

Agenda
Town of Champlain Board Meeting
September 8, 2026

BOARD MEMBERS:

SUPERVISOR	Thomas Trombley
DEPUTY SUPERVISOR	Richard Hunter
COUNCIL MEMBERS	Natashia Nevius
	Richard Hunter
	Jason Borrie
	Dorothea Southwick
TOWN CLERK	Julie Castine
HIGHWAY SUPERINTENDENT	Allen Racine

- I. MEETING CALLED TO ORDER/SALUTE TO THE FLAG
- II. ROLL CALL OF MEMBERS
- III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETINGS AUGUST 18, 2026
- IV. PRESENTATIONS OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD
FOR MEMBERS OF THE COMMUNITY
- V. REPORT FROM THE SUPERVISOR
- VI. REPORTS FROM THE COUNCIL MEMBERS:
- VII. REPORT FROM THE TOWN CLERK:
 1. TOWN CLERKS REPORT
- VIII. REVIEW OF POST AUDIT BILLS
- IX. APPROVAL OF MONTHLY BILLS
- X. APPROVAL OF PROJECT DISBURSEMENTS

- XI. REPORT FROM CODES ENFORCEMENT OFFICER
- XII. REPORT FROM THE HIGHWAY SUPERINTENDENT
- XIII. CORRESPONDENCE
- XIV. NEW BUSINESS:
 - 1. CHAMPLAIN EMS CONTRACT FOR 2027
 - 2. PICKLEBALL COURT QUOTATION – AFSCO FENCE
 - 3. LETTERS FOR EXTENSION OF CONSOLIDATED WATER DISTRICT #6
 - 4. CONTRACT FOR FULL ASSESSMENT SERVICES
 - 5. RESOLUTION #30 OF 2026 TO ESTABLISH CONSOLIDATED WATER DISTRICT
EXTENSION AND SET PUBLIC HEARING
 - 6. RESOLUTION #31 OF 2026 DETERMINING UNLISTED ACTION
 - 7. SCHEDULE WORK SHOPS FOR BUDGET
- XV. OLD BUSINESS
 - 1. REVISIONS TO INVESTMENT POLICY
 - 2. .GOV EMAIL ACCOUNTS FOR COUNCIL MEMBERS
- XVI. NEXT BUSINESS MEETING IS SCHEDULED FOR OCTOBER 13, 2026
- XVII. ADJOURNMENT

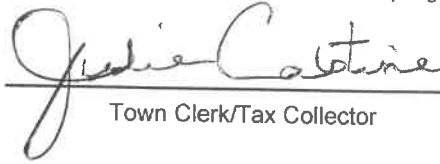
Account Description	Fee Description	Account#	Qty	Local Share
BUILDING PERMITS	Building Permits	B1255	6	866.00
			Sub-Total:	\$866.00
Conservation	Conservation	A1255	10	65.94
			Sub-Total:	\$65.94
Dog Licensing	Female, Spayed	A2544	12	96.00
Dog Licensing	Male, Neutered	A2544	6	48.00
			Sub-Total:	\$144.00
MARRIAGE LIC.	MARRIAGE LICENSE FEE	A1255	6	105.00
			Sub-Total:	\$105.00
Miscellaneous Cash	Abandoned Vehicles		1	125.00
			Sub-Total:	\$125.00
Sub Division	Sub Division	B1255	2	70.00
			Sub-Total:	\$70.00
TOWN CLERK FEES	Certified Copies	A1255	20	200.00
			Sub-Total:	\$200.00
Total Local Shares Remitted:				\$1,575.94
Amount paid to:	NYS Ag. & Markets for spay/neuter program			18.00
Amount paid to:	NYS Environmental Conservation			1,492.06
Amount paid to:	State Health Dept. for Marriage Licenses			135.00
Total State, County & Local Revenues:		\$3,221.00	Total Non-Local Revenues:	
			\$1,645.06	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Julie Castine, Town Clerk, Town of Champlain during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date



Town Clerk/Tax Collector

Date

9-1-26

**CHAMPLAIN EMS, INC. – TOWN OF CHAMPLAIN
AGREEMENT
2027**

THIS AGREEMENT, made the 20th day of August, 2026, by and between the Town of Champlain, a municipal corporation with its principal place of business at 10729 State Route 9, Champlain, New York 12919 (hereinafter "District"), and the Champlain EMS, Inc., a not for profit corporation with its principal place of business at 1150 State Route 11, Champlain, New York 12919, in the County of Clinton, existing under the laws of the State of New York, New York (hereinafter "CEMS").

