

IFOW Research Ethics Form

Research Ethics Form - *research involving human participants and/or their data*

Context

The Institute for the Future of Work (IFOW) places a high value on the knowledge, expertise, and integrity of its staff and Research Fellows to conduct research to high standards of scholarship and ethics.

- The IFOW research ethics process has been established to ensure that the IFOW is meeting its obligations as a responsible institution.
- The process starts from the presumption that all members of the staff involved with the delivery of research and impact projects will take their responsibilities and obligations seriously.
- This includes ensuring that their research involving human participants is conducted according to the established principles and good practice in their field and in accordance, where appropriate, with legal requirements.

Research ethics

Research ethics are the moral principles that govern how researchers should carry out their work.

- Respect for individuals
- Using neutral language
- Weighing benefits vs harms and risks to participants
- Importance of protecting anonymity in work contexts
- Ensuring samples are representative
- Sharing benefits - returning impact stories to contributors

Data protection

- All staff should familiarise themselves with the [Data Protection In Research Protocol](#), where a template Participant Information Sheet and Consent form can be found.

Research ethics application form

- The following research ethics application form is for **projects that involve human participants and/ or their data**. This includes both 'low risk' and 'higher risk' projects.
- As well as for all 'lower risk' projects that involve human participants, the following **form is suitable for 'higher risk' projects**. NB: the term 'higher risk' projects will only apply to a subset of IFOW research, impact and innovation projects, but includes projects with research designs that involve human participants from 'vulnerable groups'. This includes children and young people, but it can also include other groups, such as those experiencing socioeconomic disadvantage, precarious work, or discrimination, as well as individuals whose personal or employment status may make them more susceptible to harm, coercion, or misrepresentation.

Using this application form

This form should also be used where the research involves:

- Collecting personal, sensitive, or identifiable information
- Undertaking qualitative research that may involve disclosures of distressing or confidential experience
- Using new or experimental methods where risks are not well-established
- Conducting research in institutional or workplace settings, particularly where there may be power imbalances
- Linking data across datasets or sources in ways that could lead to 'de-identification' or 're-identification'.
- Researchers are advised to complete this form before starting data collection and **submit it to the IFOW 'Research Ethics Committee' (REC) for feedback and approval.**

Factors considered as part of the review

The research ethics form is designed to support IFOW research teams with thinking through how to:

- Demonstrate awareness of relevant potential ethical risks
- Outline steps taken to mitigate harm
- Describe data security, consent, and withdrawal processes
- Show how findings will be communicated with respect for participant dignity and the values of IFOW

This form is **both a practical and reflective tool**. It aims to help researchers design ethical, inclusive, and impactful research, particularly when working with people whose voices are often underrepresented in debates about work, technology, and wellbeing.

Submission and questions

- Completed forms should be submitted to: ethics@ifow.org
- If you have any questions, please contact IFOW's **Research Ethics Lead**, Dr Magdalena Soffia (magda@ifow.org)

Research ethics application form

- Before completing this application, **please check the IFOW research ethics guidance documentation** to ensure that you do not need to submit a Research Ethics form (1) for lower-risk applications.
- **Advisory text is highlighted in yellow and should be deleted before finalising the document.**

Section A. Research Details

1. Full title of research	
2. Short title of research	For example, the simpler title you intend to use on participant-facing documents
3. Research Project Lead (RPL) / Principal Investigator (PI)	<ul style="list-style-type: none"> NB - only one person can be named as the RPL/ PI Co-investigators are to be listed in section B.
4. RPL/ PI's research ethics experience	Please list relevant knowledge or prior experience related to research ethics. This can vary, but can include prior research ethics submissions, PI experience, or research ethics courses taken.
5. RPL/ PI – relevant information security training	NB: staff - including RPLs - are advised to complete information security training every 12 months to ensure IFOW continues to be compliant with UK data protection legislation.
6. IFOW or other role title	E.g. Principal Sociologist
7. Institute/ partner/ organisation name	Please put 'Institute for the Future of Work if you are an IFOW staff member. If you are not a full time staff member and are associated with another organisation – such as if you are a Research Fellow - please include the name of this organisation and any other relevant affiliations.
8. IFOW Research Project Lead email address	Insert Research Project Lead contact email address
9. IFOW Research Project Lead phone number	Insert Research Project Lead contact number
10. Funder/ funding Source	<ul style="list-style-type: none"> Insert details of key organisation(s) funding the research If core IFOW funding, please state this Give funding reference number(s) if applicable
11. State any conflicts of interest and explain how these will be addressed	<p>IFOW's conflict of interest policy requires all staff and students 'to recognise and disclose activities that might give rise to actual or perceived conflicts of interest' and to ensure that such conflicts are seen to be properly managed or avoided</p> <p>If none, please state 'none'.</p>

