduled for February 2, 2026 at 5:30 at the Town Office should there be items to review. Youth basketball is currently underway. If you need information please refer to the Town web page under youth recreation. Adult lap swimming and water aerobics program is available to adults on M-W-F. Please feel free to call me at (518)578-8598 for information. It's a great way to exercise all year around, but especially in the winter months. The Association of Town's has kindly forwarded information we can use to revise and update our investment and procurement policies. A meeting is scheduled to begin and complete this task. Four of the new Town signs have been modified to correct a spelling error, but not in time to beat the earlier than usual frozen ground. I will be contacting our vendor to provide a quote and proofs for the remaining 2026 budgeted signs for completion early to give our highway dept ample time to complete installation. Thank you.

Council Member Borrie stated the Zoning Board had a meeting on December 18th and the area variance was approved. They did some appointment changes that were approved this evening and there is no scheduled meeting this month. The next scheduled meeting is February 19th at 5:30 pm. In regards to marketing you have your quarterly report and there are many users. There are different pages they are hitting and it is a good balance rate. Make sure you like, share and comment on our Facebook page. If there are any goals for this year, we need to let marketing knows so we should have a meeting to discuss things and see what our goals are for 2026. We are accepting Home Town Hero Banners for 2026 so please reach out to Sara or on our website for more information. Rouses Point Stars and Stripes will have a fund raiser on January 16th from 4 to 7:30 at the American Legion in Rouses Point and this will be a chicken and biscuit dinner with raffles. There will be a Town Hall Meeting on January 15th at the Fire Station and Assemblyman Cashman will be there from 6 to 7. The North County Youth Hockey will hold a comedy show on January 23rd in the Gold Room in Altona, dinner will be at 5:30 and comedy show will follow. It is \$65.00 a person and this is money raised for North Country Youth Hockey. The Highway Crew has been working hard so please do not crowd the plow and we appreciate all their hard work.

Council Member Hunter stated the Champlain Fire Department is proud to announce that they are the recipient of a \$20,000 award for the 2025-2026 recruitment and retention grant program, this funding will be used to install an electronic sign in front of the new fire station. The Champlain Fire Department and Niagara Hose Company #1 held their annual elections for the 2026 year; The town would like to congratulate each of those officers selected to serve and lead in service to the community. As Council Member Borrie mentioned Assemblyman Michael Cashman is slated to hold a Town Hall meeting on Thursday, January 15th at 6:00 pm at the new fire station and the public is encouraged to attend. There is nothing to report on regarding the Rouses Point Fire Department. The Village of Rouses Point residents were notified in their recent January Utility bills that a special virtual presentation by the Village Auditor, William Freitag, CPA will be made at the January 20th Village Board meeting regarding the electric rate study being conducted, its purpose, and general findings to date. Auditors recommended a rate study be done and currently the Village rates are being reviewed by the

NY Public Service Commission. Residents are encouraged to attend. The Village of Rouses Point Board Meeting is scheduled for Tuesday, January 20th and again on Monday, February 2nd at Halstead Hall. Normally, all Village monthly meetings are the first and third Mondays of each month beginning at 7:00 pm. Rouses Point Village Office and Rouses Point Dodge Memorial Library will be closed in observance of Martin Luther King, Jr Day on January 19th. Please check the Village of Rouses Point website for dates on pubic skating and stick n puck. There is skate sharpening for \$7.00 and skate rentals for \$4.00. The Village of Rouses Point Winter Parking Ban will be in effect from December 1 2025 through March 31, 2026. During this period, on-street parking is prohibited between 12:00 am to 7:00 am to allow for snow removal. The Rouses Point Dodge Memorial Library hours of operation are M-T-Th. And F 10:00 am to 5:00 PM; Sat from 10:00 to 1:00 pm and closed on Sunday and Wednesdays. Friends Board of Directors meeting is the third Wednesday of the month. The upcoming meeting is on January 21st at 5:30 pm in the Ross Nonfiction Room and is open to the public. Library Board of Trustees meets the second Wednesday of the month at 5:15 pm in the Ross Nonfiction Room and their next meeting is tomorrow January 14th and is open to the public. The Library Book Club will meet on Wednesday, January 28th at 7:00 pm. There is nothing report on Charter Communications or EDU's

Council Member Nevius stated she has nothing to report on this evening.

Secretary Gonyo stated the Town Office will be open on Monday for Martin Lurther Kings Day.

Town Clerk Castine stated you have my Town Clerk Report that needs approval.