WITNESSETH

WHEREAS, District desires to arrange for ambulance services for persons situated within its borders, including the entire corporate limits of the village of Champlain, excluding the village of Rouses Point;

WHEREAS, CEMS desires to provide ambulance services to its residents and persons situated within the District's borders, excluding the Village of Rouses Point;

WHEREAS, in order to defray the cost of ambulance service and in order to provide the residents with the services it desires, it is necessary for District to impose a tax for ambulance services, which may be offset by user fees billed to patients; and

WHEREAS, such emergency services are vital and necessary to the health and welfare of the inhabitants of the District;

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained, the parties hereto mutually agree as follows:

1. PROVISION OF EMERGENCY MEDICAL SERVICES

- (a) CEMS will provide District with basic and advanced life support emergency medical ambulance services, which complies with the regulations of the New York State Department of Health, Bureau of Emergency Medical Services to serve the emergency medical needs of those persons within the boundaries of the District, excluding the Village of Rouses Point. Services to be provided include Basic Life Support transport and treatment and arranging for or providing Advanced Life Support Treatment. Basic and Advanced Life Support Treatment shall be defined as that treatment which is permitted to be provided by CEMS pursuant to the rules and policies of the State Department of Health and the Regional Emergency Medical Advisory Committee for the county in which CEMS is situated.
- (b) The provision of equipment, services and transportation are limited to the extent reasonable and possible based upon CEMS available resources and personnel.

2. TERM

The term of this Agreement shall be for a period of one year, commencing on the 1st day of January, 2027 and shall continue through the 31st day of December, 2027, unless sooner terminated as herein provided.

3. COMPENSATION

- A. District agrees to pay CEMS the amount of One Million Nine Hundred Thirty-Six Thousand Dollars (\$1,936,000) for the provision of ambulance services (hereinafter "Contract Fee"). However, the total fee need not be collected from taxes. The District shall raise Four Hundred Fifty-Seven Thousand Dollars (\$457,000) from taxes. The sum of One Million Nine Hundred Thirty-Six Thousand Dollars (\$1,936,000) shall be paid from billing revenue only, which the parties recognizes may be derived from total billing in this and other towns and areas of service. Should the amount of billing revenue collected during the contract year exceed \$1,936,000, the excess billing revenue shall be remitted to the District. District is hereby relieved from the obligation to pay more than the amount of \$457,000 from the tax role and is relieved from any shortfall from billing revenue.
- B. District has established a schedule of user fees to be imposed upon persons served by the CEMS. CEMS shall collect the funds. CEMS shall provide an accounting of the funds received from persons served in the boundaries of the contracted area on a Bi-Annual Basis, or upon direct request from the District. The total of the funds collected during the contract year shall offset the amount due from the District under this Agreement.
- C. Any funds collected in the next contract year shall be applied to that year's contract funds. Should the parties terminate the Agreement, any billing revenues collected by CEMS in the year following termination shall be paid to the District, but only up to the amount actually paid by the District to CEMS and not the amount of the actual contract fee.
- D. The amount of \$457,000 shall be paid by the District to CEMS by the 1st of February of the contract year.
- E. The amount of \$457,000 will allow CEMS to provide a minimum of **168** hours of paid coverage to be stationed at the Champlain EMS Station located at 1150 State Route 11 in Champlain, NY and a minimum of **40** hours of paid coverage per week to be stationed at 2896 State Route 11 in the Town of Mooers.