Section B. Researchers

- **Copy and paste the below 4 rows as necessary** to complete for each member of the research team, including student(s) named above, then delete this entire row.
- **Note that the PI does not need to be entered again** in this section.

1. Researcher title and name	
2. Department / Institute name or affiliation	
3. Role in Research	
4. Prior experience in Research Ethics and/or training related to research integrity	Please list relevant knowledge or prior experience related to research ethics. This can vary, but can include prior research ethics submissions, PI experience, or research ethics courses taken.
5. Information Security training	NB: IFOW staff are advised to complete information security training every 12 months to ensure IFOW continues to be compliant with UK data protection legislation.

Section C. Basic information

1. Provide a brief lay summary of the aims and objectives of the research. This should cover the questions it will answer, any potential benefits and what you will do to address the question. (Maximum 300 words)	<p>Include here:</p> <ul style="list-style-type: none"> • Aim/purpose - What question(s) are you trying to answer, and why? • Brief justification for / value of the research • Brief outline of what your research will involve in order to answer the research question, e.g. 'We will conduct an online survey...' or 'We will ask participants to come to a single session, where they will...' <p>E.g.:</p> <p><i>"This research explores how algorithmic management systems affect job quality for workers in frontline roles across the UK logistics and retail sectors. The aim is to understand how such systems shape autonomy, task discretion, and wellbeing.</i></p> <p><i>The study contributes to debates on the future of work by generating empirical evidence from worker and employer perspectives. It supports IFOW's mission to ensure that new technologies promote good work and reduce inequality.</i></p> <p><i>We will conduct semi-structured interviews with workers and managers and analyse workplace documents to assess the design and use of algorithmic systems in practice."</i></p>
2. List all places where	<i>E.g. Greater London, East Midlands, Cornwall, and online via Zoom/Teams.</i>

research will be conducted (including any other countries or online)	
3. Anticipated research start date	<i>E.g. 01 September 2025</i> Please note that you are advised to seek ethics approval before you start your research.
4. Anticipated research end date	<i>E.g. 31 March 2026</i>
5. Please list any 'Established Best Practice' Procedure(s) you will follow	<i>E.g. - We will follow:</i> <ul style="list-style-type: none"> • <i>IFOW's internal guidance on secure data handling and anonymisation protocols, including the use of SharePoint and password-protected file structures.</i> • <i>Established procedures for obtaining informed consent, including written and verbal explanations of data use and withdrawal rights.</i> • <i>Procedures for recording, transcribing, and pseudonymising interviews based on the UK Data Service model.</i> • <i>Good practice in participatory research, including co-design of workshop materials with stakeholders and returning findings to participants</i>
6. Please list any 'Best Practice Guidance' used to develop your research	<i>E.g. Our research design has been informed by:</i> <ul style="list-style-type: none"> • <i>Social Research Association (SRA) Ethical Guidelines (2021)</i> • <i>British Psychological Society (BPS) Code of Human Research Ethics (2021), particularly regarding participant wellbeing and consent</i> • <i>ESRC Framework for Research Ethics, with particular focus on power dynamics in organisational research</i> • <i>ICO guidance on anonymisation and pseudonymisation (2021)</i> • <i>Equality and Human Rights Commission (EHRC) guidance on inclusive practice and working with underrepresented groups</i> • <i>UNESCO Recommendation on Open Science and participatory approaches to knowledge sharing</i> • <i>IFOW's Good Work Charter or other normative principles such as the Fairwork Principles.</i>
7. Please list any 'Professional Guidelines' that will be used or followed	<i>E.g.-</i> <ul style="list-style-type: none"> • <i>UKRI Ethics Policy;</i> • <i>Social Research Association (SRA) Ethical Guidelines.</i> • <i>British Psychological Society (BPS) Code of Human Research Ethics (2021);</i>
8. Name of internal peer reviewer (if applicable)	<ul style="list-style-type: none"> • <i>This is not mandatory, but we advise seeking peer review where practicable for certain types of higher-risk research designs and studies.</i>
9. Will you submit, or have you submitted, this research for ethical review or consideration elsewhere?	<ul style="list-style-type: none"> • <i>If 'yes', please give details of local or other universities' ethics committee and attach ethics approval letter(s).</i>

