

## JOB DESCRIPTION

<b>Job Title:</b>	Staff Nurse - Theatre
<b>Responsible to:</b>	Theatre Manager
<b>Accountable to:</b>	Chief Executive
<b>Overall objective:</b>	As part of the Theatre team, be responsible for the nursing care of patients in the Theatre environment, ensuring the delivery of patient centred care to the highest possible standard.

### Main duties and responsibilities:-

#### Patient Care

- Works under the direction of the Theatre Manager delivering and maintaining individual patient care within a framework of assessment, planning, implementing and evaluation.
- Practices in accordance with all Clinic policies, procedures and guidelines, participating with the updating of same, as required.
- Is adaptable and innovative in the approach to patient care in relation to changing needs and advances in treatment.
- Communicates effectively with all members of the team and users of the service, being courteous, respectful and ensuring confidentiality at all times; to enable the delivery of high quality patient care. Maintains good professional relations.
- Participates in pre and post-list briefings with the theatre co-ordinator to determine the requirements of the list and any concerns.
- Participates as a scrubbed member of the theatre team, undertaking safety checks and counts of swabs, instruments and needles in conjunction with a second person, pre and post-operatively and communicating effectively.
- Undertakes various duties as circulating member of the team.
- Assists anaesthetist, surgeon and endoscopist with procedures as required.
- Assists with other members of the team in preparation, cleaning and clearing of theatres.
- Acts as Team Leader within the Theatre, co-ordinating the safe and efficient running of the operating list. Liaising with the surgeon and anaesthetist, allocating the nursing team to their specific clinical roles. Reporting to the Theatre Manager or deputy, any issues of concern.
- Leads and participates in surgical safety check lists.

- To act effectively and safely in emergency or unexpected situations.
- Ensures the correct decontamination processes are followed for instrumentation, re-usable medical devices and endoscopes.
- Adheres to hospital policy to ensure the safe handling of all laboratory specimens.
- Undertakes pre-operative and post-operative visiting as required.
- Participate in mentorship programmes with student nurses in theatre.
- Undertakes weekly and other duties as directed by Theatre Manager

### **General Duties**

- Is responsible for maintaining and improving knowledge and competencies to ensure the delivery of optimum patient care in accordance with NMC requirements.
- Maintains registration on the NMC Register and adheres to the standards of the NMC code.
- Ensures all written and electronic documentation is maintained in accordance with professional and Clinic guidelines.
- Participates in the induction and training of new staff – supporting, mentoring and teaching as necessary.
- Co-operates with the off duty scheduling so as to ensure adequate cover and efficient staffing. Provides on-call cover as required.
- Attends and participates in Theatre meetings.
- Reads, understands and adheres to all Ulster Independent Clinic policies and procedures.
- Complies with the Ulster Independent Equal Opportunities Policy at all times.
- Attends all mandatory in-service training and lectures.
- Actively participates and contributes to the continuous improvement of the service.
- Carries out all duties & responsibilities in accordance with Health & Safety policies and statutory regulations.
- Participates in annual performance review and maintains own personal development file.
- Is responsible for own professional development and maintenance of knowledge and skills according to professional guidelines.
- Is responsible for the efficient and economic ordering and use of equipment and stores.
- Adhere to and abide by professional code at all times.

***The above is not an exhaustive list of duties and should be regarded as providing guidelines in which the individual works. This job description is subject to review in light of changing circumstances and operational requirements.***

## Personnel Specification

### Notes to applicants:

You must clearly demonstrate on your application form how you meet the required criteria, as failure to do so may result in you not being shortlisted.

Shortlisting will be carried out on the basis of the essential criteria set out below, using the information provided by you on your application form. Please note UIC reserves the right to use any desirable criteria outlined at shortlisting.

CATEGORY	ESSENTIAL	DESIRABLE
<b>Experience</b>	2 years recent post registration surgical theatre experience working as an Adult Registered General Nurse.	Orthopaedic RGN Theatre experience.  1 years experience as a senior level staff nurse
<b>Education/ Qualifications / Training</b>	Registered Nursing Qualification or equivalent	Relevant post-basic certificates.
<b>Professional Membership</b>	Current NMC registration.	
<b>Other</b>	<p>The post holder will be required to be flexible in their working pattern to meet service needs e.g. shifts.</p> <p>Current professional indemnity insurance</p> <p>Evidence of continuing professional development</p> <p>Satisfactory completion of the following checks:</p> <ul style="list-style-type: none"> <li>• References</li> <li>• Satisfactory *ACCESSNI clearance</li> <li>• **Evidence of right to live and work in UK</li> <li>• Health screening including EPP status</li> <li>• Qualification checks</li> </ul>	

## Competencies:

- Teamworking
- Patient Focus
- Effective Communication and Interpersonal skills
- Effective Planning, Organising, Prioritising and Time Management skills

## Information for Applicants

Please refer to our website for the following policies in relation to your application:

<https://www.ulsterindependentclinic.com/careers>

- Policy on the Recruitment of Ex-Offenders
- Criminal Records Information Policy
- Fair Processing Notice for Candidates and Applicants
- Policy on handling & storage of information

\*Applicants can obtain information about AccessNI at the following website address:

<https://www.nidirect.gov.uk/campaigns/accessni-criminal-record-checks>

\*AccessNI Code of Practice at the following website address:

<https://www.nidirect.gov.uk/publications/accessni-code-practice>

\*AccessNI Privacy Notice at the following website address:

<https://www.justice-ni.gov.uk/publications/ani-privacy>

\*\*You must have the legal right to work in the UK and in line with its legal obligations Ulster Independent Clinic will carry out Right to Work documentation checks prior to appointment. This will include checking documentation for those with Settled or Pre Settled status under the EU Settlement Scheme. Please note that whilst we welcome all applications regardless of national origin we do not hold a UK Home Office Sponsor Licence and we are therefore unable to sponsor applicants under the new UK Home Office points based immigration process.