

To Order Lunch In RenWeb

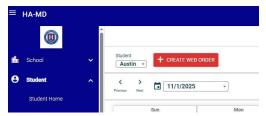
Go to FACTSmgt.com and click on Log In Here.

Log into your RenWeb page.

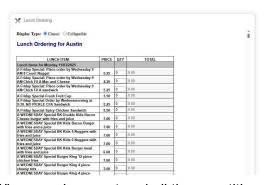
From the option menu on the left side of the screen, select "Student". It will change the menu to "Student Home" where you will then select "Lunch"



You will see a red box next to your student's name that says "+ Create Web Order". Click on the red box.



A lunch ordering menu will appear on your screen. Select the quantity of each food item your child desires for that day. You can also pre-order items for the future such as Chick Fil A Friday items. If you have multiple children, keep scrolling down. You will see blue lettering that says "Lunch ordering for *Child's Name*" which begins the menu for your 2nd child, etc.



When you have entered all the quantities, scroll to the very bottom where it will give you a grand total of all the food you are purchasing. If that looks right, then click the grey button that says "Order Items".



You will receive a confirmation that the web order was created.

