

Finance Committee Meeting

Wednesday 3rd December 2025

Lower Severn IDB Offices/Hybrid

10.30am

Executive Committee in Attendance

Finance Committee Terms of Reference

**Approved on 6th November 2024
Minute 3613**

Detailed Tor for Finance Committee for LSIDB Covering; finance, pensions, treasury, general purposes, and investments,
Here is a detailed TOR (Terms of Reference) for a Finance Committee for LSIDB covering finance, pensions, treasury, general purposes, and investments:

1. Purpose	The purpose of the Finance Committee is to provide strategic direction and oversight for the financial affairs of the LSIDB, with a focus on finance, pensions, treasury, general purposes, and investments.
2. Membership	The committee shall consist of no fewer than three members of the Board, including the Chair. The committee shall appoint a Chair from among its members.
3. Responsibilities	<p>The committee shall have the following responsibilities:</p> <ul style="list-style-type: none"> a. Financial Oversight: The committee shall oversee the LSIDB's financial affairs, including the development of the annual budget, financial reporting, and management of the LSIDB's financial resources. b. Pensions Oversight: The committee shall oversee the LSIDB's pension affairs, including the development of pension policies and procedures, and the management of the LSIDB's pension funds. c. Treasury Oversight: The committee shall oversee the LSIDB's treasury affairs, including the development of treasury policies and procedures, and the management of the LSIDB's cash flow and investments. d. General Purposes: The committee shall oversee the LSIDB's general financial affairs, including the management of the LSIDB's assets and liabilities, and the development of financial policies and procedures. e. Investment Oversight: The committee shall oversee the LSIDB's investment activities, including the development of investment policies and procedures, and the evaluation of investment opportunities. Investment and fixed assets: The committee may approve capital expenditure between 10k and 25k and report to the Board at the next publication of report and at the following Board Meeting.

4. Meetings	The committee shall meet at least biannually, or more frequently as required this is dependent on Organisation priorities and any risk management plans. Meetings shall be chaired by the committee Chair, and actions shall be taken and shared following the meeting alongside committee reports.
5. Reporting	The committee shall report to the Board on its activities and recommendations at each Board meeting.

Lower Severn IDB

MISSION STATEMENT

We provide land drainage, flood risk management and surface water management to achieve safe, prosperous communities that enjoy the amenity and biodiversity benefits of the water environment.

Finance Committee

(Executive Committee in Attendance)

Mr J Hore (Chair)

Ald N Barton, Mr J Cornock, Cllr S Milestone, Mr J Nichols (v. Chair)
Cllr M Riddle, Ald M Sykes

NB The quorum for this meeting is 3 Members

Wednesday 3rd December 2025 @ 10:30am, Lower Severn IDB Offices/Hybrid

AGENDA

Committees Terms of Reference are included for Members' information

Item		Page No	Lead
1.	Appointment of Chair		Chair
2.	Appointment of Vice-Chair		Chair
3.	Apologies/Welcome		Chair
4.	Chair's Announcements		Chair
5.	Declaration of Members' Interests		Chair
6.	Any Comments on Actions	5	GT
7.	Financials to October 2025, Forecast 2026, and the draft Budget 2026/27	6-9	GT
8.	Payments to be Noted	10	GT
9.	Risk Register Review and Update	11	GT
10.	Confirmation of Actions		GT
11.	Any Other Item Which the Chair or CEO Decides is Urgent		Chair
12.	Date of Next Meeting: 20 May 2026		Chair
	Close		Chair

- Any other consideration and comments/questions of an urgent nature shall be notified to the office at least 3 working days before the meeting to enable staff to compile the correct information.
- Any Committee Member unable to attend should arrange a deputy and inform the office prior to the relevant Meeting. If the Committee Member chooses, he/she may instead ask the Officers to contact all the other Members, not on the Committee, in order to recruit a deputy for the meeting.

