



HERITAGE ACADEMY



HOMESCHOOL PROGRAM

2026-2027

12215 WALNUT POINT WEST HAGERSTOWN, MD 21740

WWW.HERITAGE-ACADEMY.NET

301.582.2600

HERITAGE ACADEMY RESERVES THE
RIGHT TO MODIFY OR UPDATE THE
HOME INSTRUCTION POLICY AT ANY TIME.
TW UPDATED 8/12/26



SCHOOL CONTACTS

Mrs. Taylor Wilson, Homeschool Reviewer
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Mr. Matthew Reisberg, Administrator
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Mrs. Colleen Dahn, Finances & RenWeb
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Mrs. Erin Croteau, Guidance & Class Scheduling
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Mrs. Kerry Clark, Secretary
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Mrs. Felicia Reisberg, Registrar
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Mrs. Amy McMillin, Nurse
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PURPOSE

The purpose of Heritage Academy's Homeschool Program is to lovingly come alongside parents who have chosen to educate their children at home. We desire to nurture an individual's relationship with Christ, others, offer connections for homeschool students to become part of the Heritage family, and to build positive memories that will last a lifetime.

We can assist families by:

- Helping parents comply with Maryland state regulations regarding homeschool education.
- Offer support with respect to managing their child's portfolio, assessment, and overall progress.
- Provide additional services, classes, and extracurricular opportunities.

WHO IS THIS PROGRAM FOR?

- Maryland and West Virginia families who are providing home instruction to their school age children.
- Students who want to contribute positively to the academic, athletic, spiritual, and family atmosphere that Heritage Academy provides.
- Families who want their students to be held accountable to a higher standards of a Christian based institution and follow Maryland Home Instruction laws.





MARYLAND STATE LAW

Heritage Academy is registered with the state of Maryland to oversee home instruction and verify compliance with Washington county.

The home instruction regulations are found in the Code of Maryland Regulations (COMAR) 13A.10.01 state that the home instruction program must provide **regular, thorough instruction** in the studies usually taught in the public schools to children of the same age, including instruction in the following subjects:

english	mathematics	science	art
social studies	physical education	health	music

These academics must take place on a **regular basis** during the school year and **be of sufficient duration** to implement the instruction program.

Colleges:

The home instruction program may include enrollment on a part-time or full-time basis in courses offered by accredited or unaccredited colleges.

Co-Op:

Some families may seek to utilize a co-op arrangement, in which a group of parents and guardians come together to provide instruction to all of their children in certain subjects or on certain days, either by dividing teaching duties among them or by collectively hiring a tutor. While this may be used to supplement a home instruction program, **a co-op cannot provide regular daily instruction to an organized group of students who are not in the same family because this may constitute an unapproved nonpublic "school."**

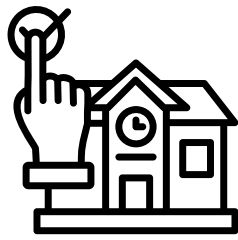
Visit the following websites for more information about home instruction under Maryland laws.

www.mdha.com

www.hsllda.com

www.marylandpublicschools.org





PROGRAM OPTIONS

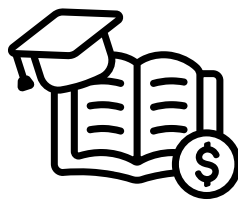
Umbrella Only -

- Maryland and West Virginia residents
- Maintain ALL required paperwork, coursework, & academic records in a portfolio
- Attend 2 in-person reviews with evaluator
- May take part in activities/events listed on participation page and athletic programs
- Follow parent and student requirements & guidelines
- Students who meet all Heritage Academy requirements for graduation could receive a Heritage Academy Homeschool diploma. (see requirements page)

Umbrella AND Classes (Hybrid)

- Only for students in grades 6-12
- May take up to **four** classes *per year per child*, if space is available. See other information.
- Maryland and West Virginia residents
- Maintain ALL required paperwork, coursework, & academic records in a portfolio
- Attend 2 in-person reviews with evaluator
- May take part in activities/events listed on participation page and athletic programs
- Follow parent and student requirements & guidelines
- Students who meet all Heritage Academy requirements for graduation could receive a Heritage Academy Homeschool diploma. (see requirements page)





TUITION AND FEES

UMBRELLA ONLY

K-12TH GRADES

One-Time Application Fee:	\$100 per student Each additional student = \$44
Registration Fee:	\$175 per student
Umbrella Program Fees:	\$770 first student Each Additional student \$330
Senior Graduation Fee:	\$125 per student
Sports Fee:	\$100 per student per sport
Class Shirt Fee:	\$12 per shirt

