



Job Description

Job Title:	Early Years Educator	School Name:	Loughborough Primary School
Grade and Range:	Grade 5 Scale 10-13 (pro-rata, term time only)	Hours:	Full time hours are 35 hours per week
Reports to:	Early Years Lead	Working Pattern:	Term Time only – 39 weeks

Purpose and context:	<p>To work as part of a team to support the care, development and learning of nursery and infant-aged pupils. The role includes contributing to the effective day-to-day running of the classroom and helping to maintain a safe, inclusive and stimulating learning environment.</p> <p>This role involves:</p> <ol style="list-style-type: none">1. Supporting the creation and maintenance of a safe, engaging and well-organised learning environment.2. Contributing to the delivery of a broad and balanced range of learning experiences, while promoting the wellbeing of pupils and building positive relationships with parents and external professionals.
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We are looking for someone who:

- Is passionate about early years education and child development
- Has strong communication and teamwork skills
- Is nurturing, proactive and reflective in their practice
- Holds (or is working towards) a relevant Level 3 qualification

Key Responsibilities

1. Supporting a High-Quality Learning Environment

- Work collaboratively to plan, deliver and evaluate a broad, balanced range of activities in line with the EYFS framework
- Help create a safe, stimulating and inclusive environment that meets pupils' emotional, physical, social and intellectual needs
- Prepare and organise classroom resources, play areas and equipment (indoors and outdoors)
- Contribute to displays of children's work and maintain an engaging learning space



- Support effective classroom management and routines, including tidying and organisation
 - Contribute ideas to improve practice, routines and use of space
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2. Supporting Children's Development and Wellbeing

- Observe, assess and record children's learning and development, sharing relevant information with staff and parents
 - Build positive relationships with parents and carers, encouraging partnership in learning
 - Support children with Special Educational Needs (SEN) and those learning English as an additional language (EAL)
 - Assist children in developing independence, including personal care, toileting and hygiene
 - Support children during transitions, particularly new starters settling into nursery
 - Promote inclusion by valuing and reflecting children's diverse cultural backgrounds
 - Provide appropriate care, including first aid, supporting snack time and responding to minor illnesses
 - Work with external professionals and health services where required
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3. Safeguarding and Child Protection

- Safeguard and promote the welfare of all children
- Follow the school's safeguarding policy and Lambeth Safeguarding Children's procedures
- Identify and report any concerns regarding child protection or wellbeing in line with procedures

Charter.



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PRIMARY SCHOOL & NURSERY