Outstanding Actions for Finance Committee:

Number	Created	Action	Assigned to	Due	Status	
<u>Finance Committee</u>						
29	04/12/24	MR will contact JT regarding sentence within SLT Report re. culverts with Hinkley C connector project	MR/JT	Jan-25	Completed	
30	04/12/24	JT to prepare report of historic invoices for Avonmouth and schedule of maintenance and feedback to finance committee	JT	May-25	Completed	Presented at June board meeting
31	04/12/24	GT to produce a schedule of payroll time % allocation to the programme	GT	May-25	Completed	Included in SLT report
33	04/12/24	Finance committee agree proposal for GT to withdraw public work loan prior to January	Finance Committee	Feb-25	Completed	Undertaken in December 2024
34	21/05/25	AGAR report presented to finance committee and ready for approval at full board	Finance Committee	Jun-25	Completed	Year end process closed
35	21/05/25	GT to look into query into why electricity bill is more expensive at Wicks Green than Oldbury	GT	Jun-25	Completed	Higher volumes of water at WG

Financial Statement – October 2025

Lower Severn IDB					
Income Statement	Year to Date	Year to Date			
Oct-25	Actual	Budget	Variance	Variance	Comment
Income	Oct-25	Oct-25	£	%	
Rates and Levies	1,196,165	1,196,218	-53		Land transfers and erosions.
Grant and Fund Income	1,387,661	107,774	1,279,887		Grant 2B £1 282k; & Fgn Water in - EA water out cost below
Fees & Recharges	28,732	2,100	26,632		Works recharges, and Avonmouth development consultation
Other Income	146,683	46,225	100,457		Actuals = Interest(£107k), Ins. Claims/net disposal(£40k)
Total Income	2,759,240	1,352,317	1,406,923		
Expenditure					
Payroll	520,854	537,943	17,089	3.2%	Net of programme allocations. Vacancies/overtime phasing.
Maintenance	181,190	206,927	25,737	12.4%	A vehicle breakdown repair is pending
EA Levies	135,055	137,762	2,707	2.0%	Foreign Water out - EA, revenue in Grants above
Travel	17,635	18,025	390	2.2%	Meetings/events/conferences
Administration	37,025	34,248	-2,777	-8.1%	Insurance and IT licences
Professional Fees	14,431	18,025	3,594	19.9%	Includes COS re Avonmouth consultation recharges above
Depreciation	165,691	266,002	100,311	37.7%	Forecast reworked with year shift impacts.
Loan Interest	60,489	60,489	0	0.0%	PWD Loan Interest
Bank Charges	8,243	7,700	-543	-7.1%	Larger deposits
Total Costs	1,140,612	1,287,120	146,508	11.4%	
Net Surplus/(Deficit)	1,618,627	65,196	1,553,431		

Lower Severn IDB					
Balance Sheet	At End	At End	YTD		YTD
Oct-25	March 2025	Oct-25	Change		Comment
Fixed Assets	1,567,854	1,473,933	-93,921		Depreciation and timing of capex
Assets under Construction	2,666,592	2,803,890	137,298		Pump programme WIP, see programme cost report
Total Fixed Assets	4,234,446	4,277,823	43,377		Net of Additions less Depreciation
Stock +WIP	28,363	38,116	9,753		Stock build to prior year levels
Debtors	-1,016,154	380,863	1,397,017		March 2025 balance includes prepaid rates for 2025/26, levies due Nov 25
Prepaid Expenses	53,214	123,703	70,489		Includes EA foreign water prepayment
VAT	262,664	6,485	-256,179		VAT on Programme expenditure included
Cash at Bank	2,589,773	2,010,042	-579,732		Current Account balance at month end, plus deposit reserve
Short Term Deposits	2,676,888	4,257,469	1,580,581		Deposits for pump programme ex grant funding, money mkt, call, treasury
Current Assets	4,594,749	6,816,679	2,221,930		
Creditors	919,726	681,228	-238,498		Expenses on account with vendors. Pump programme vendor balances
Accrued Expenses	75,463	156,199	80,736		Includes EA foreign water accrual
Prepaid Revenue Rates	0	854,441	854,441		Revenue recognition phasing adjustment, will be zero at year end
Current Liabilities	995,189	1,691,868	696,679		
Net Current Assets	3,599,560	5,124,810	1,525,251		
Long Term Liabilities	2,000,000	1,950,000	-50,000		Public Works Loan, first repayment made in June 2025(6 monthly)
Long Term Assets - Pension	2,616,000	2,616,000	0		LGPF actuarial valuation at 31 March 2025, counter entry below.
	8,450,006	10,068,633	1,618,627		
Capital/Accumulated Reserve	3,219,918	5,641,923			Brought Forward from prior year
Current Year Surplus/(Deficit)	2,422,004	1,618,627			Surplus in the year from grants received.
Pension Reserve	2,616,000	2,616,000			See counter above.
Revaluation Reserve	192,083	192,083			As per property valuation March 2024.
	8,450,006	10,068,633			

