



# KAAPJAG

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**KAAPSE JAGTERS EN- WILDBEWARINGSVERENIGING  
CAPE HUNTERS AND GAME CONSERVATION ASSOCIATION**

**AKKREDITASIE NOMMERS / ACCREDITATION NUMBERS  
TOEGEWYDE JAGTER / DEDICATED HUNTER: 13 00 108  
TOEGEWYDE SPORTSKUT / DEDICATED SPORT SHOOTER: 13 00 154**

## **RENEWAL OF FIREARM LICENSE AND COMPETENCY CERTIFICATE**

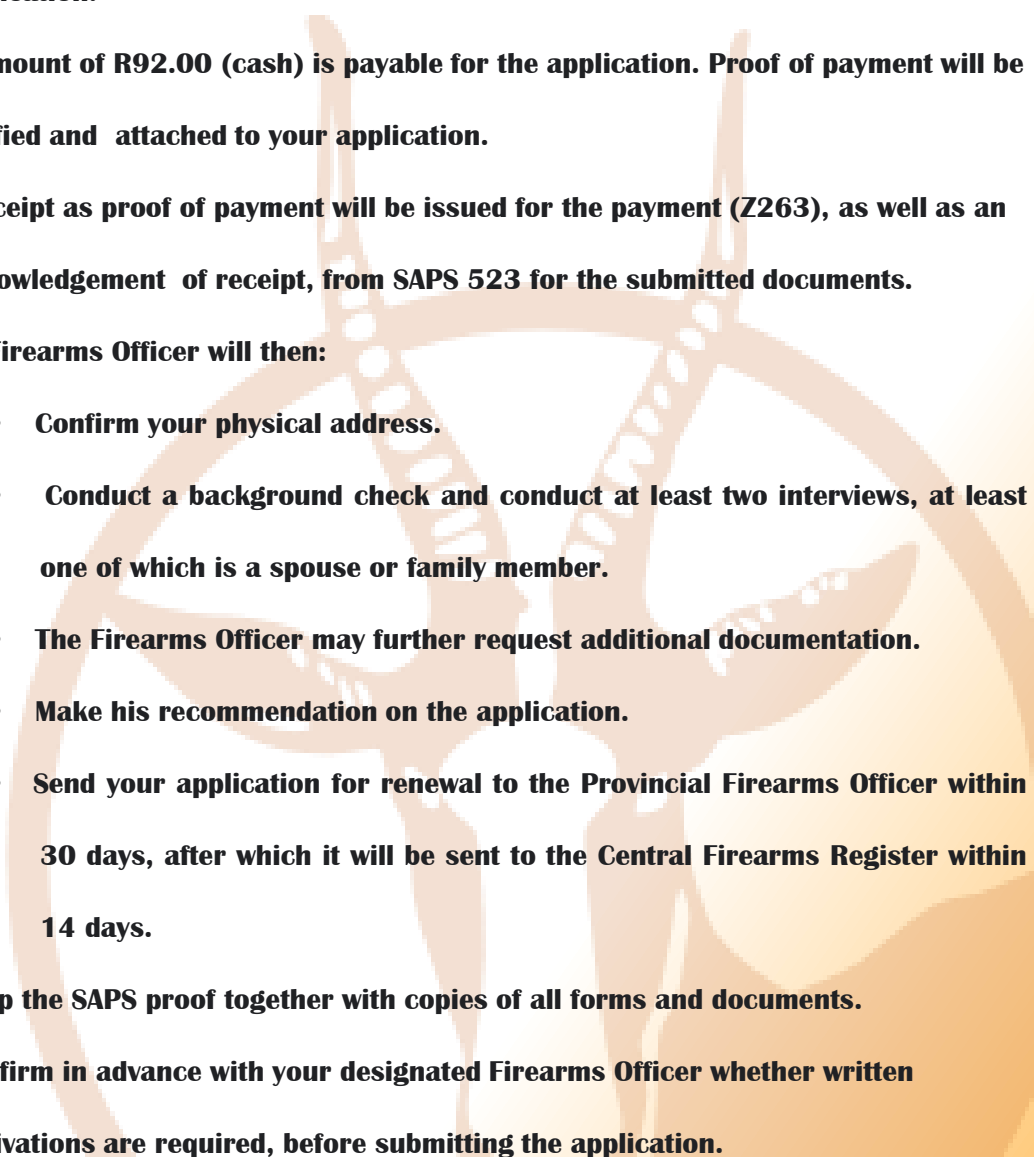
### **RENEWAL OF FIREARM LICENSE**

The holder of a firearms license issued in terms of the Firearms Act 2000 firearms licenses must be renewed at least **90 (ninety) days** before the expiry date.