4. AVAILABILITY OF SERVICE

District recognizes that in some or all cases, only basic life support may be available or apparently necessary based upon the information available. District also recognizes that on some occasions no ambulance may be available due to CEMS's lack of vehicles and/or personnel to respond to all emergencies for which it contracts to provide services, both within and without the District's boundaries. District holds CEMS harmless for CEMS's failure to provide services on occasions when such resources are temporarily unavailable.

5. INSURANCE

CEMS agrees to maintain liability insurance sufficient to insure itself against claims for unintentional torts resulting in personal injuries in the amount of One Million Dollars (\$1,000,000.00). CEMS agrees to maintain automobile insurance for injuries arising out of the operation of emergency vehicles for at least One Million Dollars (\$1,000,000.00). CEMS shall have the District named as an additional insured in the insurance policy and present the District with a certificate of insurance and make arrangements for automatic notification of the District in the case the insurance policy lapses or is cancelled.

CEMS shall defend, indemnify (including attorneys' fees) and hold District harmless for the acts and omissions of CEMS in all respects with regard to the obligations under this Agreement, except for those which are non-delegable by the District under the law. District shall defend, indemnify (including attorneys' fees) and hold CEMS harmless for the acts and omissions of District in all respects with regard to the obligations under this Agreement, except for those which are non-delegable by CEMS under the law.

Any damage to equipment or vehicles shall be the sole responsibility of CEMS to repair and/or replace.

District shall be responsible for providing the Volunteer Ambulance Workers Benefit Law benefits and workers compensation benefits, as required by such laws. District agrees that it is obligated to provide benefits to volunteers under the Volunteer Ambulance Workers Benefit Law. District is providing funding to CEMS such that CEMS can arrange for the purchase of insurance to satisfy the District's obligation, as if the District purchased the insurance itself.

CEMS shall submit to the District and District shall approve a Charity Care policy available to persons who meet the definition of "poverty" as contained in the Federal Register's Federal Poverty Guidelines.

6. NO EMPLOYMENT

CEMS employees shall not be deemed employees of the District. Nothing herein creates an employment relationship which subjects CEMS or its employees/volunteers to the supervision and control of the District or is intended to create any municipal liability for such supervision on behalf of the District.

7. CONFIDENTIALITY

Nothing herein shall entitle the District to the name, address or social security number of any patient served. District will not require CEMS to release any patient's medical information.

8. CONTINUATION OF SERVICES

If CEMS's services continue to be provided by the request of the District beyond the expiration of the term hereof, the terms of this Agreement shall continue on a monthly basis unless and until the parties enter into a subsequent written agreement.

Should the agreement be terminated, CEMS shall retain all billing fees collected for the first 140 days after the termination / expiration of the agreement, and after such time, the remainder of the fees collected shall belong to the District.

9. EXPIRATION OR TERMINATION OF RESPONSIBILITIES

Upon expiration or termination of the Agreement as provided hereunder, CEMS shall have no liability or responsibility for providing services under this Agreement to any person within the District's boundaries. In the event either party desires to cancel this Agreement or cease providing or receiving ambulance services, the terminating party must provide written notice thereof to the other party at least ninety (90) days prior to the expiration of any term of the Agreement.

10. GROUND FOR TERMINATION

This Agreement shall terminate prior to the expiration of the term hereof upon the happening of any of the following events:

- (a) upon the District's failure to deliver the monies due CEMS under this Agreement by the date due, so long as CEMS provides thirty (30) days written notice to the District of the date it will stop providing services;
- (b) upon the loss or suspension of CEMS's ability to deliver emergency medical services due to the loss of a certificate of need or the loss of operating permits or licenses. In such instance, CEMS shall reimburse District for the prorated balance of the fee paid for the then term.

11. NOTICES

All notices, requests, demands and other communications required or permitted to be given hereunder shall be in writing, and shall be deemed duly given if delivered by hand or mailed by registered or certified mail, return receipt requested, to the parties at their respective addresses hereinabove stated or to such other addresses as may be designated by written notice complying as to delivery with the terms of this Section.

12. SAVINGS CLAUSE

If any provision of this Agreement is determined to be legally invalid, inoperative or unenforceable, only that particular provision shall be affected, such determination shall have no effect whatsoever on any other provision of this Agreement, and all other provisions shall remain in full force and effect.

