

Agenda
Town of Champlain Board Meeting
October 13, 2026

BOARD MEMBERS:

SUPERVISOR	Thomas Trombley
DEPUTY SUPERVISOR	Richard Hunter
COUNCIL MEMBERS	Natashia Nevius
	Richard Hunter
	Jason Borrie
	Dorothea Southwick
TOWN CLERK	Julie Castine
HIGHWAY SUPERINTENDENT	Allen Racine

- I. MEETING CALLED TO ORDER/SALUTE TO THE FLAG
- II. ROLL CALL OF MEMBERS
- III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETINGS SEPTEMBER 8, 2026 AND
SPECIAL MEETING SEPTEMBER 21, 2026
- IV. PRESENTATIONS OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD
FOR MEMBERS OF THE COMMUNITY
- V. OPEN PUBLIC HEARING ON ESTABLISHING CONSOLIDATED WATER DISTRICT EXTENSION
- VI. REPORT FROM THE SUPERVISOR
- VII. REPORTS FROM THE COUNCIL MEMBERS:
- VIII. REPORT FROM THE TOWN CLERK:
 1. TOWN CLERKS REPORT
- IX. REVIEW OF POST AUDIT BILLS

- X. APPROVAL OF MONTHLY BILLS
- XI. APPROVAL OF PROJECT DISBURSEMENTS
- XII. REPORT FROM CODES ENFORCEMENT OFFICER
- XIII. REPORT FROM THE HIGHWAY SUPERINTENDENT
- XIV. CORRESPONDENCE
 - 1. ZONING BOARD MINUTES
 - 2. SPECTRUM – CABLE FRANCHISE RENEWAL
 - 3. UNITED STATES DEPARTMENT OF THE INTERIOR
- XV. NEW BUSINESS
 - 1. RESOLUTION #34 OF 2026 TO ESTABLISH EXTENSION TO TOWN OF CHAMPLAIN
CONSOLIDATED WATER DISTRICT EXTENSION
 - 2. RESOLUTION #35 OF 2026 TO SET PUBLIC HEARING FOR LOCAL LAW #2
 - 3. RESOLUTION #36 OF 2026 TO SET PUBLIC HEARING FOR THE PRELIMINARY BUDGET
 - 4. RESOLUTION #37 OF 2026 TAX MAIL FEE
 - 5. LETTER FROM JUDGES REGARDING THE REVIEWING OF THE COURT BOOKS
 - 6. TRANSFERS
 - 7. CASELLA – 2026 PROPOSAL FOR CUSTODIAL CARE PLAN AND MONITORING
REDUCTION CHAMPLAIN CLOSED LANDFILL
 - 8. QUOTES FOR FLAG POLES
- XVI. OLD BUSINESS
 - 1. REVISIONS TO INVESTMENT POLICY
 - 2. .GOV EMAIL ACCOUNTS FOR COUNCIL MEMBERS

XVII. NEXT BUSINESS MEETING IS SCHEDULED FOR NOVEMBER 10, 2026

XVIII. ADJOURNMENT



Samuel Parker
Director of Government Affairs

9/30/2026

Supervisor Thomas Trombley
Town of Champlain
10729 Route 9, Box 3144
Champlain, NY 12919

Re: Cable Franchise Renewal

Dear Supervisor Thomas Trombley

Spectrum Northeast, LLC, an indirect subsidiary of Charter Communications, Inc., has appreciated the opportunity to serve the Town of Champlain and its residents over the years. Therefore, as we are sure you can appreciate, Charter Communications is taking the proper steps well in advance toward the renewal of our franchise agreement with the Town of Champlain, which is due to expire on 8/15/2029. We are now looking forward to the renewal of our franchise.

As you may know, Section 626 of Title VI of the Communications Act of 1934, as amended (the "Cable Act") contains provisions that detail a procedure for the renewal of franchises. In order to comply with these provisions, Charter requests that the Town of Champlain commence renewal proceedings in accordance with Section 626 of the Cable Act. Section 626(h) of the Cable Act provides for renewal of franchises without going through the extensive, formal procedure specified in Sections 626(a) through (g) of the Cable Act.

