## MINUTES OF REGULAR MEETING OF PASEO DEL ESTE MUNICIPAL UTILITY DISTRICT NO. 4 Friday, June 13, 2025

STATE OF TEXAS §
COUNTY OF EL PASO §

The Board of Directors of Paseo del Este Municipal Utility District No. 4 (the "District") held a regular meeting, open to the public, at TRE & Associates, L.L.C., located at 110 Mesa Park Drive, Suite 200, El Paso, Texas 79912, a regular meeting place of the Board of Directors of the District (the "Board"), and by video/telephone conference call at 9:30 a.m. (MDT) on Friday, June 13, 2025, and the roll was called of the directors of the Board, to-wit:

Carlos Lascurain
Joanne Campbell
Vacancy
Irasema Gonzalez
Judith Franco

President
Vice President
Secretary
Assistant Secretary
Assistant Secretary

and all said persons were continuously present, thus constituting a quorum.

Also present were Michael G. McLean of Gordon Davis Johnson & Shane P.C.; Kayla Marshall of Gordon Davis Johnson & Shane P.C. (by video/telephone conference call); Nadia Ganser of TRE & Associates, L.L.C.; Erika Duran Office Manager of Paseo del Este MUD 1; and Vanessa Herrera of Municipal Accounts & Consulting, L.P. (by video/telephone conference call).

- 1. The Board first considered approval of the minutes of the Board's May 9, 2025, regular meeting. Director Lascurain made a motion to approve the minutes. Director Franco seconded the motion, which the Board passed unanimously.
- 2. As its next item of business, the Board considered appointing a new director. Director Lascurain made a motion to appoint Hector Lopez as Director. Director Gonzalez seconded the motion, which was unanimously approved by the Board.
- 3. The Board then received the General Manager's Report, providing the following updates:
  - a. Ms. Duran provided a brief monthly report;
  - b. No updates were provided on the billing;
  - c. No updates were provided on the District Facility Site;
  - d. No updates were provided on pond maintenance;
  - e. No updates were provided on the Landscape Maintenance, including landscape maintenance acceptances;
  - f. No updates were provided on trucks, equipment and materials purchasing;
  - g. No updates were provided on insurance;
  - h. No updates were provided on personnel; and
  - i. No updates were provided on other matters.

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No action was taken by the Board.

- 4. The Board next considered approving payment of bills, invoices, and the financial report. Ms. Herrera presented the financial report for the District along with bills and invoices. After discussion, Director Lascurain made a motion to approve the (i) payment of bills and invoices as listed in the report (Check Nos. 1832 1836); and (ii) disbursements as noted in the report. Director Campbell seconded the motion, which the Board passed unanimously. A copy of the Bookkeeper's Report is attached to these minutes.
- 5. The Board then considered review of the District's Investment, Records Retention, and Ethics Policies. Upon a motion made by Director Campbell and a second by Director Lascurain, the Board unanimously approved to (i) adopt the District's Investment Policy; and (ii) retain the District's Records Retention and Ethics Policies.
- 6. The Board next considered the Developer's Report. Ms. Ganser notified the Board of Mr. Guzman's retirement and provided a brief update on the development within the Paseo del Este MUDs.
- 7. The Board next considered the Engineer's Report. Ms. Ganser gave a brief report providing updates on the construction and development within the Districts. No action was taken by the Board.
  - 8. No public comments were received by the Board.

There being no further business, the meeting was adjourned.



Approved <u>August 15</u>, 2025.

(SEAL)

Secretary, Board of Directors