THE ULSTER INDEPENDENT CLINIC

JOB DESCRIPTION

Job Title:	MRI Radiographer
Hours of work	Contracted 36 hours per week - Monday to Saturday
Responsible to:	MRI Lead Radiographer
Accountable to:	Chief Executive
Overall objective:	To be professionally responsible for the care of patients and relatives while providing a high quality, efficient and effective MRI Service.

Main duties and responsibilities

1. Work under the direction of the MRI Lead Radiographer, ensuring that a high standard of imaging and patient care is carried out at all times.

2. Adhere to the "Safety Guidelines for Magnetic Resonance Imaging Equipment in Clinical Use " v 4.3 issued by the MHRA Feb 2021), ensuring they are implemented by all MRI staff to provide a safe working environment for staff, patients and carers, especially with regards to safety while working in an environment that contains a strong magnetic field.

3. Be professionally responsible for all aspects of your own work and use independent judgement during the MRI examination to accurately differentiate between normal and pathological findings, adapting protocols when clinically appropriate.

4. Be responsible, under the overall direction of the MRI Lead Radiographer, for the efficient day to day operational management of the department and use of resources.

5. Ensure a "3" point identification (name, DOB and address) is performed on all patients attending for MRI, that the examination is justified, that all patients and carers perform a full safety questionnaire before entering the strong magnetic field, relevant clinical history is available and each examination is fully completed.

6. Input and maintain patient records on RIS / PACS in accordance with departmental policy.

7. Assist in the training and supervision of all staff in MRI, help identify training needs and assist with an effective training programme.

8. Undertake Departmental audits and implement resulting outcomes as required. To assist with compiling and reviewing of operational policies as directed by the Lead Radiographer.

9. Assist with stock control.

10. Participate in a Quality Assurance programme and be responsible for the operational aspects of quality in MRI.

11. Take part in annual Performance Review process.

12. Participate in flexible working arrangements to include a shift Rota system, weekend working and Bank holidays if required.

General Duties:

1. Read, understand and adhere to all Ulster Independent Clinic policies and procedures.

2. Communicate effectively with all users of the service, being courteous and respectful and ensure confidentiality, at all times.

3. Actively participate and contribute to the continuous improvement of the service.

4. Attend all mandatory in-service training and lectures.

5. Comply with the Ulster Independent Equal Opportunities Policy at all times.

6. Carry out all duties & responsibilities in accordance with Health & Safety policies and statutory regulations.

7. Be responsible for own professional development and maintenance of knowledge and skills according to professional guidelines.

8. Adhere to and abide by professional code at all times.

The above is not an exhaustive list of duties and should be regarded as providing guidelines in which the individual works. This job description is subject to review in light of changing circumstances and operational requirements.

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Personnel Specification

Notes to applicants:

You must clearly demonstrate on your application form how you meet the required criteria, as failure to do so may result in you not being shortlisted.

Shortlisting will be carried out on the basis of the essential criteria set out below, using the information provided by you on your application form. Please note UIC reserves the right to use any desirable criteria outlined at shortlisting.

CATEGORY	ESSENTIAL	DESIRABLE
Experience	4 years post-graduation experience with at least 2 years substantive MRI experience. Have relevant and current knowledge of MRI gained through experience of routine and complex examinations. Knowledge of contrast agents and their effects, adverse reactions and contra indications. Experience in using patient information systems and computer literate. Have attained a certificate of competence or equivalent in-house training record in administering intravenous injections.	Possess a post graduate qualification in MRI.
Education/ Qualifications / Training	An appropriate professional qualification recognised by the College of Radiographers e.g. Diploma of Radiography (DCR®) or a Radiography degree (BSc).	A post- graduate qualification in MRI. Dr Kanal's MR Medical Director / MR Safety Officer (MRMD/MRSO) Course
Professional Membership	Current registration with the Health and Care Professions Council (HCPC).	

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CATEGORY	ESSENTIAL	DESIRABLE
Other	The post holder will be required to be flexible in their working pattern to meet service needs e.g. shifts Current professional indemnity insurance Evidence of continuing professional development Satisfactory completion of the following checks: • References • Satisfactory *ACCESSNI clearance • **Evidence of right to live and work in UK • Health screening • Qualification checks	

Starting salary: From £21.43 per hour

Competencies:

- Teamworking
- Empathetic and Patient focused
- Strong interpersonal skills, excellent verbal and written communication.
- Excellent planning and organisational skills - have the ability to prioritise and manage time effectively.
- Have initiative and ability to make complex decisions and take a significant level of responsibility.
- Self-motivated.

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Information for Applicants

Please refer to our website for the following policies in relation to your application:

https://www.ulsterindependentclinic.com/careers

- Policy on the Recruitment of Ex-Offenders
- Criminal Records Information Policy
- Fair Processing Notice for Candidates and Applicants
- Policy on handling & storage of information

*Applicants can obtain information about AccessNI at the following website address:

https://www.nidirect.gov.uk/campaigns/accessni-criminal-record-checks

*AccessNI Code of Practice at the following website address:

https://www.nidirect.gov.uk/publications/accessni-code-practice

*AccessNI Privacy Notice at the following website address:

https://www.justice-ni.gov.uk/publications/ani-privacy

**You must have the legal right to work in the UK and in line with its legal obligations Ulster Independent Clinic will carry out Right to Work documentation checks prior to appointment. This will include checking documentation for those with Settled or Pre Settled status under the EU Settlement Scheme. Please note that whilst we welcome all applications regardless of national origin we do not hold a UK Home Office Sponsor Licence and we are therefore unable to sponsor applicants under the new UK Home Office points based immigration process.