



ROMA FEST
November 16, 2025
VENDOR FORM



Vendor Registration Fee: \$40

Name: _____

Business Name (If any) _____

Phone Number: _____

Email: _____

Address: _____

Vehicle License Plate #: _____

Circle which applies to you:

Food Vendor

Other

If you selected food vendor please list the type of food you will be selling. If you selected Other please list items you will be selling.

Signature: _____

Date: _____

Vendor registration deadline is October 31, 2025. Payments must be made in person at City Hall at the time of registration. No forms will be accepted without payment.

IMPORTANT VENDOR INFORMATION

- Deadline for vendor registration is on October 31st, 2025
- All vendors will receive a vendor packet which can be picked up at City Hall one week prior to event. Vendor packet will include space/booth number, parking permit and vendor passes.
- Only one vehicle will be permitted per vendor.
- Spaces and tents (10x10) will be provided on a first come, first serve basis upon registration and payment.
- No tables and chairs will be provided. Vendors must bring their own tables and chairs.
- Vendors with tents larger than 10x10 will be required to pay for a second vendor space.
- Set up time is from 8:00 a.m. to 1:00 p.m. on the day of the event. No vehicles will be allowed to unload after 1:00 p.m.
- Alcohol sales are NOT permitted.
- Roma Fire Department will be the exclusive seller of waters for this event. No other vendors will be allowed to sell waters.
- Fire extinguishers are required for all vendors who will be cooking during the event.
- Vendors with propane or butane gas cylinders must take appropriate safety measures (e.g. copper hose instead of rubber hose). An inspection will be conducted by Fire Department and Health Department.