Section D. Participants

(n.b. where there is no contact with human participants (in person or virtual) and no observation of them, but only use of data about them, please omit this section, and complete section I instead)

1. Age range of participants	
2. Are research participants people who may not be able to give free and informed consent? e.g. those under 18, prisoners, or adults 'at risk'	<p>State 'yes' or 'no' and if yes, please give details.</p> <ul style="list-style-type: none"> • Please review IFOW's Safeguarding Code of Practice, Safeguarding Policy, and other relevant procedures - including their implications for researchers involving children or adults at risk • This can include the need for the work to be risk assessed.
3. Anticipated number of participants	An approximate figure or range, e.g. 10s, 100s should be given if the exact number is unknown.
4. How was the number of participants decided?	NB: The number of participants should be sufficient to achieve statistically useful results but should not be so high as to involve unnecessary recruitment
5. Inclusion Criteria	
6. Exclusion criteria	
7. Please mark 'X' against all planned recruitment methods Provide copies of all recruitment material for review	Poster advert <input type="checkbox"/>
	Flyer <input type="checkbox"/>
	Email circulation <input type="checkbox"/>
	In-person approach <input type="checkbox"/>
	Website <input type="checkbox"/>
	Social media (e.g. twitter, Facebook) <input type="checkbox"/>
	Snowball sampling (recruiting through contacts of existing participants) <input type="checkbox"/>
	Newspapers <input type="checkbox"/>
	Research recruitment sites (e.g. Prolific Academic, Amazon Turk) <input type="checkbox"/>
	Existing departmental contacts or volunteer database <input type="checkbox"/>
	Other (please specify below) <input type="checkbox"/>
8. How will potential participants be identified and approached?	<ul style="list-style-type: none"> • Clarify how the recruitment methods indicated in the previous answer will be used. e.g., explain where any posters or adverts will be placed or which mailing lists will be used. • Detail the process that occurs between a potential participant reading recruitment material and the research taking place, or online study completion <p>E.g. - "Participants will be identified through partnerships with community groups and local employment support charities and FE colleges in Lincolnshire and Cornwall. We will circulate a short call for participants via mailing lists</p>

	<p>managed by these organisations, as well as through IFOW’s newsletter and social media accounts.</p> <p>Once potential participants express interest, they will be sent a short information sheet and a link to book an interview time or join an online focus group. Informed consent will be obtained before data collection begins.”</p>
<p>9. Will informed consent be obtained from the research participants or their parents/ guardians? If not, please explain why not.</p>	<ul style="list-style-type: none"> If participants are not going to be provided with all the information they need to make an informed decision about participating (e.g. in surveys, so as not to bias responses), please explain why this is necessary and provide details of measures to debrief participants afterwards. <p>E.g. -</p> <p>“Yes. All participants will be provided with a clear explanation of the research aims, how their data will be used, and their right to withdraw. This will be presented in accessible language in both written and verbal formats, depending on the method.</p> <p>In an online survey testing perceptions of job quality, participants will be given only partial information about the hypothesis to avoid biasing responses. A debrief page at the end of the survey will explain the full purpose and offer contact details for questions or withdrawal requests.”</p>
<p>10. For each activity or group of participants, explain how informed consent will be obtained from the participants themselves and/or their parents/guardians, if applicable. How will their consent be recorded?</p>	<p>Please submit copies of all participant-facing materials for review. e.g.:</p> <ul style="list-style-type: none"> Recruitment material (e.g. emails, posters) Information for participants to read (or hear) before they agree to take part (e.g. written information or, if applicable, an outline oral information script). A document to record informed consent. <p>E.g. -</p> <p>“For in-depth interviews with gig workers, participants will be emailed a short information sheet before the session. At the beginning of the interview, verbal consent will be recorded, including agreement to be audio-recorded. A short verbal script will be used to standardise this process.</p> <p>For a school-based workshop with 16–17 year olds, information and consent forms will be sent in advance to both students and their parents/guardians. Paper or digital signatures will be collected prior to participation.”</p>

