

Actions from the Business Service Committee held on 22nd January 2025:

Number	Created	Action	Assigned to	Due	Status
					In Progress
					Completed
<u>Business Service Committee</u>					
6	09/10/2024	GT to consider/follow up on proposed training courses for board members such as data protection etc	GT	January	Completed, see item 9
8	09/10/2024	Vicky to send out invitation of GloSES meeting to committee members	VB	December	In Progress
9	22/01/2025	GT to create a report for next committee meeting on a schedule for training for board members	GT	June	In Progress
10	22/01/2025	Committee members to consider any local groups across the district that would be beneficial for us to be linked into	BS Committee	June	In Progress
11	22/01/2025	JM to liaise with solicitors further regarding whistleblowing policy	JM	February	In Progress
12	22/01/2025	Business Service committee recommended all second batch of policies for full board approval once whistleblowing policy reviewed	BS Committee	February	In Progress
13	22/01/2025	For Board to consider in future increased hazardous working conditions for operators and to consider works to be scheduled around weather conditions	Full Board/SLT	June	In Progress
14	22/01/2025	JD to share a summary of health and safety incident	JD	February	In Progress
15	22/01/2025	GT to ensure job descriptions to be amended as job content changes for staff	GT	June	In Progress
16	22/01/2025	Foreign Water Grant figure by EA to be looked into by GT/JD/JT	SLT	June	In Progress

Attendance:

Board Members: Mr. Matthew Riddle- Chair, Mr. Charles Daniell- Vice Chair, Cllr Liz Harvey, Cllr Sue Milestone, Alderman Nikki Barton, Ms Rachael Chamberlayne, Cllr Mark Williams, Mr. Roger Godwin,

Officers: Mr Glenn Taute- CEO/RFO, Miss Joanna Mathews- Project and Governance Officer

Declaration of Interest : None.

'Assigned too' key:

GT- Glenn Taute	JM- Joanna Mathews	VB- Vicky Bailey	JD- James Druett
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