Lower Severn IDB							
Programme Financial Report	Oct-25						
Project Life to date £							
Investment Description	Lapperditch	Marshfield	Wicks Green	Oldbury	Elmore Back	Total	Comment
Pre-contract	111,236	111,236	57,975	57,975	0	338,423	Pre contract costs to 11/24, Feas./Bus. Case/Prep.
Contractor : Construction	435,982	424,130	0	0	0	860,111	Contract costs with Jacksons from 12/24
- Design and Professional Services	228,720	218,031	0	0	0	446,750	First main step pre construction
- Preliminaries and Site Set Up	67,027	66,921	0	0	0	133,948	Site set up and management over construction phase
- Civils Works	11,174	9,500	0	0	0	20,674	Demolish old, concrete work, landscaping
- Weed Screen & Other Steelwork	0	0	0	0	0	0	Weed screen purchase and installation, training/manuals
- Eel Pass	27,962	25,462	0	0	0	53,424	Eel pass supply and installation, building work and peripherals
- Pump Installation	7,892	11,010	0	0	0	18,902	ACE pump planning and installation support
- Mech., Elect., Instru., Control, Auto.	83,981	83,981	0	0	0	167,962	Kiosk, electrical controls, telemetry, training/manuals
- Contractor Sundries	9,225	9,225	0	0	0	18,450	
Contract Management	22,882	22,882	0	0	0	45,765	project mgmt/designated engineer/contract admin. Motion
LSIDB Cost Allocation	186,407	186,407	72,966	39,436	0	485,217	Programme team time allocated to project investment
Pumps	95,275	247,295	301,020	428,940	0	1,072,530	ACE pumps
Laydown Site	922	922	0	0	0	1,845	Contractor offices and storage for the works of LD/MF/WG
Totals	852,705	992,873	431,961	526,351	0	2,803,890	
Approved Budget						9,910,000	
% spent life to date vs budget						28%	
Current Pump Construction Costs vs Budget							
	Lapperditch	Lapperditch	Lapperditch	Marshfield	Marshfield	Marshfield	
	Life Time	Approved	Cost to Date	Life Time	Approved	Cost to Date	Comment
	Cost to Date	Full Budget	vs Full Budget	Cost to Date	Full Budget	vs Full Budget	
	£	£	%	£	£	%	
Pre-contract	111,236	102,799	108%	111,236	102,799	108%	Pre contract costs to 11/24, Feas./Bus. Case/Prep.
Contractor : Construction	435,982	1,442,000	30%	424,130	1,468,000	29%	Contract costs with Jacksons from 12/24
- Design and Professional Services	228,720	295,270	77%	218,031	282,384	77%	First main step pre construction
- Preliminaries and Site Set Up	67,027	284,459	24%	66,921	283,063	24%	Site set up and management over construction phase
- Civils Works	11,174	278,710	4%	9,500	241,370	4%	Demolish old, concrete work, landscaping
- Weed Screen & Other Steelwork	0	192,513	0%	0	191,506	0%	Weed screen purchase and installation, training/manuals
- Eel Pass	27,962	84,202	33%	25,462	88,234	29%	Eel pass supply and installation, building work and peripherals
- Pump Installation	7,892	55,384	14%	11,010	77,265	14%	ACE pump planning and installation support
- Mech., Elect., Instru., Control, Auto.	83,981	223,293	38%	83,981	223,293	38%	Kiosk, electrical controls, telemetry, training/manuals
- Contractor Sundries	9,225	28,170	33%	9,225	80,887	11%	Surveys and NI addition, MF has more surveys
Contract Management	22,882	33,673	68%	22,882	33,673	68%	project mgmt/designated engineer/contract admin. Motion
LSIDB Cost Allocation	186,407	230,798	81%	186,407	230,798	81%	Programme team time allocated to project investment
Pumps	95,275	95,275	100%	247,295	247,295	100%	ACE pumps
Sheet Piling	0	76,000		0	76,000		Sheet piling reinforcement
Laydown Site	922	8,132	11%	922	8,132	11%	Contractor offices and storage for the works of LD/MF/WG
Totals	852,705	1,988,678	43%	992,873	2,166,698	46%	