We believe that this informal process may be preferable for all concerned. We would like to meet with you at your earliest convenience to discuss the renewal proceedings outlined in the Cable Act. We look forward to meeting with you in the near future and to a continuing, mutually beneficial relationship.

If you have any questions, please feel free to contact me at (518) 640-8475 or via email at samuel.parker@spectrum.com.

Sincerely,

Samuel Parker
Director, Government Affairs
Spectrum Northeast, LLC



United States Department of the Interior

FISH AND WILDLIFE SERVICE

Lake Champlain Fish and Wildlife Resources Office
11 Lincoln Street
Essex Junction, Vermont 05452



In Reply Refer To:
FWS/R5/LCFWRO

September 8, 2026

To: Distribution List

This notice is provided to inform you of the 2026 treatment schedule for application of the lampricides TFM and Bayluscide to certain Lake Champlain tributaries as part of a program of sea lamprey control in Lake Champlain.

It is provided at least 7 days prior to treatment in accordance with special permit conditions of Lake Champlain sea lamprey control project Permits to Use Chemicals for the Control and Extermination of Undesirable Fish.

This year, six tributaries and three delta areas in New York are tentatively scheduled for treatment as follows:

Date	Time	Stream	Application Point
9/21/2026	1200hrs.	Saranac River	Imperial Mills Dam
9/22/2026	0700 hrs.	Saranac River Delta	Approx. 80 acres of lower river and lake delta
10/02/2026	0600 hrs.	Little Ausable River	Falls off Lapham Mills Rd.
10/04/2026	~2300 hrs.	Ausable River	Rainbow Falls at Ausable Chasm
10/07/2026	0700 hrs.	Ausable/Little Ausable Delta	Approx. 150 Acres of lower river and lake delta
10/14/2026	0600hrs.	Salmon River	Upstream of State Route 22 bridge
9/15/2026	0800hrs.	Salmon River Delta	Approx. 30 Acres of lake delta
10/20/2026	0600 hrs.	Great Chazy River	At Whiteside dam, Town of Champlain
10/22/2026	0600 hrs.	Little Chazy River	At the Fire Department dam, Village of Chazy

This schedule is provided for your general information and so that you may arrange to be present if you wish. Please note that the treatments are dependent on Lake level, stream flow, and weather and are subject to delay.

A 24-hour hotline telephone number that will update and confirm all areas to be treated within a given 7-day notice period is provided as follows: (888) 596-0611. If you wish to be present at a treatment for oversight purposes, please call this hotline number or contact me by email to determine the appropriate site and the scheduled time of treatment.

Sincerely,

Stephen Smith

Stephen Smith
Supervisory Fish Biologist
Stephen_j_Smith@fws.gov

cc: D. Nelson, A. Behrens, R. Jacobson, M. Neely, R. Fiorentino, B. Amos

RESOLUTION AND DETERMINATION

**ESTABLISHING EXTENSION TO TOWN OF CHAMPLAIN
CONSOLIDATED WATER DISTRICT IN THE TOWN OF CHAMPLAIN,
COUNTY OF CLINTON, STATE OF NEW YORK, PURSUANT TO ARTICLE
12 OF THE LAW OF THE STATE OF NEW YORK**

WHEREAS, a petition, pursuant to Article 12 of the Town Law, relating to the establishment of the Town of Champlain Consolidated Water District Extension in the Town of Champlain, County of Clinton, State of New York, has heretofore been filed in the Town Clerk's Office; and

WHEREAS, Barton and Loguidice, D.P.C., competent engineers, duly licensed by the State of New York, in a manner and detail as required by Article 12 of the Town Law, duly filed a map, plan and report in the office of the Town Clerk of the Town of Champlain, in accordance with the requirements of the Town Law; and