Supervisor Trombley made a motion to approve the Town Clerks Report for December as presented for \$471.00 and Local Shares \$189.96 and Non-Local Revenues \$281.04. Motion seconded by Council Member Hunter.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Nevius	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated you have your Post Audit Bills for your review.

Supervisor Trombley stated you have your Monthly Bills that need approval with additional bills. The Total before the additions is \$169,068.29 and with additions \$198,990.65.

Council Member Hunter made a motion to approve the monthly bills as presented along with the additional bills for a total of \$198,990.65. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Nevius	Aye
Council Member Southwick	Aye

Supervisor Trombley
Motion Carried.

Aye

Supervisor Trombley stated you have your Code Officers Report for your review.

CORRESPONDENCE:

Supervisor Trombley stated you have your Zoning Board Minutes for your review.

Supervisor Trombley stated you have your EMS Report and for 2025 calls for the Town/Village of Champlain were 775, Mooers 511 and Village of Rouses Point 296. The average time was 2.9 minutes.

Council Member Hunter stated the average time on site is 9 to 10 minutes.

NEW BUSINESS:

Supervisor Trombley stated we have Resolution #9 for approval which is to enter into an agreement with Brooks Investigation for Court Security. Does anyone have any questions.

Supervisor Trombley read Resolution #9 of 2026:

**RESOLUTION #9 OF 2026
TO ENTER INTO ANY AGREEMENT WITH BROOKS INVESTIGATIONS LLC.
FOR COURT SECURITY.**

WHEREAS, the Town of Champlain received a letter dated August 14, 2025 from the Clinton County District Attorney, Andrew J. Wylie proposed that each Town that does not currently provide courtroom security for their Justice Courts, consider approving payment for security officers possible through the Clinton County Sheriff's Office; and,

WHEREAS, the Town Supervisor consulted with the Justices in the Town Court regarding this request and determined that there is a need for added security for the safety of the people; and,

WHEREAS, the Clinton County Legislature was also consulted to determine if county wide security could be provided by the Clinton County Sheriff's Office and if it could possibly be funded by the county; and,

WHEREAS, it was ultimately determined that the Clinton County Sheriff's Office does not have adequate staff to provide this service and it would not be funded through Clinton County therefore, each town would be required to provide funds to acquire professional services for courtroom security in their Justice Courts' and,

THEREFORE, BE IT RESOLVED, that the Town of Champlain Board authorizes the Town Supervisor to enter into an agreement with Brooks Investigation LLC, to provide courtroom security for the thirty-six regularly scheduled District Attorney Court Sessions

held in the Town of Champlain Justice Court at a projected cost of \$11,520.00 annually; and now,

THEREFORE, BE IT FURTHER RESOLVED, that a roll call vote is carried to approve said resolution and a copy of this Resolution is given to the Secretary of the Board.

Council Member Southwick made a motion to approve Resolution #9 of 2026 as presented and read. Motion seconded by Council Member Hunter.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Nevius	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated this was the most cost effective and recommended by the Town Attorney.

Supervisor Trombley stated we need to approve the court documents.

Council Member Hunter stated in reviewing the books everything is good.

Council Member Borre made a motion to approve the courts statements, cash books, and bank statements and fines collected have been turned over to the Town as required by law as presented and reviewed. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Hunter	Aye
Council Member Nevius	Aye
Council Member Borrie	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated we need to approve the Elm Street Disbursement #3 for \$5257.91.

Council Member Hunter made a motion to approve Elm Street Disbursement #3 for \$5257.91 as presented. Motion seconded by Council member Borrie.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Nevius	Aye

Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated we need to approve the Utility Aging Report for the water bills.

Council Member Borrie made a motion to approve the Utility Aging Report for the water bills as presented. Motion seconded by Supervisor Trombley.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Nevius	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Supervisor Trombley stated we did get a request from the JCEO for an increase but I have explained to them that we have already completed budget and to get information to us by September so we can review it at Budget time.

There was discussion regarding the JCEO information.

OLD BUSINESS:

Supervisor Trombley stated we are working on the investment policy.

Supervisor Trombley stated the next scheduled meeting is February 10, 2026.

ADJOURNMENT:

Supervisor Trombley stated if there is no further business to be brought before the board then a motion is needed to adjourn the meeting.

Council Member Borrie made a motion to adjourn the meeting. Motion seconded by Council Member Southwick.

A roll call vote was as follows:

Council Member Borrie	Aye
Council Member Hunter	Aye
Council Member Nevius	Aye
Council Member Southwick	Aye
Supervisor Trombley	Aye

Motion Carried.

Meeting adjourned at 9:20 p.m.

Julie L. Castine
Town Clerk