Lower Severn IDB					
Income Statement	Full Year	Full Year			
2026	Forecast	Budget	Variance	Variance	Comment
Income	Mar-26	Mar-26	£	%	
Rates and Levies	2,050,606	2,050,659	-53	0.0%	Land transfers and erosions.
Grant and Fund Income	3,386,132	184,755	3,201,377		Grant 2B £3 205k; & Fgn Water in - EA water out cost below
Fees & Recharges	29,232	3,600	25,632		Works recharges, Consents, Avonmouth dev. billing
Other Income	219,682	70,909	148,773		Deposit interest higher on additional grants won
Total Income	5,685,653	2,309,923	3,375,730		
Expenditure					
Payroll	970,703	897,759	-72,944	-8.1%	Pgm payroll allocation changes due timeline movement
Maintenance	328,995	354,732	25,737	7.3%	Limited breakdowns and cost control
EA Levies	233,457	236,164	2,707	1.1%	Foreign Water out - EA, revenue in Grants above
Travel	30,510	30,900	390	1.3%	Meetings/events/conferences
Administration	61,487	58,710	-2,777	-4.7%	Includes Insurance and IT licence inflation, Add cyber ins.
Professional Fees	35,387	30,900	-4,487	-14.5%	Includes COS re Avonmouth consultation recharges above
Depreciation	284,042	456,003	171,961	37.7%	Shift in new pump station commissioning dates. Life to 40 yrs.
Loan Interest	102,662	102,662	0	0.0%	PWD Loan Interest
Bank Charges	13,743	13,200	-543	-4.1%	Larger deposits
Total Costs	2,060,987	2,181,030	120,043	5.5%	
Net Surplus/(Deficit)	3,624,666	128,893			