WHEREAS, the said Town Board did on the 8th day of September, 2026 duly adopt an order reciting a description of the boundaries of the proposed district extension, the maximum amount proposed to be expended for the improvement, the proposed method of financing to be employed, the fact that a map, plan and report describing the same are on file in the Town Clerk's office for public inspection and specifying that said Town Board shall meet at the Town of Champlain Town Hall, Town of Champlain, New York, on the 13th day of October, 2026 at 7:00 o'clock P.M., for the purpose of conducting a public hearing on such proposal to establish the water district extension with the specified improvements and to hear all persons interested in the subject thereof concerning the same, and

WHEREAS, copies of said order were duly published and posted according to law; and

WHEREAS, said Town Board did, at the time and place specified in said order, duly meet and consider such proposal and hear all persons interested in the subject thereof, who appeared at such time and place, concerning the same, and

NOW, THEREFORE, BE IT RESOLVED, by the Town Board, Town of Champlain, in the County of Clinton, that it be and hereby is determined as follows:

- (1) The notice of hearing was published in the Press Republican on October 1, 2026 and posted as required by law on the Town message board and the Town website on October 1, 2026 through October 13, 2026 and is otherwise sufficient;
- (2) That all of the property and property owners, within the proposed Water District are benefitted thereby;

RESOLUTION No. 34 of 2026

RESOLUTION AND DETERMINATION

**ESTABLISHING EXTENSION TO TOWN OF CHAMPLAIN
CONSOLIDATED WATER DISTRICT IN THE TOWN OF CHAMPLAIN,
COUNTY OF CLINTON, STATE OF NEW YORK, PURSUANT TO ARTICLE
12 OF THE LAW OF THE STATE OF NEW YORK**

- (3) That all of the property and property owners benefitted are included within the proposed Water District;
- (4) It is in the public interest to establish the proposed Water District Extension as hereinafter described;
- (5) That the first-year cost for the typical properties within the district is \$1,077 per annum.; and it is

FURTHER RESOLVED, that the Town Board does hereby approve the establishment of a Champlain Consolidated Water District Extension as hereinafter described to be known as Town of Champlain Consolidated Water District, as described and set forth in the map, plan and report of Barton and Loguidice, D. P. C.; and be it

FURTHER ORDERED, that this resolution is subject to permissive referendum, pursuant to the Town Law of the State of New York.

Motion to approve resolution as presented by: _____

Motion Seconded by: _____

VOTE: A roll call vote was as follows:

Council Member Southwick _____	Council Member Borrie _____
Council Member Hunter _____	Council Member Nevius _____
Supervisor Trombley _____	

I HEREBY CERTIFY, that the foregoing is a true copy of a resolution acted upon by the Town of Champlain Board. Motion Carried, October 13th, 2026.

Julie Castine, Town Clerk

RESOLUTION No. 34 of 2026

RESOLUTION AND DETERMINATION

**ESTABLISHING EXTENSION TO TOWN OF CHAMPLAIN
CONSOLIDATED WATER DISTRICT IN THE TOWN OF CHAMPLAIN,
COUNTY OF CLINTON, STATE OF NEW YORK, PURSUANT TO ARTICLE
12 OF THE LAW OF THE STATE OF NEW YORK**

Town Clerk

STATE OF NEW YORK

CLINTON COUNTY
OFFICE OF THE CLERK OF
THE TOWN OF CHAMPLAIN

This is to certify that I, Julie Castine Town Clerk of Town of Champlain in the County of Clinton have compared the foregoing copy of Resolution # 34 of 2026, to establish the Town of Champlain Consolidated Water District Extension with the original document and that the same is a correct and true copy of the original belonging to:

Town of Champlain

In Witness Whereof, I have hereunto set my hand and affixed my seal this _____ day of _____, 2026.