Process as follows:

#### **RENEWAL PROCESS:**

- 1. The following information is only guidelines for the renewal process of Firearms Licenses.**
- 2. Obtain the SAPS 518 (a) form - "Application for Renewal of a firearms license, permit or authorisation from the nearest SAPS or designated Firearms Officer.**
- 3. "Annexure A" must also be obtained from your designated Firearms Officer.**
- 4. Prepare the following forms, and complete the forms in black ink:**
  - **Two certified copies of your ID document with photo on it.**
  - **Two recent passport-sized photos in colour, head and shoulders with neutral background**
  - **Certified copy of your Proficiency Certificate as issued by Training Institution.**
  - **Certified copy of your Certificate of Competence issued by SAPS.**
  - **Copies of the licenses to be renewed.**
  - **Two testimonials from your spouse, colleagues or friends who know you well**
  - **Proof of your physical residential address.**

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- 5. Submit the application to your local designated Firearms Officer. A complete set of fingerprints will be taken.**
  - 6. The Officer will inform you if there is anything else required, after processing the application.**
  - 7. An amount of R92.00 (cash) is payable for the application. Proof of payment will be certified and attached to your application.**
  - 8. A receipt as proof of payment will be issued for the payment (Z263), as well as an acknowledgement of receipt, from SAPS 523 for the submitted documents.**
  - 9. The Firearms Officer will then:**
    - Confirm your physical address.**
    - Conduct a background check and conduct at least two interviews, at least one of which is a spouse or family member.**
    - The Firearms Officer may further request additional documentation.**
    - Make his recommendation on the application.**
    - Send your application for renewal to the Provincial Firearms Officer within 30 days, after which it will be sent to the Central Firearms Register within 14 days.**
  - 10. Keep the SAPS proof together with copies of all forms and documents.**
  - 11. Confirm in advance with your designated Firearms Officer whether written motivations are required, before submitting the application.**

## **RENEWAL OF COMPETENCY CERTIFICATE**

Certificates of Competency (cards) as issued by the SAPS before 10 January 2011 were valid for (5) (five) years, but if your Certificate of Competence was valid on 10 January 2011, its validity was automatically extended to coincide with the expiry date of your longest lasting firearm license. If you do need to renew your competency, the following procedure must be followed:

### **RENEWAL PROCESS**

- 1. The following information is only guidelines for the renewal process of Certificates of Competence.**
- 2. Obtain the “Application for the Renewal of a Certificate of Competence” 517 (g) from the nearest designated Firearms Officer or from the SAPS.**
- 3. Prepare the following forms, and complete the forms in black ink:**
  - **Two certified copies of your ID document with photo on it.**
  - **Two recent passport-sized photos in colour, head and shoulders with neutral background.**
  - **Certified copy of your Skill Certificate from the Training Institution.**
  - **Certified copy of your Certificate of Competence issued by SAPS.**
  - **Copies of all your licenses.**
  - **Two testimonials from your spouse, colleagues or friends who know you well.**
- 4. Submit the application to your local designated Firearms Officer. A complete set of fingerprints will be taken.**
- 5. The Officer will inform you, should anything else be missing, after he has processed the application.**
- 6. An amount of R92.00 (cash) is payable for the application. Proof of payment will be certified and attached to your application.**

**7. A receipt as proof of payment will be issued for the payment (Z263), as well as an acknowledgment of receipt, from SAPS 523 for the submitted documents.**

**8. The Firearms Officer will then:**

- **Confirm your physical address.**
- **Conduct a background check and conduct at least two interviews, at least one of which is a spouse or family member.**
- **The Firearms Officer may further request additional documentation.**
- **Make his recommendation on the application.**
- **Send your Application for Renewal to the Provincial Firearms Officer within 30 days after which it will be sent to the Central Firearms Register within 14 days**

## **TRAINING**

**To renew your Certificate of Competence, you must have already passed Unit Standard number 117705 (Knowledge of the Firearms Act) - the test on the legal aspects - together with the Unit Standard for the type of firearm for which you want to renew the license.**

**The Firearm Unit Standards can be any of the following:**

<b>US 10748 -</b>	<b>Use of a handgun</b>	<b>US 119649 - Handling and using a rifle</b>
<b>US 10750 -</b>	<b>Use of a rifle</b>	<b>US 119651 - The handling and use of a lock action</b>
<b>rifle or</b>	<b>hand carabiner</b>	
<b>US 10754 -</b>	<b>Use of a shotgun</b>	<b>US 119652 - The handling and use of a</b>
<b>shotgun.</b>		

**If your Unit Standard is not one of the above, the training will need to be repeated.**

**The training must be done by a Training Institution, which is accredited by the Police - see their website for more information.**