Lower Severn IDB							
Income Statement	2024	2025	2026	2027			
Budget 2027	Actual	Actual	Forecast	Budget	Variance	Variance	Comment
Income	March	March	March	March	£	%	
Rates and Levies	1,767,563	1,912,928	2,050,606	2,142,384	91,778	4.5%	Increase for inflation and cost of pump replacement programme
Grant and Fund Income	177,581	2,252,393	3,386,132	184,755	-3,201,377		Grants in 25&26; & Fgn Water in - EA water out cost below
Fees & Recharges	70,230	5,971	29,232	30,000	768	2.6%	Works recharges, and Avonmouth development consultation
Other Income	60,729	103,561	219,682	45,000	-174,682		Deposit interest reduced due to Pgm spend & interest rate chgs
Total Income	2,076,103	4,274,853	5,685,653	2,402,139	-3,283,514		
Expenditure							
Payroll	886,418	855,856	970,703	1,060,021	-89,318	-9.2%	Reduction of payroll allocation to the programme, timeline chg
Maintenance	373,946	352,435	328,995	361,827	-32,832	-10.0%	At levels of prior years
EA Levies	226,984	231,524	233,457	238,126	-4,669	-2.0%	Foreign Water out - EA, revenue in Grants above
Travel	37,381	28,999	30,510	31,518	-1,008	-3.3%	Meetings/events/conferences
Administration	66,844	41,886	61,487	59,884	1,603	2.6%	Insurance and IT licences
Professional Fees	127,184	44,079	35,387	43,038	-7,651	-21.6%	Includes COS re Avonmouth recharges. Aligned to prior years
Depreciation	223,154	254,359	284,042	335,267	-51,225	-18.0%	In line with the investment in the new pump stations. Dep. Life 40 yrs.
Loan Interest	0	30,631	102,662	154,430	-51,768	-50.4%	PWD Loan Interest, additional loan of £2m in 2027 for programme
Bank Charges	1,716	13,080	13,743	13,464	279	2.0%	Financial charges financial institutions
Total Costs	1,943,627	1,852,848	2,060,987	2,297,575	236,588	11.5%	
Net Surplus/(Deficit)	132,475	2,422,004	3,624,666	104,564	-3,520,102	-97.1%	

Lower Severn IDB							
Balance Sheet	Actual	Forecast	Budget				
Budget	At End	At End	At End	YTD	YTD	YTD	Comment
Budget	March 2025	March 2026	March 2027	Change	Change	Change	Comment
Fixed Assets	1,567,854	1,562,744	5,671,127	4,108,383	4,108,383	4,108,383	Additions, depreciation, & timing of capex commissioning
Assets under Construction	2,666,592	6,203,527	5,763,758	-439,769	-439,769	-439,769	Pump programme Work in Progress(WIP)
Total Fixed Assets	4,234,446	7,766,271	11,434,885	3,668,613	3,668,613	3,668,613	Net of Additions less Depreciation
Stock +WIP	28,363	45,000	47,250	2,250	2,250	2,250	Stock build to pre 2024 year levels
Debtors	-1,016,154	2,260	2,500	240	240	240	March 2025 balance includes prepaid levies
Prepaid Expenses	53,214	60,000	62,400	2,400	2,400	2,400	Prepaid items at the end of March for the new year
VAT	262,664	400,000	110,000	-290,000	-290,000	-290,000	VAT on Programme expenditure included
Cash at Bank	5,266,662	3,265,141	1,893,401	-1,371,739	-1,371,739	-1,371,739	Current Account balance, and deposits, at year end
Current Assets	4,594,749	3,772,401	2,115,551	-1,656,849	-1,656,849	-1,656,849	
Creditors	919,726	100,000	104,000	4,000	4,000	4,000	Expenses on account with vendors
Accrued Expenses	75,463	80,000	83,200	3,200	3,200	3,200	Expense accruals
Current Liabilities	995,189	180,000	187,200	7,200	7,200	7,200	
Net Current Assets	3,599,560	3,592,401	1,928,351	-1,664,049	-1,664,049	-1,664,049	Cash at bank reduced
Long Term Liabilities	2,000,000	1,900,000	3,800,000	1,900,000	1,900,000	1,900,000	Public Works Loans for the pump programme
Long Term Assets - Pension	2,616,000	2,616,000	2,616,000	0	0	0	LGPF actuarial valuation at 31 March 2025, counter entry below
	8,450,006	12,074,672	12,179,236	104,564	104,564	104,564	
Capital/Accumulated Reserve	3,219,918	5,641,923	9,266,589	3,624,666	3,624,666	3,624,666	Brought Forward from prior year
Current Year Surplus/(Deficit)	2,422,004	3,624,666	104,564	-3,520,102	-3,520,102	-3,520,102	Surplus in the year
Pension Reserve	2,616,000	2,616,000	2,616,000	0	0	0	See counter above.
Revaluation Reserve	192,083	192,083	192,083	0	0	0	As per property valuation March 2024, in fixed assets
	8,450,006	12,074,672	12,179,236	104,564	104,564	104,564	