Section E. Research Methodology

1. Please mark 'X' against the methods that will be used in your research

Ensure you address each method you will use in your informed consent documents and on this form

Use of casual workers (e.g. interpreters)	<input type="checkbox"/>	Audio recording of participant	<input type="checkbox"/>
Interview	<input type="checkbox"/>	Video recording of participant	<input type="checkbox"/>
Focus group	<input type="checkbox"/>	Photography of participant	<input type="checkbox"/>
Participant completes questionnaire in hard copy	<input type="checkbox"/>	Involvement of community researchers	<input type="checkbox"/>
Participant completes online questionnaire or other online task	<input type="checkbox"/>	Workshops (including with adults or young people)	<input type="checkbox"/>
Use of social media to recruit or interact with participants	<input type="checkbox"/>	Participant observation	<input type="checkbox"/>
Analysis of existing records	<input type="checkbox"/>	Covert observation	<input type="checkbox"/>
Participant performs verbal or aural task	<input type="checkbox"/>	Systematic observation	<input type="checkbox"/>
Participant performs paper and pencil task	<input type="checkbox"/>	Observation of specific organisational practices	<input type="checkbox"/>
Participant performs online task	<input type="checkbox"/>	Other (please specify below)	<input type="checkbox"/>
Measurement/recording of motor behaviour	<input type="checkbox"/>		

2. Provide a lay description of the research design and methods. In particular, describe clearly what participants in the research will be asked to do.

Outline what participants will be asked to do, the location (if applicable) and approximately how much time it will take them.

E.g. -

"Participants will take part in a one-hour interview conducted via Zoom, exploring their experience of workplace surveillance. The interview will be audio-recorded with consent and later transcribed. Transcripts will be anonymised and analysed thematically."

3. Will the research include any audio, video or photographic recordings?

State 'yes' or 'no' and if yes, please give details as to what/who will be recorded, how, and when.

4. Please detail any expenses or gifts that will be offered to participants

Include the means of payment, e.g. cash, bank transfer or voucher

Section F. Ethical Considerations

(N.B. To complete, double click on the check boxes and select 'checked')

1. Will the research involve any participants considered vulnerable in the context of the research (e.g. children, elderly, prisoners, adults "at risk")? Yes No

If yes, please describe here how they are defined as vulnerable.

2. Will unequal relationships exist between participants and those obtaining informed consent? Yes No

If yes, describe the nature of the unequal relationship and how arising ethical issues will be addressed

3. Will the research involve questions and/or discussions of contentious and/or sensitive issues (e.g. information relating to ethnicity, political opinions or religious beliefs)? Yes No

If yes, please justify why this is required and provide the questions (or an outline of them) raising the issues that will be used in your research.

4. Will taking part in the research put participants under any particular burden and/or risk (including risk of prosecution)? Yes No

If yes, describe how risks will be mitigated.

5. Will the research involve deliberate deception of participants? Yes No

If yes, justify why deception is used, describe deception and any relevant debriefing process

6. Could the proposed research affect your own physical and/or psychological safety as a researcher? Yes No

If yes, describe how you will manage this.

7. How will you ensure the research is conducted according to the details given in this form?

Please provide details of:

- Frequency of meetings to discuss progress and/or issues, and who will be involved in these
- Supervisory process for students (if applicable)
- Whether anyone will check procedures are being followed, and how
- How you would handle and report adverse events, e.g. injury to participants, data breaches etc.

8. Please give details of any other ethical and/or safety considerations, including whether there might be any risks or benefits to the wider community.

E.g. -

“Where research involves participants reflecting on poor working conditions, we will provide a resource sheet listing support organisations (e.g. ACAS) and ensure interviews are conducted in safe, private environments.”

9. How do you propose to deal with / handle any incidental findings?

Such as illegal activity, medical or psychiatric conditions that are discovered unintentionally during the course of the research

10. Will any data or information from this study be provided to individual participants?

State ‘yes’ or ‘no’ and if yes, please provide details.

Section G. Other considerations

1. Is any part of this research being conducted overseas?

Yes No

If yes, please give details below. Explain how you will address any ethical issues specific to the local context.

