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**Approved Minutes from the Executive Committee held on Wednesday 25th June 2025 at 10.30am at Lower Severn Internal Drainage Board Offices/ Hybrid**

1. **Apologies/Welcome**

Board Members Present: Chairman Michael Barnes, Vice Chairman Matthew, Geoff Simms, Roger Godwin.

Officers Present: CEO Glenn Taute, Vicky Bailey, Jo Mathews, Jim Druett and James Thomas.

Apologies: John Hore.

1. **Declaration of Members' Interest**

None received.

1. **Comments on brought forward Actions**

JM read through the previous Executive Committee actions. GS and MR noted the importance of keeping up to date with proposed changes in local, district and unitary authorities as this will affect both rates and Board member numbers.

1. **Comments on SL T Reports**

MR enquired about recent LSIDB operations in Oldbury; JD replied that a culvert has been installed and another cleared to help prevent flooding.

JD added that the rebuilt Elmore Pump being reinstalled on 7th July.

RG was pleased with the additional £900,000 in funding towards the Capital Programme.

JD noted that the insurers are dealing with a £12,000 water bill with a rate payer.

1. **June Board Meeting Outcome -Actions**

JM read through the actions.

1. **Minutes for Committee meetings to be reinstated**

GT noted that the governance audit highlighted that we are obliged to take minutes of all committee meetings. Agreed by all to keep committee minutes concise and circulated monthly along with SLT reports.

1. **Succession planning in operations**

Two very suitable candidates applied for the Operator vacancy. One has been employed. Executive Committee members supported the succession plan recommendation that we offer employment to the second operator applicant from November 2025, as there is enough work and there are potential resignations within the next 18 months. Decided to take to BSC.

1. **Risk Register Review and Update**

Discussion on LH’s suggested changes to environmental/climate change ratings. Agreed to change impact level to 3, resulting in the overall risk score becoming 12. Agreed to add ‘Discussion at higher level (EA) regarding flooding’ to the Risk Register, and to ensure we have an auditable trail. MR added that the new EA online mapping tool is very useful. Noted that as LSIDB are members of stakeholder organisations such as ADA, SWADA, Marches etc we have positive working relationships and keep up to date with the latest news.

1. **Pump Program Report/Update**

GS read the previously submitted report. Noted John Hore and VB have been added to the updated Terms of Reference. GS added that the strategic change of delivery will need to be approved by the Board as it effects financial management and the workload; agreed to hold an Extraordinary Board meeting to approve changes. Oldbury would become the final station to be replaced. Reported that Programme Board is functioning successfully. GT added that quotations for Oldbury and Wicks Green should be available before the November board meeting. The FastDraft system used by the Programme Board keeps a track of design, contract and budget variations and approvals which is proving very useful.

GS proposed holding an Extraordinary Board meeting on Wednesday 16th July to approve the mid-term strategic review and the change to the Terms of Reference. All agreed on the decision to hold an Extraordinary Board meeting.

1. **Any Other/New/Update Item which the Chair/CEO decide is urgent/be mentioned Confirmation of new Actions**

GT informed that a Team Day has been organised for the office staff on Wednesday 9th July, and a breakfast is planned for the Operations team in the coming months.

JM read through recorded Actions which were agreed as correct.

1. **Date of Next Meeting: 23 July 2025**

**Meeting Closed 12.20pm**