13. WAIVER

No delay or failure to exercise any remedy or right occurring upon any default shall be construed as a waiver of such remedy or right, or an acquiescence in such default, nor shall; it affect any subsequent default of the same or a different nature. All rights and remedies herein conferred shall be in addition to and not exclusive of any and all other rights or remedies now or hereafter existing at law or in equity.

14. HEADINGS

All headings and captions in this Agreement are for convenience only. They shall not be deemed part of this Agreement and shall in no way define, limit, extend or describe the scope or intent of any provisions hereof.

15. FURTHER ASSURANCES

The parties shall execute and deliver all documents, provide all information and take or forbear from all such action as may be necessary or appropriate to achieve the purposes set forth in this Agreement.

16. BINDING EFFECT

This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, executor, administrators, successors and assigns.

17. COUNTERPARTS

This Agreement may be executed in counterparts and each such counterpart, when taken together, shall constitute a single and binding Agreement.

18. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of New York. The County of Clinton in the State of New York is hereby designated as the place of trial for any action or proceeding arising from or in any way connected to this Agreement.

19. NO ASSIGNMENT

This Agreement shall not be assigned by any party without the prior written consent of the other party.

20. GENDER NEUTRAL

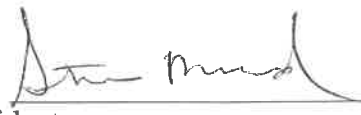
Wherever used herein and required by the context, the singular number shall include the plural, the plural shall include the singular number, and the use of either gender shall include both genders and the words "hereof" and "herein" and "hereafter" shall refer to the entire Agreement and not to any provision or section.

21. ENTIRE AGREEMENT

This Agreement is the entire agreement among the parties and shall not be changed, except by a writing signed by the party to be charged. Further, this Agreement shall supersede all prior agreements between the parties.

IN WITNESS WHEREOF, the parties hereto have set their respective hands and seals as of the day and year first above written.

BY: _____
Supervisor,
TOWN OF CHAMPLAIN

BY:  _____
President,
CHAMPLAIN EMS INC.

Date: ____ / ____ / ____

Date: 8 / 20 / 26

APPENDIX A SCHEDULE OF FEES

BLS – No Transport	\$300
ALS – No Transport	\$600
BLS – Treat-In-Place	\$500
ALS – Treat-In-Place	\$800
BLS – Transport	\$2400
ALS – Level 1 Transport	\$3500
ALS – Level 2 Transport	\$4500
Mileage	\$50.00/mile

BLS means “Basic Life Support” and refers to transportation by ground ambulance vehicle and medically necessary supplies and services plus the provision of BLS ambulance services.

BLS Transport means the rate applicable to services provided which meet the definition of basic life support services as prescribed in the regulations governing reimbursement of ambulance services under the federal Medicare program.

ALS means “Advanced Life Support” and refers to procedures such as endotracheal intubation, venipuncture, and administration of certain drugs, which are under New York law beyond the scope of practice of basic life support.

ALS-1 Transport means the rate applicable to services provided which meet the definition of advanced life support level 1 services as prescribed in the regulations governing reimbursement of ambulance services under the federal Medicare program, usually involving either an ALS assessment by ALS personnel or the provision of at least one ALS intervention.

ALS-2 Transport means the rate applicable to services provided which meet the definition of advanced life support level 2 services as prescribed in the regulations governing reimbursement of ambulance services under the federal Medicare program, usually involving the administration of at least three medications by intravenous access or any one of the following: manual defibrillation, intubation, establishment of central venous line, cardiac pacing, chest decompression, establishment of surgical airway (cricothyrotomy), or establishment of an intraosseous line.

Mileage means the loaded miles from the point of pickup to the destination hospital during which time the patient is present in the ambulance.

Included in such approved fees are the amounts established by government programs including but not limited to Medicare and Medicaid.