UMBRELLA WITH CLASS(ES)

6TH-12TH GRADES

One-Time Application Fee:	\$100 per student Each additional student = \$44
Registration Fee:	\$175 per student
Testing Fee:	\$75 per student
Umbrella Program Fees:	\$770 first Student Each Additional = \$330
Tuition Per Class:	
1 credit class = full year 120 hrs	\$990 non-science \$1045 for sciences \$1072 for advanced placement
½ credit class = half year 60 hrs	\$495 non-science \$523 for sciences
Study Hall:	\$440 per semester
Senior Graduation Fee:	\$125 per student
Sports Fee:	\$100 per student per sport
Class Shirt Fee:	\$12 per shirt

***CLASS ADMITTANCE BASED ON SIZE, AVAILABILITY
AND/OR ADMINISTRATORS DISCRESSION**



ENROLLMENT STEPS

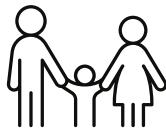
1. Submit an online HA application & pay application fee.
2. Meet with our administrator. Tour school, if applicable.
3. **Upon formal acceptance from the Homeschool Coordinator**

- a. complete & submit other paperwork.
- b. Submit the home instruction paperwork to Washington County Public School (WCPS), or your local school system
- c. Gather home instruction materials, school paperwork, etc.

UPON ACCEPTANCE...

- Meet with Financial Advisor to set up Renweb & pay fees:
 - registration, umbrella, classes, sports, testing
- If playing sports:
 - connect with coach
 - get a physical exam
 - join sport on the TeamReach App.
 - acquire the practice and/or game schedule
- If taking classes:
 - meet with guidance
 - email teacher(s)
 - become familiar with RenWeb
- Submit home instruction paperwork regarding school participation/involvement and classes.
- Fill out HA student/parent paperwork. (See resouce page on the school website.)
- Review participation opportunities page and connect with grade level teacher.
- School communication:
 - TTH (Tuesday Take Home) email
 - Connect Letter
 - any grade level communication
 - Social Media





PARENT REQUIREMENTS

PARENTS must...

- Abide by all Maryland homeschool policies. See www.mdha.com
- Follow the guidelines set forth by the Heritage Home School Program for each evaluation unless mutually agreed upon by the administration or the homeschool reviewer.
- Attend 2 evaluations per year with the reviewer.
- Maintain a personal portfolio/binder for each child and follow portfolio requirements. (see portfolio page)
- Make sure student(s) are following the requirements set forth in this policy and by Heritage Academy.
- Responsible for reaching out to grade level teacher and homeschool coordinator regarding field trips, on campus events, chapels, etc. that are related to HA.
- Must comply with school policies and uphold required duties (i.e. code of ethics at school related events, work in the concession stand or at gates, etc.)
- Parents are the primary teachers of their students and are responsible for choosing and providing curriculum for required subjects.
- All families must abide by both the student and parent pledges. If found to misrepresent Heritage Academy or not follow the pledge, Heritage has the right to release the student or entire family from the homeschool umbrella.
- Parents of athletes must serve or help in the concession stand or at the sports gate.





STUDENT REQUIREMENTS

Elementary students must...

- Attend at least 2 school events
- Complete all community service hours required for the year.
- While on campus, students must abide by ALL Heritage Academy dress codes, rules, and policies. (see handbook)
- Abide by the Student Pledge

Secondary students must...

- Attend either the Spiritual Emphasis Day **or** a day of the Revival Service Chapels.
- Attend at least 2 class or school fundraisers
- Complete all community service hours required for the year.
- While on campus, students must abide by **ALL** Heritage Academy dress codes, rules, and policies. (see handbook)
- Abide by the Student Pledge

Student athletes must...

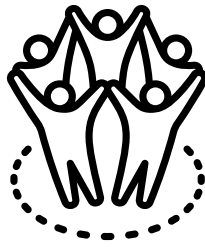
- follow the requirements above

PLUS...