2. Please list any stakeholder or community engagement that has been, or will be, undertaken in relation to the research.

For example,

Section H. Data management and handling

- All information provided by participants is considered **research data** for the purpose of this form.
 - Any research data from which participants can be identified is known as **personal data**
 - Any personal data which is sensitive is considered **special category data**.
- Management of personal data, either directly or via a third party, must comply with the requirements of the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

1. Please mark ‘X’ against the data you will collect for your research

Screening documents

Audio recordings

Consent records including participant name or other identifiers (e.g. written consent forms, audio-recorded consent, assent forms) <input type="checkbox"/>	Video recordings <input type="checkbox"/>
Consent obtained anonymously (e.g. via online survey) <input type="checkbox"/>	Transcript of audio/video recordings <input type="checkbox"/>
Opt-out forms <input type="checkbox"/>	Photographs <input type="checkbox"/>
Contact details for the purpose of this research only <input type="checkbox"/>	Information about the health of the participant (including mental health) <input type="checkbox"/>
Contact details for future use <input type="checkbox"/>	Physiological test results / measurements <input type="checkbox"/>
Field notes <input type="checkbox"/>	<input type="checkbox"/>
Task results (e.g. questionnaires, diary completion) <input type="checkbox"/>	IP addresses <input type="checkbox"/>
Data already in the public domain. Specify the source of the data: <input type="checkbox"/>	Other (please specify below) <input type="checkbox"/>
Previously collected (secondary) data <input type="checkbox"/>	
Bank details for payment <input type="checkbox"/>	

2. How and where will each type of data be stored whilst the research is ongoing (until the end of all participant involvement)?

- List each type of data selected above, and explain how each will be physically transferred (including movement/sharing of audio files, paper records, electronic downloads etc.) from where it is collected to a suitable storage site (e.g. SharePoint or another storage system).
- State the storage location for each.
- Do not store unencrypted data in freely available cloud services or unprotected USB drives.

Examples:

- *“Paper consent records will be collected from participants during fieldwork and stored in a clearly labelled folder. These will be placed in a locked personal locker at IFOW’s Somerset House office. Researchers will transfer documents directly after collection to minimise any risk of loss or access by others”.*
- *“Survey data will be downloaded from the online platform (e.g. Microsoft Forms, Typeform or Qualtrics) and saved in password-protected Excel or CSV files. These will be stored on encrypted IFOW laptops and backed up using secure cloud storage (e.g. SharePoint) with access limited to authorised team members.”*
- *“Audio recordings from interviews will be transferred from the recording device to an encrypted IFOW laptop and saved in a password-protected folder. The recordings will then be deleted from the original device. Transcription will be carried out either in-house or via a secure transfer method (e.g. encrypted file-sharing). Once transcription is complete and verified, audio files will be deleted, and anonymised transcripts will be stored securely in IFOW’s cloud storage system.”*

3. Will you use a unique participant number on research data instead of participant name?

If yes, state whether or not you will retain a list of participant names against numbers (pseudonymisation via a linkage list). Where will the list be stored, and when will it be destroyed?

4. Who will have access to the research data?

Researchers listed on this form will have access to the research data. If other researchers/organisations (e.g. other universities, transcription services) will also have access, then please add details.

5. If research data is to be shared with another organisation, how will it be transferred / disclosed securely?

Please provide details of transfer procedures, stating whether or not the data will be identifiable

6. Are there any risks associated with the collection or transfer of the research materials? If so, describe the steps that will be taken to address these risks.

7. When and how will identifiable data (including audio/video recordings & photos) be destroyed or deleted?

- N.B. If any identifiable data will be retained beyond the end of the study and/or indefinitely, please state what data this is, and the reasons for retention (e.g. contact details for future studies; photos used in publication).
- This should be clearly stated on participant information, and specific consent obtained.

- General research practices are that identifiable research data should be preserved for 'as long as it has continuing value'.
- The minimum retention period is the longer of three years after public release or completion of the research, or any period specified in a grant or contract related to the work (some funders may require data to be kept for longer than three years).
- If it is no longer needed, or will not be archived, personal data should be destroyed as soon as possible, in order to comply with the UK General Data Protection Regulation and the Data Protection Act 2018.
- Please state when and how each type of identifiable data will be destroyed and confirm you will use a secure destruction process.

