

Lower Severn IDB

MISSION STATEMENT

We provide land drainage, flood risk management and surface water management to achieve safe, prosperous communities that enjoy the amenity and biodiversity benefits of the water environment.

Minutes from the Executive Committee held on Wednesday 22nd October 2025 at 10.30am at the Lapperditch site compound

Minutes taken by Glenn Taute Meeting started at 10:45

1. Apologies/Welcome Board Members

Present: Chairman Michael Barnes, Vice Chairman Matthew Riddle, Geoff Simms, Roger Godwin, John Hore.

Officers Present: Glenn Taute, James Thomas, and Jim Druett.

Apologies: None.

2. Declaration of Members' Interest

RG reminded the group that he had an interest in terms of the land demise laydown area for the programme at Lapperditch.

3. Minutes of the last committee meeting for approval

The Chairman paged through the minutes of the last meeting held on the 24/9/25, and suggested that the committee approve them. There were no comments or questions. All agreed that the chairman sign off the minutes as approved.

4. Comments on brought forward Exec Actions

MB commented that all the actions within the meeting papers were completed in being all highlighted in green. JT highlighted that item 76(demaining considerations) was marked as in progress but in the incorrect colour. GT confirmed that this was in progress and to be highlighted yellow. GS brought up the fact that the programme boards work to be undertaken, after the current pump station programme was completed in a few years' time, would need to be reviewed and would include the demaining project and potentially others. GT commented that the strategic plan was to be reviewed at the next board meeting and objectives included would be considered for future inclusion in the programme board responsibilities; also, that planning and cash flow would need to be evaluated and approved in the following years. RG asked about cash flows and rates into the future, GT advised that a +/- 5% forecast view on this will be developed and shared once all the programme prices were received in the next months.

5. Comments on SLT Reports

SLT reports were paged through individually. MR asked about minutes of meetings being accessible to members. GT indicated that they are being uploaded to the website for members to see, and that this aspect will be shared with future SLT reports. These are somewhat delayed where commercially sensitive information is included, but will be available when this has passed. Committee minutes are to be circulated monthly as completed from November 2025.

6. Mobile Pump Policy

GT presented this paper. The Exec decided to change the use to only the board as the EA has a lot of pumps. Usage outside the board would be at the discretion of the board.

7. Members Training Proposal

An updated view on this was presented to the committee. GS requested test access, GT advised that this was in place and will be shared in the next days. The proposal was supported to go to the board for approval.

8. Risk Register

- The updated register was reviewed. JH asked about the wording of the 3.4 impact description, JD confirmed that it was correct as regards fines for negligence or non-conformance....., some discussion ensued regarding accidents and near missed and the recording of this. It was recognised that the field operators work in a dangerous environment. It was supported that the register is to go to the board for review and approval. The boards waterway network to be reviewed for points of risk for consideration in the risk register, requested by RG.

9. Pump Program Report/Update

GS presented the pump programme report. The following points were highlighted: -

- The current Lapperditch site and laydown are was at a good standard
- Resolved WG pump configuration, agreed design which maintains the targeted capacity at 150% of current flow.
- Pumps for WG and OB are ready, one on loan to show in NL.
- EA delays are being well controlled, but have to continually encourage it, to obtain approval for design.
- WG and OB work is ongoing towards a contract price.
- MF & LD planned to be completed at the end of March 2026
- Sheet piling reinforcement is being planned with Jacksons
- External communications are ongoing, the next is at Oldbury
- Variances were mention re definition and control, and the reporting of these
- The programme budget was mentioned broadly and has numbers regarding contracted MF&LD, and estimates for WG&OB. There will be variances and Compensation Events. Cost will be periodically reported, and approved by the board as required.
- The spend profile for the current period to the end of March 2026, to satisfy the grant fund payment and timeline requirements, is pending.
- Overall reporting to the board including financial forecasts to be finalised, including associated funding of the programme.

The committee expressed their satisfaction with the progress of the programme to date.

10. Draft Agenda for the AGM Board meeting on the 12 November 2025

The Exec ran through the agenda and requested to move the Programme report item and insert a Demaining paper item above the Finance Report line.

11. Any Other/New/Update Item which the Chair/CEO decide is urgent/be mentioned

- None.

12. Confirmation of new Actions

- Committee minutes to be circulated to members/uploaded to website when not commercially sensitive
- Regarding the mobile pump policy, to remove third party references, only for board utilisation
- Consider a culvert for over pumping piping at Wicks Green for the Programme Board to manage
- Set up and test the proposed new training programme courses in prep for board approval
- Add an additional member for the Operations Committee re R Hewlett
- The boards waterway network to be reviewed for points of risk for consideration in the risk register
- On the draft AGM agenda to move the Programme report item and insert a Demaining paper item above the Finance Report line

13. Date of next meeting

Confirmed as Wednesday 3rd December 2025, at the LSIDB Offices

14. Meeting Closed: 12.30
