

COMMISSION NAME	ACEN BOARD OF COMMISSIONERS
APPOINTED	October 1 annually (for new members)
TOTAL NUMBER OF MEMBERS	Shall consist of no fewer than 15 members.
PURPOSE	The business and affairs of the Corporation shall be directed, controlled, and managed by the Board of Commissioners, which shall be the governing body of this Corporation. Members of the Board of Commissioners shall be referred to as "Commissioners."
RESPONSIBILITIES	<p>The Board of Commissioners shall oversee and direct all of the affairs of the Corporation in accordance with the Certificate of Incorporation, all bylaws, and the laws of the state of New York.</p> <p>Responsibilities include but are not limited to:</p> <ol style="list-style-type: none"> 1. Provide strategic direction for the ACEN. 2. Approve accreditation Standards and Criteria. 3. Make accreditation decisions. 4. Approve accreditation policies. 5. Approve fee schedule and annual budget.
COMPOSITION	Commission members are selected by the voting membership of ACEN accredited programs.
REQUIREMENTS	<p>Eleven (11) Commissioners shall be nurse educators who broadly represent schools and programs that are accredited by the Corporation and bring differing experience, skills, and perspectives to the Board.</p> <p>Three (3) Commissioners shall represent the public.</p> <p>Three (3) Commissioners shall represent nursing service. Commissioners representing nursing service and the public shall ensure balanced representation from across identified constituencies and communities of interest.</p>
TERM OF OFFICE	Each council member serves a 4-year term.
TERM LIMIT	<ol style="list-style-type: none"> 1. No member may serve more than two consecutive terms or eight consecutive years. 2. A member may re-apply for the board after not serving for a full term.
TIME COMMITMENT	ACEN BOC members are expected to attend three (3) board meetings annually. Two (2) board meetings are held in-person in Atlanta, GA and are combined with a working Evaluation Review

	<p>Panel (ERP) meeting for a total of four (4) in-person days (March/April and August/September). One (1) board meeting will be held virtually each July. One (1) virtual board meeting may be held following the in-person meeting if needed.</p> <p>ACEN BOC members are also expected to:</p> <ol style="list-style-type: none"> 1. Participate in board committees that are outlined in the ACEN Bylaws. Participation is virtual and may be up to one (1) meeting per month based on the individual committee. Meetings generally last no more than one (1) hour. Each board member will be assigned to at least one (1) board committee, but most often are assigned to at least two (2). 2. Complete full orientation to the ACEN Standards and Criteria via an on-demand, self-paced training webinar. Estimated completion time is 5 – 6 hours. 3. Participate as a team reviewer for assigned program reviews during each ERP meeting to include preparation time for each assigned review. Estimated time commitment for each review is two (2) hours per program which is in addition to the ERP meeting held two (2) times per year. 4. Serve as a team member on a site visit team at least one (1) time annually.
EXPENSES	All expenses for BOC activities will be covered by the ACEN however no honoraria will be paid. Per diem will be provided.
CONFLICT OF INTEREST/INTELLECTUAL PROPERTY FORMS	Please note that successful candidates will be expected to sign conflict of interest disclosure and commitment to disclose forms and other agreements that protect ACEN intellectual property.
REMOVAL	Any Commissioner of the Corporation may be removed for cause by the two-thirds vote of the Board of Commissioners of the Corporation at any annual, regular, or special meeting of the Board of Commissioners of the Corporation. Commissioners can also be removed from the Board if they become ineligible to continue to serve in the role for which they were elected such as if a new conflict of interest arises.
VACANCIES	A vacancy shall be filled for the balance of the unexpired term by the CEO.
QUESTIONS?	If you have any questions regarding the role and responsibilities of the ACEN Board of Commissioners, please contact Kathy Chappell, PhD, RN, FNAP, FAAN at kchappell@acenursing.org