- Must meet all school academic eligibility requirements.
- Submitting grades every month to the athletic director.
- Have a *current* sports physical evaluation and meet all school and MDCC requirements to participate.
- Pay athletic fees



**Elementary
K-5**



PARTICIPATION OPPORTUNITIES

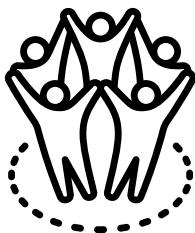
**WEEKLY
CHAPEL
FRIDAY
8:45-9:20 AM**

- ☐ FIELD TRIPS (USUALLY FALL/SPRING) \$\$
- ☐ VARIOUS FUNDRAISERS \$
- ☐ FALL SCHOOL PICTURES (UNIFORM) \$\$
- ☐ CORN MAZE \$\$
- ☐ FUN NIGHT FUNDRAISER \$\$
- ☐ VETERAN'S DAY CHAPEL PROGRAM
- ☐ THANKSGIVING FEAST \$\$
- ☐
- ☐ SPIRIT WEEK (END OF DAY ACTIVITIES)
- ☐ ACHIEVEMENT TESTING \$\$
- ☐ SCHOOL PLAY \$\$
- ☐ SPRING PICTURES (DRESS UP) \$\$
- ☐ ANTIETAM REC EOY ½ DAY TRIP \$\$
- ☐ FIELD DAY AT HA
- ☐ FINE ARTS/TALENT NIGHT
- ☐ CHICKEN BBQ FUNDRAISER \$\$

- ALL field trips are subject to bus/space availability and/or school discretion.
- On campus students have priority.



**Secondary
6-12**



PARTICIPATION OPPORTUNITIES

**WEEKLY
CHAPEL
THURSDAY
8:45-
9:20 AM**

- Jr/Sr banquet is by request & school decision.
- ALL field trips are subject to bus/space availability and/or school discretion - on campus students have priority.

- ☐ HOUSE ACTIVITIES: MONTHLY/BI-MONTHLY (8TH PD)
- ☐ BACK TO SCHOOL NIGHT
- ☐ FALL PICTURES (UNIFORM) \$\$
- ☐ CORN MAZE: 12TH GRADE FUNDRAISER \$\$
- ☐ FUN NIGHT FUNDRAISER: K-8TH PARTICIPATE/9TH-12TH
- ☐ VETERAN'S DAY CHAPEL PROGRAM
- ☐ HS RETREAT (OVERNIGHT) \$\$
- ☐ MS RETREAT (DAYTRIP) \$\$
- ☐ SPIRIT WEEK (END OF DAY ACTIVITIES)
- ☐ SPRING PICTURES (DRESS UP) \$\$
- ☐ REVIVAL SERVICES (SPECIAL CHAPELS & SESSIONS)
- ☐ HELP W/ ELEM FIELD DAY AT HA (JR/SR ONLY)
- ☐ FINE ARTS/TALENT NIGHT
- ☐ CHICKEN BBQ SCHOOL FUNDRAISER \$\$
- ☐ HOMECOMING EVENT AFTER BASKETBALL GAME
- ☐ INTERNSHIPS (11TH & 12TH)
- ☐ MS YOGI BEAR EOY DAY EVENT \$\$
- ☐ HS HERSHEY PARK EOY DAY EVENT \$\$
- ☐ ACHIEVEMENT TESTING FOR GRADES 1-10 \$\$
- ☐ PSAT/ASVAB/SAT - GRADES 10-12 \$\$
- ☐ SPIRITUAL EMPHASIS DAY - COMMUNITY SERVICE
- ☐ SCHOOL PLAY \$\$



OTHER INFORMATION

- Student athlete's playing time is at the digression of the coach(es).
- Students are not eligible for class ranking to include valedictorian and salutatorian.
- Students are not permitted to vote on class officers or participate in any official class decisions.
- Students will not receive any end of the year awards or recognition.
- Students are not eligible for leadership roles at Heritage Academy including but not limited to class officers, club officers, homecoming court, house leaders, and sports team captains. (unless exception is approved by the administrator)
- Students are not eligible for the Heritage Academy National Junior Honor Society (NJHS) or National Honor Society (NHS).
- Students are not eligible for scholarships and awards that Heritage Academy gives to seniors. This includes but is not limited to the Vimont Award, Asaph Music Award, and the Frank Woodring Journalism Award.
- Students must meet all Heritage Academy academic requirements to receive a Heritage Academy Homeschool diploma.(see graduation page)
- If a student is caught using AI as their own work/thoughts, plagiarizing, or having his/her work done for them, the issue will be addressed without penalty. However, if it happens a second time, the student will have to leave the umbrella. No refund and no further documentation will be issued.





OTHER INFORMATION CONT.