Lower Severn Drainage Board Notable Payments over £500

Payment Date From : 01/07/2025

Payment Date To : 30/09/2025

Payments >£500 1 Jul to 30 Sep 2025

Date	Account Ref	Ref	Details	Net Amount
25/07/2025	ENGHIRE	69317	Replacment parts for Ridding Buckets - WX12 CWL	410
25/07/2025	ENGHIRE	69317	Replacment parts for Ridding Buckets - VX65 HTA	410
25/07/2025	ENGHIRE	69317	Replacment parts for Ridding Buckets - WV19 FUU	410
25/07/2025	ENGHIRE	69317	Replacment parts for Ridding Buckets - WX20 FGM	410
25/07/2025	ENGHIRE	69317	Replacment parts for Ridding Buckets - VX72 FUW	410
25/07/2025	ENGHIRE	69317	Replacment parts for Ridding Buckets - WX73 FHO	410
25/07/2025	ENGHIRE	69317	Replacment parts for Ridding Buckets - VX24 CYS	410
14/08/2025	ENGHIRE	69613	Parts for riddling bucket	499
14/08/2025	ENGHIRE	69613	Parts for riddling bucket	499
14/08/2025	ENGHIRE	69613	Parts for riddling bucket	499
14/08/2025	ENGHIRE	69613	Parts for riddling bucket	499
14/08/2025	ENGHIRE	69613	Parts for riddling bucket	499
14/08/2025	ENGHIRE	69613	Parts for riddling bucket	499
05/09/2025	PITNEYBO	D/D	Postage Refill	500
29/08/2025	FEWSMJ	30107213	24,000 mile service to WU73 CDE	533
08/09/2025	IRELANDS	164060	Parts for Mowers	534
16/07/2025	AVONHYDR	SI-121990	Hoses for OU21 BXW	543
25/06/2025	GLOSLGPS	800014868	Actuarial recharge IAS19 Report	625
05/09/2025	EVANLEES	183	Planning Application for driveway	673
02/07/2025	FORDFUEL	2621524	Lubricants	680
31/07/2025	AMAZON	C/Card2	Drain Inspection Camera	681
11/07/2025	CORONAEN	D/D7	Elmore Back P/S Electricity 01/06/25-30/0	710
04/08/2025	SWADA	25/26/105	SWADA Subscription Apr 25 - Mar 26	718
27/06/2025	WILKINCH	2885633	Advising on retention Schedule	720
06/08/2025	CORONAEN	D/D1	Elmore Back P/S Electricity 01/07/25-31/07/25	724
04/09/2025	CORONAEN	D/D1	Elmore back P/S Electricity 01/08/25 - 31/08/25	727
15/07/2025	IRELANDS	163076	Valve for WX20 FGM	831
16/06/2025	CHANDLER	791004	Pump for Mower	838
27/08/2025	ADA	C/Card	x6 ADA tickets	840
29/07/2025	HYDRA	7263/07967098	Ram repair to VX72 FUW	893
17/06/2025	FORDFUEL	2614048	Assort Lubricants	920
04/07/2025	SOUTGLOS	D/D	Business Rates	1,060
04/08/2025	SOUTGLOS	D/D	Business Rates	1,060
04/09/2025	SOUTGLOS	D/D	Business Rates	1,060
04/09/2025	CORONAEN	Cancel	Wicks Green P/S Electricity 01/08/25 - 31/08/25	-1,180
04/09/2025	CORONAEN	D/D6	Wicks Green P/S Electricity 01/08/25 - 31/08/25 (Credited)	-1,180
06/08/2025	CORONAEN	D/D6	Wicks Green P/S Electricity 01/07/25-31/07/25 (Credited)	-1,232
27/06/2025	TYRERIGH	1AC058379	Tyre for WX20 FGM	1,450
27/06/2025	MOTIONTR	INV20005	Contract Supervision for May - Lapperditch	1,475
27/06/2025	MOTIONTR	INV20005	Contract Supervision for May - Marshfield	1,475
21/07/2025	RAPIDRAC	85363167	10 Drawer Cabinet	1,685
01/07/2025	HOLTJCBL	1630097	Joystick assemblies for WV19 FUU	1,979
23/07/2025	TINCKNEL	831777	1,997 litres Derv	2,196
28/07/2025	MOTIONTR	INV20158	Lapperditch and Marshfield Contract Supervision	2,325
28/07/2025	MOTIONTR	INV20158	Lapperditch and Marshfield Contract Supervision	2,325
15/07/2025	ZURICHMU	2191301371	Additional premium omitted from original 15/07/25-31/03/	2,598
31/08/2025	MOTIONTR	INV20355	Marshfield Contract Supervision - Jul	2,923
31/08/2025	MOTIONTR	INV20355	Lapperditch Contract Supervision - Jul	2,923
08/07/2025	AVONMOUT	542840	Belt for WX12 CWL	4,390
29/08/2025	SODBURYF	100948	6,994 litres Gas Oil	4,404
04/07/2025	SODBURYF	099672	7,473 Litres Gas Oil	4,891
31/07/2025	SODBURYF	100247	7,908 litres Gas Oil	5,211
05/08/2025	EVANLEES	179	PEA, Biodiversity net gains surveys, architectural services	5,290
01/06/2025	WATERENV	Cancel	PLot 2 & 2a Severngate Modelling	-5,600
01/06/2025	WATERENV	Cancel	Westgate Modelling	-7,435
18/07/2025	WATERENV	3944	Westgate Drainage Assessment	7,500
30/06/2025	AVONMOUT	542769	Major pump overhaul - Elmore Bacl	25,934
31/07/2025	AVONMOUT	543128	Diesel Driven Pump	94,286
Total of Payments to be Noted Jul - Sep 25				£180,866

