

MINUTES OF MEETING  
OF  
BOARD OF DIRECTORS

STATE OF TEXAS §

COUNTY OF EL PASO §

PASEO DEL ESTE MUNICIPAL UTILITY DISTRICT NO. 11 §

The Board of Directors of Paseo del Este Municipal Utility District No. 11 of El Paso County held a regular meeting open to the public, on March 13, 2025, at its meeting place located outside of the District at the offices of TRE & Associates, LLC, 110 Mesa Park Drive, Suite 200, El Paso, Texas and via means of telephone conference number and Zoom Videoconference. The roll was called of the directors of the Board, to-wit:

Jose R. Soto	President
Cynthia Ruiz	Vice President
Alexandra Treviño	Secretary
Jon Muir	Assistant Secretary
Marcela Quintana	Assistant Secretary

All of said persons were present, with the exception of Directors Soto and Treviño, thus constituting a quorum. Also present and in attendance were Erika Duran of the Paseo del Este MUDs; and Frank Ortiz of TRE & Associates.

Isaias Moreno of Municipal Accounts and Consulting, L.P.; Nadia Ganser of TRE & Associates; and Ty Embrey and Joe Jimenez, paralegal, of Lloyd Gosselink Rochelle & Townsend, P.C. participated in the meeting via Zoom Videoconference.

1. The first item on the agenda was the review and approval of the minutes of the Board meeting of February 13, 2025. Upon a motion by Director Quintana and a second by Director Muir, the minutes of said meeting were unanimously approved.

2. The next item before the Board was to consider public comments. No persons presented themselves to speak at the meeting or via Zoom Video and telephone conference. There was no action required by the Board on this agenda item. No action was taken by the Board.

3. The next item before the Board to consider and adopt an Order Declaring the Result of the Uncontested Directors Election. Mr. Embrey reported to the Board that Director Ruiz and Director Treviño were the only two persons to submit applications for a place on the ballot for the District for the May 3, 2025 Election. Because the two candidates were unopposed for election, the District could cancel its election.

The Board reviewed the Order Declaring Result of Uncontested Directors Election, a copy of which is attached as **Exhibit “A”**. The Board had no questions for Mr. Embrey. After further discussion, it was moved by Director Quintana and a seconded by Director Muir that the Order Declaring Result of Uncontested Directors Election be adopted, which motion carried unanimously. A copy of the Order Declaring Result of Uncontested Directors Election is attached as **Exhibit “A”**.

4. The next item before the Board was to discuss, consider and act on the Resolution Authorizing Application to the Texas Commission on Environmental Quality (“TCEQ”) for Approval of Project and Bonds (“Resolution”). Ms. Ganser Embrey explained that the Resolution being presented to the Board would authorize the preparation and submission of a bond application to the TCEQ to request the approval of bonds to be issued by the District not to exceed the principal amount of Two Million, Six Hundred Twenty-Five Thousand and No/100 Dollars (\$2,625,000.00). The bond issuance would be used to reimburse the developers for projects that the District’s financial advisor and District’s engineer have identified could be paid back through the issuance of bonds.

Following further discussion, upon a motion by Director Quintana and a second by Director Muir, the Board unanimously approved the Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds for approval of bonds to be issued by the District not to exceed the principal amount of Two Million, Six Hundred Twenty-Five Thousand and No/100 Dollars (\$2,625,000.00). A copy of the Resolution authorizing the preparation and submittal of a bond application to the TCEQ is attached hereto as **Exhibit “B”**. A copy of the Certificate of Secretary is attached hereto as **“Exhibit “C”**, certifying the Resolution was duly passed and adopted by the Board on the aforesaid date.

5. The next item before the Board was to consider the General Manager’s Report and take action regarding the following items:

- a. Monthly report;
- b. Billing;
- c. District facility site;
- d. Pond maintenance;
- e. Landscape maintenance, including landscape maintenance acceptances;
- f. Trucks, equipment and materials purchasing;
- g. Insurance;
- h. Personnel; and
- i. Other matters.

Ms. Duran next presented the General Manager’s report, a copy of which is attached as **Exhibit “D”**. Ms. Duran reported that as of the end of January the District had 392 total connections, and that no new connections were added during the current month. Ms. Duran provided the Board with a brief summary of the activities for January on the following: (1) an update of activities and improvements to the District’s distribution system; (2) an update on the population and occupancy rates during the current month; (3) an update on the billing activity and number of delinquent accounts during the current month; and, (4) an update on the latest

construction and maintenance activity within the Paseo del Este community and growth trends for the Paseo del Este MUD No. 10.

6. Mr. Ortiz next presented the engineer's report and updated the Board on the status of development activity within the District and the Paseo del Este community.

Mr. Ortiz next presented the following items for the Board's consideration and approval:

Emerald Estates Unit Five  
Drainage, Water and Wastewater Improvements  
TRE No.: 1502-11763-35  
Pay Estimate No. 6 from El Paso Underground Construction - \$30,330.00.

Emerald Estates Unit Five  
Drainage, Water and Wastewater Improvements  
TRE No.: 1502-11763-35  
Pay Estimate No. 7 (Final) from El Paso Underground Construction - \$214,836.79.

Emerald Estates Unit Five  
Drainage, Water and Wastewater Improvements  
TRE No.: 1502-11763-35  
Change Order No. 2 from El Paso Underground Construction - \$17,009.00

Emerald Estates Unit Five  
Drainage, Water and Wastewater Improvements  
Acceptance of Utilities for Operation and Maintenance  
TRE No.: 1502-11763-35

Upon a motion by Director Quintana and a second by Director Muir, the Board unanimously approved the following: (1) the processing for Pay Estimate No. 6 in the amount of \$30,330.00 from El Paso Underground Construction for construction of the Emerald Estates, Unit Five, Drainage, Water & Wastewater Improvements, a copy of which is attached hereto as **Exhibit "E"**; (2) the processing for Pay Estimate No. 7 in the amount of \$214,836.79 from El Paso Underground Construction for construction of the Emerald Estates, Unit Five, Drainage, Water & Wastewater Improvements, a copy of which is attached hereto as **Exhibit "F"**; (3) the processing for Change Order No. 2 in the amount of \$17,009.00 from El Paso Underground Construction for construction of the Emerald Estates, Unit Five, Drainage, Water & Wastewater Improvements, a copy of which is attached hereto as **Exhibit "G"**; and (4) the District Engineer's letter of recommendation addressed to Mr. Dan Roark of Paseo del Este Municipal Utility District No. 1 that the District approve the completion of construction activities on the project and accept the improvements for operation and maintenance, a copy of which is attached hereto as **Exhibit "H"**.

7. There was no developer's report.

8. The Board next considered the bookkeeper's report, a copy of which is attached as **Exhibit "I"**. Mr. Moreno provided the Board with a list of disbursements and balances, and presented a list of bills for payment for the Board's review and approval. Upon a motion by Director Quintana and a second by Director Muir, the Board unanimously approved the bookkeeper's report with the list of disbursements and balances and the list of bills presented for payment.

9. There was no general counsel's report.

10. There being no further business before the Board, it was moved by Director Quintana, and seconded by Director Muir, to adjourn the meeting, which motion carried unanimously.

Passed and approved this 10th day of April, 2025.



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Secretary, Board of Directors

**(DISTRICT SEAL)**