- As class size allows, students may take 1-4 classes on campus as a homeschool student. After four credits a student must be full time.
- Students must arrive 10 minutes prior to the beginning of class and be picked up within 10 minutes of the conclusion of the class. Student signs in and signs out at the office
- If a student is taking multiple classes, they need to occur in consecutive order.
- If there is one period between desired classes, a student will need to report to a study hall.
- A maximum of one study hall is permitted for students taking two to four academic credits. There is a fee for study halls.
- If a student wishes to drop or add a class, they must drop/add within the same two-week timeframe as traditional students are afforded.
- Students will receive a quarterly report card from Heritage Academy for the class(es) taken on campus.
- Students must abide by attendance policies if taking classes at HA. Too many tardies or absences will result in lower grades or no credit.





REQUIREMENTS FOR ATTENDING JUNIOR/SENIOR TRIPS

Homeschool students are not typically allowed to attend the Junior and Senior Trip at Heritage Academy. They have not built the relationship with the class and it makes it awkward for everyone. However, some students are more active and may have established a relationship. Below is a list of expectations for a homeschool student to be able to attend the junior and or senior trips.

1. Attend the retreat (September) each year of high school
2. Attend chapels (Thursdays) faithfully (The goal would be at least 3 per month).
3. Attend the revival services (January) each year of high school.
4. Attend Spiritual Emphasis Day (May) each year of high school.
5. Be at and participate with all (as much as possible/ at least 75%) class fundraisers each year of high school.
6. Attend all (as much as possible/ at least 75%) House activities each year of high school.
7. It is recommended (but not required) to take American Government and/or Practical Christian Living (Junior Bible) at HA during the Junior year to build class relationships.
8. Take Senior Bible at HA and complete the Thesis.
9. Take Senior Economics Class at HA and complete the project.
10. Attend field trips each year of high school with their class.
11. Play on at least 1 HA sports team, or participate in drama, worship team, or choir. Trying to do something each year of high school.
12. Help serve at the graduation reception/clean up (This is a Junior responsibility for all junior parents and students) and participate in Junior year part of the graduation service.





REQUIREMENTS FOR ATTENDING JUNIOR/SENIOR TRIPS

13. Attend graduation practice (last day of school) Junior year.
14. Attend graduation practices (last day of school) and graduation Senior year (assuming the plan is to graduate with the class).
15. Attend Hershey Park Trip each year of high school.
16. Help with planning, setting up, cleaning up, and attending the Junior/Senior Banquet Junior year.
17. Attend the Junior/Senior Banquet Senior year.
18. Pay class dues (\$80 per year or broken up monthly) toward the class trips and activities just like our students do. (Please note that there may be a cost needed at the end if not starting to pay in till the 2026-2027 school year)
19. The student must be in good standing (Not a behavior concern, follows expectations, etc.) with the school and attendance on the trip (s) must be pre-approved by the Administrator.
20. Parents would be expected to help with any fundraisers or activities that the junior or senior parents are expected to help with.

The goal of this list is to try to help to build the connection with the classmates. Please note that for those who are Juniors and Seniors (from the class of 2027 or 2028) the requirements that say they need to do something each year of high school would start the year since the policy was not in place before now. Please also note that there are some required events. However, there is also real life consideration for those. We are not going to keep a student from attending the Junior or Senior trips because of those situations. For example: The student intended to go to Hershey Park but they were genuinely sick that day and could not go.





DIPLOMA REQUIREMENTS

A homeschool student who is enrolled under the Heritage Academy Umbrella Program can be issued a "Heritage Academy Home Instruction diploma" if they meet the following criteria:

- Has either attended Heritage for at least two years or has been under the HA homeschool umbrella for two years.
- Earns a minimum of 27 credits
- Completed at least 160 hours of community service.
- Abides by and has followed all Heritage Academy guidelines.
- Has followed and completed the courses required for graduation.
- The student must be in good standing (Not a behavior concern, follows expectations, etc.) with the school and must be pre-approved by the Administrator.
- Pays the graduation fee & has no outstanding balance on their account.

Classes & Credits:

Must have instruction & be regularly taught...