Lower Severn IDB - Risk Register

Category Key - 1 Governance, 2 Finance, 3 Operations/Maintenance, 4 Human Resources, 5 IT Systems, 6 Strategic, 7 Reputation, 8 Legal

Traffic light key - 1-5 Green, 6-12 Yellow, 15-20 Orange, 25 Red

REF	RISK DESCRIPTION	IMPACT DESCRIPTION	IMPACT LEVEL	PROBABILITY LEVEL	PRIORITY LEVEL	MITIGATION NOTES	OWNER	ACTIONS TO REDUCE RISK	ACTIONS TARGETED OUTCOME	LATEST REVIEW COMMENTS
Ref Number	Give a brief summary of the risk.	What will happen if the risk is not mitigated or eliminated?	Rate 1 (LOW) to 5 (HIGH)	Rate 1 (LOW) to 5 (HIGH)	(IMPACT X PROBABILITY)	What can be done to lower or eliminate the impact or probability?	Who's responsible?	Actions and outlooks.	Actions affect	Changes since last risk measure leading to target
1.1	Failure to comply with key legislation and regulations	Legislative sanction by government, potential fines	4	2	8	Keep up to date with current legislation, audits, staff training	Executive Committee/Full Board/CEO	Complete Governance Audit. Refer to Government sites for updates. ADA input/guide.	4	Knowledge growth within staff from governance audit, new ADA guide, service time.
2.1	Effect of inflation changes.	Budget overspent in year. Adverse rates impact. Cost increase re pump replacement programme forecast.	4	2	8	Refer to Govt. and other financial institution forecasts. Consider contingency.	Finance Committee and RFO	Review of forecasts. Variances to budgets review.	4	Latest inflation forecast show contained inflation level at 3.8%, indication a period of stability.
2.1	Changes in interest rates.	Deposit interest income will change. New loans will be impacted.	2	4	8	Refer to Govt. and other financial institution forecasts. Consider contingency.	Finance Committee and RFO	Review of forecasts. Variances to budgets review.	6	Interest rates reductions have slowed so as to contain inflation and support softer spend curves.
2.3	Security of deposit takers.	Loss of cash deposits.	5	1	5	Only use A rated institutions. Spread deposits between institution. Monitor ratings and news.	Finance Committee and RFO	Currently deposit are with AA & AAA institutions, so on the safer end of risk.	4	Currently deposit amounts are relatively high but this will reduce over time as the pump programme spend comes to pass, hence reducing the risk impact.
2.4	Fraud	Loss of cash.	4	1	4	Internal controls. Audits. Regular management accounts & reports. Training of staff. Policies.	Finance Committee and RFO	Strong controls in place with trusted staff. Checks and Balances are regularly undertaken. Reporting is in place.	4	Fraud risk is at a low level.
3.1	Inadequate provision for safeguarding the Boards assets.	Loss of machinery through theft or damage	3	2	6	Insurance guidelines, secure compounds, procedures, CCTV and motion sensors, locked security barrier in yard, alarm system	Operation Service Committee/HoOs	The has and will be an increase in mobile assets which come with higher risks of losses. Lock down actions are being developed.	6	The increased risks with increased mobile assets is being counted by locking down assets on remote sites.