_____ – Town Clerk

RESOLUTION No. 35 of 2026

**TO SET A PUBLIC HEARING
FOR LOCAL LAW No. 2 of 2026 TO OVERRIDE THE TAX LEVY LIMIT
ESTABLISHED IN GENERAL MUNICIPAL LAW § 3-c.**

WHEREAS, it is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Champlain pursuant to General municipal Law § 3-c; and,

WHEREAS, this will allow the Town of Champlain to adopt a budget for the fiscal year 2027 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c; and,

WHEREAS, expressly authorizes the town board to override the tax cap by the adoption of a local law approved by a vote of sixty percent (60%) of the Town Board; and,

THEREFORE, BE IT RESOLVED, that a public hearing be held by this Town Board on October 8, 2024 with respect to public comment on the matter of this Local Law No. 2 entitled, Local Law Filing No. 2 New York State Department of State; and now,

THEREFORE, BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to cause all required public notices of said hearing to be given as provided by law.

Motion to approve said resolution as written: By, _____

Seconded By, _____ Motion Carried, October 13, 2026

I HEREBY CERTIFY, that the foregoing is a true copy of a resolution acted upon by the Town of Champlain Board. Motion Carried, October 13, 2026.

Julie Castine, Town Clerk

RESOLUTION No. 36 of 2026
TO SET PUBLIC HEARING
TO REVIEW THE PRELIMINARY BUDGET
OF THE TOWN OF CHAMPLAIN FOR THE 2027 FISCAL YEAR

WHEREAS, the Budget Officer of Town of Champlain has prepared a preliminary budget for the 2026 fiscal year as per Section 106 (4) of Town Law; and,

WHEREAS, the Town Board is required to hold a Public Hearing with respect to the review of the preliminary budget per Section 108 of Town Law; and now,

THEREFORE, BE IT RESOLVED,

- (1) That a Public Hearing be held by this Town Board with respect to the review of the 2027 preliminary budget at 7:00 p.m. on November 10, 2026 at the Town of Champlain Municipal Building, 10729 Route 9, Champlain, New York; and,
- (2) That the Town Clerk is hereby authorized and directed to cause all required public notices of said hearing to be given as provided by law;

A motion to approve is set forth:

Motion By, _____

Seconded By, _____

AND NOW THEREFORE, BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

I HEREBY CERTIFY, that the foregoing is a true copy of a resolution acted upon by the Town of Champlain Board. Motion Carried, October 13, 2026.

Julie Castine, Town Clerk

RESOLUTION #37 OF 2026

TAX MAIL FEE

**MOTION TO AUTHORIZE THE CHAMPLAIN TOWN TAX COLLECTOR TO RAISE THE TAX MAIL
FEE ON SECOND NOTICES TO TWO DOLLARS (\$2.00).**

10/06/2026

Dear Town Supervisor, Thomas Trombley

Pursuant to Uniform Justice Court Act § 2019-a, it is the duty of every justice to present his/her records and docket, at least once a year and upon the last audit day of the town, to the auditing board of the town, which shall examine said records or docket, or cause same to be examined, and enter in the minutes of its proceedings the fact that they have been duly examined.

Consistent with Section 2019-a of the Uniform Justice Court Act, [I/we] hereby advise that the records and docket for the Champlain Town Court for Year 2026 are available to be presented for such examination. [I/we] look forward to working with you to schedule such examination in an expeditious manner.

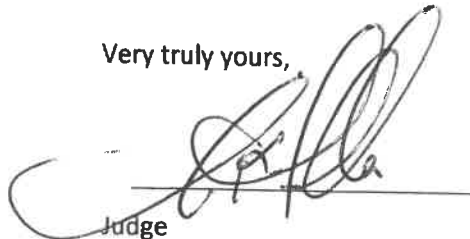
It is [my/our] understanding that OCA's Internal Audit Services (IAS) unit will be corresponding with you as well in the very near future in this regard. Subsequent to the audit or examination, please forward to the IAS unit the audit report, as well as the Board's resolution noting that the records have been duly examined, and that the fines therein collected have been turned over to the proper officials of the [Town/Village] as required by law. Such materials may be mailed to the following:

Division of Internal Audit Services
Attn: Joan Casazza
185 Jordan Road, Suite 1
Troy, NY 12180

In the alternative, such materials may be sent via email to: jcasazza@nycourts.gov

Thank you.

Very truly yours,



Judge



Judge

cc: Hon. Timothy Blatchley
Matt Chivers, ESQ