- Bible 4
- English 4
- History 4
- Math 4
- Science 3
- Language 2
- Physical Education 1
- Health 0.5
- Technology Education 1
- Fine Arts 1
- Philosophy 1
- Electives 1.5

Total: 27

1/4 credit - approximately 30 hours

1/2 Credit = approximately 60 hours

3/4 = approximately 90 hours

1 credit = 120 hours

Juniors:

- Participates in an internship & completes requirements
- Writes a research paper with APA/MLA formatting

Seniors:

- Participates in an internship & completes requirements
- Complete & present a senior thesis
- Writes a research paper: APA/MLA formatting
- Submits all required paperwork
- Takes Economics w/ Budgeting Project
- Takes Understanding the Times course





GRADUATION WALKING REQUIREMENTS

A homeschool student who is enrolled under the Heritage Academy Umbrella Program and is seeking to earn a "Heritage Academy Home Instruction" diploma **AND** would like to participate in the graduation ceremony must have:

- Either attended Heritage for at least two years or has been under the HA homeschool umbrella for two years.
- Attend the retreat (September) each year of high school
- Attend the revival services (January) each year of high school.
- Attend Spiritual Emphasis Day (May) each year of high school.
- Be at and participate with all (as much as possible/ at least 75%) class fundraisers each year of high school.
- Attend all (as much as possible/ at least 75%) House activities each year of high school.
- Earned a minimum of 27 credits
- Completed at least 160 hours of community service.
- Participated in an internship and completed the requirements
- Written and presented his/her thesis
- Abided by and followed all Heritage Academy guidelines.
- Followed and completed the Heritage Academy courses required for graduation.
- Be in good standing (Not a behavior concern, follows expectations, etc.) with the school and must be pre-approved by the Administrator.
- Paid the graduation fee & has no outstanding balance on their account
- Completed all the senior paperwork in a timely manner
- Follow graduation dress/hair code guidelines
- Attends class meetings/practice/activities
- Helped with planning, setting up, cleaning up, and attending the graduation their junior year.

Parents must also:

- Helped with planning, setting up, cleaning up, and attending the graduation for jr/senior years.
 - parent meetings/online discussions
 - food shopping/prep
 - decorating and gym clean up
- provide any additional financial support for the class





PARENT COMMITMENT

Student Name(s) & Grade(s): _____

I/WE _____ (PRINTED NAME) RECOGNIZE THAT CHILDREN ARE A GIFT FROM THE LORD AND THAT GOD HAS ENTRUSTED PARENTS WITH THE PRIMARY RESPONSIBILITY FOR THEIR EDUCATION AND SPIRITUAL TRAINING (DEUTERONOMY 6:6-7; PROVERBS 22:6; EPHESIANS 6:4) ARE COMMITTED TO FAITHFULLY OVERSEEING THE EDUCATION OF OUR CHILD(REN) AND TO PARTNER WITH THE HERITAGE HOMESCHOOL PROGRAM IN A MANNER THAT HONORS CHRIST AND ABIDES BY ALL MARYLAND HOMESCHOOL LAWS.

I/WE _____ (PRINTED NAME) AGREE TO UPHOLD THE POLICIES, PROCEDURES, AND STANDARDS ESTABLISHED BY THE HERITAGE ACADEMY HOMESCHOOL PROGRAM; MAINTAIN HONEST, RESPECTFUL, AND TIMELY COMMUNICATION WITH PROGRAM LEADERSHIP; AND MAKE EVERY REASONABLE EFFORT TO RESPOND TO REQUESTS, SUBMIT REQUIRED DOCUMENTATION, AND PARTICIPATE IN SCHEDULED REVIEWS.

I/WE _____ (PRINTED NAME) ALSO ACCEPT RESPONSIBILITY FOR ALL TUITION, FEES, AND OTHER FINANCIAL OBLIGATIONS ASSOCIATED WITH THE PROGRAM AND AGREE TO KEEP OUR ACCOUNT IN GOOD STANDING.

BY SIGNING THIS COMMITMENT, I/WE _____ (PRINTED NAME) ACKNOWLEDGE OUR WILLINGNESS TO FOLLOW THE GUIDELINES AND EXPECTATIONS SET FORTH BY THE HERITAGE ACADEMY HOMESCHOOL PROGRAM AND TO WORK COOPERATIVELY WITH ITS LEADERSHIP. I/WE UNDERSTAND THAT THIS COMMITMENT REFLECTS OUR DESIRE TO PARTICIPATE IN THE PROGRAM BUT DOES NOT GUARANTEE ACCEPTANCE INTO OR CONTINUED ENROLLMENT IN THE PROGRAM. ADMISSION, PARTICIPATION, AND CONTINUED MEMBERSHIP REMAIN SUBJECT TO THE REVIEW AND DISCRETION OF THE ADMINISTRATION."

PARENT SIGNATURE: _____ **DATE:** _____