3.2	Damage to Third Party property of individuals	Cost impact, downtime, injuries, morale	4	1	4	Services searches, procedures, insurance	Operation Service Committee/HoOs	Training of new staff, transfer of work area risks.	4	New staff will bring increased risks due to learning curves and knowledge of risk points.
3.3	Asset Failure	Downtime, cost impact, flooding,	4	2	8	inspections, maintenance programme, spares/replacements, capital	Operation Service Committee/HoOs	New pump stations, maintenance, and replacement schedule.	6	The new pump station should bring a reduction in failures
3.4	Health and Safety	Injury, death, fines, fire risk	5	2	10	Training, risk assessments, inspections, updated procedures and controls, PPE	Executive Committee/Full Board/CEO/HoOs	Training and knowledge sharing.	10	New staff will bring increased risks due to learning curves and knowledge of risk points.
3.5	Improper regulation of development	Increased flood risk	4	1	4	Proper procedures for dealing with applications, Enforcement	Civil Engineer and HoOs	Set Procedures.	4	Contained process.
4.1	Inability to retain or recruit new staff	Flooding risk from delayed annual maintenance programme, Reputational risk	4	3	12	Keep up to date with pay conditions, Communication re resignation as advance warning	Business Service/SLT/Full Board	Networking improvements, and OTE is good.	8	We have a stable workforce and recent networking has yielded some good candidates.
5.1	Disaster to office premises/IT	Downtime, cost impact	4	1	4	Business Continuity Plan and Insurance	Business Services committee and executive committee	Update to business continuity plan.	4	Consistent low probability.
5.2	Data Security Issues	Fines, Fraud, Reputation	4	2	8	Training, keeping up to date with legislation and cloud based data storage with cyber security	business Service Committee and Executive Committee	Training on cyber security and fraud emails. Insurance to cover this.	6	New insurance take out for cyber security attacks. Staff training to be formalised.
6.1	Impact of climate change	Increased workload, Increased cost, Asset Loss	4	3	12	Increased pump capacities, maintain channel capacities	Board	Weather watch.	8	View under estimated, so updated. Forecast to be more challenging.
6.2	Flood Risk	Increased workload, Increased cost, Asset Loss	4	2	8	Increased pump capacities, maintain channel capacities	Board	Weather watch.	8	New risk.
6.3	Very Long Term Climate Change Impacts	Future of the IDB	4	3	12	EA Liaison	Board	Participation with the EA	8	To consider in Strategic plan update
7.1	Negative public perception of the LSIDB	Increased pressure to staff, reduced motivation	3	1	3	Comms Officer, Comms Plan	Board	Pump programme communications to be rational and balanced.	3	Low profile body.
8.1	Legal disputes with landowners and local authorities	Cost, Reputation, Staff Impact	3	1	3	Proper processes and procedure, training, working within legislation, communication	Board		3	