Ph: 518.310.1102 | Address: 7160 US-9, Plattsburgh, NY 12901 | afsco-fence.com

Name	Sara Gonyó	Created Date	8/26/2026
Account Name	Town of Champlain	Quote Number	00006433
Billing Address	1104 U.S. 9 Champlain, New York 12919 United States		
Prepared By	Kris Gushlaw	Job Name	Town of Champlain Pickleball Courts
Email	kris.gushlaw@promaxfence.com	Job Site Address	

Sara, we respectfully submit our quotation for the following:

Line Item Name	Description	Line Item Price
6' Pickleball Court C/L Fence + Labor	AFSCO to furnish and install 280' LF of 6' high black chain link fence equipped with grey slats and 4' wide single walk gate with latch and hinges. Chain link system includes top and bottom rails to boost rigidity due to being for pickleball courts. Terminal posts to be dug and set in concrete, and line posts driven to grade with steel post anchors.	\$10,500.00

In an effort to minimize price increases due to market volatility Pro Max Fence will require the following

- Maximum 2 week turnaround on submittals from date they are received by contractor
- Pro Max will be permitted to invoice for stored material

Payment Schedule: Net 30 Days

Proposal Grand Total \$10,500.00

Note: Due to the current volatility of certain materials this proposal may be withdrawn after 14 days and may be subject to escalation costs.

Authorized Signature: _____
Pro Max Fence Systems, LLC.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above or account will be subject to late fees at 18% per annum.

Acceptance Date: _____

Authorized Signature: _____
(Customer)

Permits: Customer assumes full responsibility for obtaining any permits or legal permission for construction of fence. Property lines: Customer assumes full responsibility for marking any existing underground wires, pipes, and cables. Customer is also responsible for property locating and marking any property lines or boundaries which may be involved in construction of fence. Guarantee: Pro Max Fence Systems, LLC backs its workmanship and fully guarantees it for a period of one year. This guarantee is subject to exception in cases of damage due to willful destruction, accidental destruction, or acts of nature. Digging Clause: Quotation is based upon digging earth. Rock and buried concrete will be charged at an extra cost. This contract is legal and binding upon receipt of customer's signature.

Terms and Conditions

1. Offer and Acceptance. This Purchase Order is an offer by Pro Max Fence Systems, LLC ("Pro Max") to Customer identified on the cover page, Proposal, or addendum attached hereto and is not an acceptance of any other prior offers made by Customer to Pro Max. Acceptance of this Purchase Order is expressly limited to these terms. The Proposal, these Terms and Conditions, and any addenda attached hereto constitute the contract between the parties (the "Contract"). Under no circumstances shall any terms and conditions contained in the Customer's business forms become a part of this Contract, regardless of whether the terms are consistent or inconsistent with the Contract. Upon acceptance by Customer, this Contract shall be the final, entire Contract between Customer and Pro Max, superseding all previous communications, either verbal or written. All specifications, drawings, and data submitted to Customer by Pro Max are incorporated into this Contract. This Contract may be modified only by a writing signed by an authorized representative of Pro Max and Customer.

CONTRACT FOR FULL ASSESSMENT SERVICES

THIS AGREEMENT made this day of , 2026

BETWEEN: **CLINTON COUNTY**, a municipal corporation with offices located at 137 Margaret Street, Plattsburgh, New York, (hereinafter referred to as the "County");

and

TOWN OF CHAMPLAIN, a municipal corporation with offices located at 10729 Route 9, PO Box 3144, Champlain, New York, (hereinafter referred to as the "Town").

WITNESSETH:

WHEREAS, pursuant to RPTL 328, the Town has adopted a local law changing from an elected Board of Assessors to a single appointed assessor; and

WHEREAS, RPTL 1537 authorizes municipalities which have adopted a local law providing for a single appointed assessor to enter into an agreement with other municipalities, including Counties, for assessment services; and

WHEREAS, the County Real Property Tax Service Office employs staff members who are qualified to serve as the sole appointed assessor for towns; and