8. Please confirm that you will store other (non-identifiable) research data safely for at least 3 years after final publication or public release and adhere to any additional funder policies.

Yes

No

If 'Yes', please give details of who will store the data and on storage format, location and security.

If 'No', please provide further details.

Section I. Research involving secondary use or disclosure of personal data or special category data

This section of the form is only to be completed for research activity (as part or all of the research) where there is no contact with human participants (in person or virtual) and no observation of them, only use of data about them.

Your research must meet the standards laid down in the Data Protection Act 2018 with respect to the collection, use, and storage of personal data about human participants.

1. Will you seek data access agreements for these data?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, <ul style="list-style-type: none">List the individual(s) or organisation(s) from which the information will be sourcedAttach a copy of the agreement with the individual(s) or organisations in questionProvide details of any conditions imposed by the organisation(s) concerning the release of the information If no, please explain how and when the agreement of the disclosing organisation(s) will be obtained		
2. Could these data be linked back to an individual or individuals?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, <ul style="list-style-type: none">Please explain why data cannot be collected in a way that prevents linkage with an individual/individualsSay how individual consent was obtained for the collection, use or disclosure of linkable data If no, you do not need to complete the rest of this section		
3. How will any personally identifiable data be transferred to you?		
Please describe the arrangements for any physical transfer of personal data (including paper records and data captured electronically via portable media) from where you are obtaining it to local storage		
4. Where, and for how long, will personally identifiable data be stored during and after the research?		
Please outline procedures for ensuring confidentiality, e.g. security arrangements, pseudonymisation etc.		
5. Who will have access to the personally identifiable data?		
If data is to be shared with another organisation, other than the researchers listed, how will it be transferred / disclosed securely		
6. When and how will personally identifiable data be destroyed?		
If data is to be shared with another organisation, other than the researchers listed, how will it be transferred / disclosed securely		

Section J. Publication and dissemination of results

1. Will you preregister this research?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. If yes, please state the platform where it will be preregistered	(e.g. Open Science Framework)	
3. How will you disseminate project outcomes at the end of the research?	<ul style="list-style-type: none"> • Please describe your plans for dissemination of the results/ data (e.g. academic thesis, journal publication, open science archive, etc.) • Will participants be provided with a summary of the findings? <ul style="list-style-type: none"> ○ If so, please explain: ow you will ensure this happens appropriately, i.e. taking into consideration: <ul style="list-style-type: none"> ▪ the purpose of sharing the findings ▪ the timing of doing so, ▪ the format of the findings and; ▪ any consequences for the participants or others. <p>Please give details regarding any open access practices you will follow, e.g. open access to research data, publications etc.</p> <p><i>E.g.-</i></p> <p><i>“We will produce a short, accessible summary of findings to share with participants and partners. This will be sent via email and include clear contact details for follow-up.”</i></p>	

Declaration and signatures

In providing a submission:

- IFOW’s Research Ethics Committee accepts email confirmations sent from a Institute for the Future of Work email address. This can be signed via either an e-signature or a wet signature.
- The form should be sent with Word versions of all documents by email to: ethics@ifow.org

IFOW Research Project Lead/ Principal Investigator (or IFOW Research Fellow, if applicable)

I/We, the researcher(s):

- Understand our responsibilities as outlined on this form and in IFOW’s Research ethics guidance
- Agree to start this research only after obtaining approval from the IDREC;
- Understand that the Research Project Lead/ Principal Investigator must ensure that all researchers are suitably qualified and trained to conduct the research described, or are appropriately supervised until deemed qualified/trained;
- Agree to provide additional information as requested by IFOW’s Research Ethics Committee (REC) before approval is secured
- Agree to maintain the confidentiality of all data collected from or about participants;
- Agree to notify IFOW’s Research Ethics Committee in writing immediately of any proposed (and substantive) change to the research;
- Agree to notify IFOW’s Research Ethics Committee if the Principal Investigator changes and supply the name of the successor;
- Will use the data collected only for the research for which approval has been given;
- Will grant access to data only to authorised persons; and
- Have made arrangements to ensure that personal data collected from participants will be held in compliance with the requirements of UK GDPR and the Data Protection Act 2018.

Research Project Lead/ Principal Investigator (Name)	
Research Project Lead/ Principal Investigator (Signature) (Either an electronic image or a wet signature)	
Date	