

Transform Church

Part Time Worship Director Job Description

Part Time Position

15-20 hours per week
(Full time potential)

Interested in Applying?

Please email your cover letter and
resumé to info@transform.tc.

Salary

To be discussed

Dear Interested Applicant

Transform is a young church located in the northern suburbs of the Twin Cities. In six years, Transform has grown from a launch team into a church of 800 people. In light of this growth, we are planning a 24,000 square foot building expansion to be finished in 2026. We are looking to hire a gifted Worship Director that is passionate about corporate worship, musical excellence and using creative style to further the worship experience. Transform is a gospel-centered, Bible-teaching church affiliated with Converge Worldwide and Acts 29. Learn more about us at transform.tc.

Qualifications

Lifestyle & Beliefs

- Displays evidence of a personal and growing relationship with Jesus Christ
- Demonstrates a consistent, biblical lifestyle and strong character
- Committed to Transform as their church home
- Alignment with Transform's vision, values and statement of faith

Giftedness & Abilities

- Must be a reliable self-starter and natural leader
- Ability to recruit and train qualified volunteers
- Gifted ability to lead the church in corporate worship
- Proven leadership abilities with a track record of managing others
- Natural ability to relate well with the congregation and team

Responsibilities

Establish vision and leadership for worship at Transform Church

- Develop an attainable vision for worship that others can follow
- Create systems and lead change so the vision is met

Lead worship with excellence

- Lead corporate worship services with excellence, engaging the community at Transform to participate in praising God together
- Select and arrange music that reflects biblical truth, engages the congregation, and aligns with the sermon series

Direct Sunday morning worship experience

- Oversee staff and volunteers serving in worship/audio/visual teams on Sunday mornings, ensuring our vision is being met
- Oversee scheduling, rehearsals, setlists, and music preparation using tools like Planning Center Online
- Collaborate with pastors, production staff, and creative teams in planning worship services and seasonal events

Oversee and invest in worship staff and volunteers

- Regularly communicate with team members creating a culture of fun and relationships
- Periodically gather production and worship teams for training and encouragement
- Disciple and care for team members, investing in their spiritual and personal growth
- Refine the onboarding process for new volunteers and get them fully invested in the team
- Provide musical direction, coaching, and development for team members

Make refinements in Transform Church's worship center

- Foresee the upcoming needs in the worship center in regards to worship/audio/video and lead changes as needed
- Help bring the new 800-seat worship center to life by working with our builder, production manager and AV company

Work schedule and expectations

- Part-time role with flexibility required for evenings, weekends, holidays, and special events
- Expected to be in the office at least one day per week to collaborate with staff, plan services and prepare for rehearsal

Report to the Lead Pastor

- Meet periodically with the Lead Pastor to report strengths and weaknesses of the ministry and to be held accountable for job responsibilities
- Meet once a month with the staff leadership team of Transform helping make directional decisions for the church
- Meet once a month with the whole staff for direction, vision and culture