WHEREAS, the Town has requested that the County enter into a municipal cooperation agreement pursuant to General Municipal Law Article 5-G to provide for an employee of the County Real Property Tax Service Office to provide assessment services to the Town, and the County is willing to provide such services by assigning an employee of the County Real Property Tax Service Office to act as the Town's sole assessor.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. The Town hereby hires and retains the County to provide assessment services to the Town, in the manner provided by Real Property Tax Law, Section 1537. The Town shall designate a qualified member of the County Real Property Tax Service Office staff to act as the sole appointed assessor for the Town in connection with this contract.
2. In the event that the designated assessor is unable to perform his or her duties, the Town shall appoint an acting assessor as stipulated in the Real Property Tax Law, Section 314. Such appointment shall be from the County's qualified staff by the Real Property Director.
3. In consideration of the assessing services to be provided by the County under this agreement, the Town agrees to pay the County a fee of \$21.50 (twenty-one dollars and fifty cents) per parcel contained in the completed final

assessment roll, with the total amount, for that year, due under this contract, to be paid on or before August 1, each year.

4. The term of this agreement shall be for three years to include the following time periods:

January 1, 2027 – December 31, 2027, \$21.50 per parcel

January 1, 2028 – December 31, 2028, \$21.50 per parcel

January 1, 2029 – December 31, 2029, \$21.50 per parcel

5. Notwithstanding any other provisions of this agreement, either party may elect to terminate this agreement upon 30 days prior written notice to the other party.
6. In addition to the sums to be paid to the County pursuant to paragraph 3 of this agreement, the County agrees to be solely responsible for payment of all expenses, costs and charges incurred by the County in the performance of this agreement on behalf of the Town, including but not limited to charges for mileage, telephone, photocopying, postage and other similar charges. It is understood and agreed by the parties that the Town shall be solely responsible for providing adequate office space and furnishings as well as all expenses necessary for the normal conduct of business when employee designate is working in the Town including telephone, photocopying, postage and other similar charges.
7. The Town shall be solely responsible for all costs and expenses, including but not limited to attorney's fees and professional appraisal costs, arising out of the assessing services provided by the County under this agreement including small claims, Article 7 proceedings or Article 78 proceedings or any other litigation concerning this function of the County. In addition, in the event that the County employee providing the assessing services is required to appear and/or testify in any court proceeding relative to the assessing services provided hereunder, the Town agrees to reimburse the County for the actual costs thereof.
8. It is further understood that the Town shall be solely responsible for the appointment of persons to serve on the Board of Assessment Review as well as for all costs associated with the conduct of such Board in the performance of all of its functions, including its administrative review of assessment grievances in the Town.
9. The Town agrees to the Maintenance of a System of Improved Real Property Tax Administration as outlined in Real Property Tax Law (RPTL) Section 1573. The County agrees to assist in the preparation of all applications for Maintenance Aid and make every possible effort to assure the Town qualifies for available payments. The Maintenance Aid monies are not to be shared with the County.
10. The Town also agrees to participate in any or all revaluations or updates that the County coordinates.

11. The Town agrees to defend, indemnify, and save harmless the County from any and all claim(s) arising out of services performed by the Town of Champlain hereunder, including those specifically arising out of negligent acts or omissions of Town of Champlain officers, employees and agents (if applicable), including any costs for legal services and the defense of any said claims.
12. Clinton County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services. Town of Champlain warrants that it is in compliance with the Americans with Disabilities Act (Public Law 101-336) and that it will, in carrying out the requirements of this contract; comply in all respects with the provisions of the Act and its implementing regulations.
13. The County of Clinton agrees to defend, indemnify, and save harmless the Town from any and all claim(s) arising out of services performed by the County of Clinton hereunder, including those specifically arising out of the negligent acts or omissions of the County of Clinton, its officers, employees and agents (if applicable), including any costs for legal services and the defense of any said claims.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

Contract for Assessment Services – Town of Champlain

Signatures

Contractor:

Town of Champlain
Supervisor

Date

Real Property

Tammy Lacey, CCD
Director of Real Property

Date

Certificates of Insurance Approved:

Kimberly M. Kinblom
Deputy County Administrator

Date

County Attorney:

Jacqueline M. Kelleher, Esq.

Date

Chairperson, Clinton County Legislature:

Mark R. Henry

Date