



Agenda

Annual General Meeting 2026

Sleep Health Foundation | ABN 91 138 737 854
6pm–6.30pm AEDT, Thursday 26 November

Date: Thursday 26 November 2026

Time: 6pm-6.30pm AEDT (VIC/NSW/TAS/ACT time)

Location (online only):

<https://teams.microsoft.com/meet/440472035273926?p=SvYQLECxvN4Oor22E>

- 1. Acknowledgement of Country**
- 2. Apologies**
- 3. Minutes of 2025 AGM held 26 November 2025.**

RESOLUTION 1: The minutes of the 2025 Annual General Meeting are accepted.

4. Chair's Report

Ms Jennifer Low will report on the year's activities.

RESOLUTION 2: Andrew Tucker is appointed Member-Elected Director of the Board.

RESOLUTION 3: Tracey Sletten is appointed Member-Elected Director of the Board.

RESOLUTION 4: Robert Adams is appointed Member-Elected Director of the Board.

Pending successful appointment as Member-Elected Board Directors, the Foundation intends to elect Prof Robert Adams as Chair of the Board, and A/Prof Tracey Sletten as Deputy Chair of the Board.

As per the Constitution, Chair and Deputy Chair nomination and election is decided by Directors of the Board and therefore does not require a Resolution.

Note: Jennifer Low will exercise the right to remain on the Board in the role of Immediate Past Chair.

5. Executive Director's Report

Louisa Smith will give a brief overview of the key operational matters.

6. Appointment of Auditor

RESOLUTION 5: Nathan Boyd of Boyd Audit is appointed Auditor of the Company.

Financial Statements and Reports presented.

RESOLUTION 6: The audited financial report of SHF for the year ended 30 June 2026 is adopted.

- 7. Questions on Notice**
- 8. Next Annual General Meeting**



The next Annual General Meeting of the Sleep Health Foundation will take place online during November 2027. Date to be confirmed.

NOTES:

- a. Only Members who are entitled to attend and cast a vote at the meeting are entitled to appoint a proxy.
- b. The proxy need not be a member of The Sleep Health Foundation
- c. If you wish to appoint a proxy and are entitled to do so, then complete and return the proxy form by 5pm AEDT, Monday 23 November 2026 via email to lsmith@sleephealthfoundation.org.au