

# AI-in-Learning Readiness Checklist

Run this gate-and-tracking check on every AI feature before you ship it. Companion to the AI map (article 5.1).

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## A. Pick the hook

- Name which of the seven jobs this is: tutor, avatar, captions, translation, quiz gen, summary, personalization
- State the one learner problem it solves — if you cannot, do not build it

## B. Confirm maturity

- Mature (captions, summaries, grounded tutor): ship with a light review pass
- Emerging (avatars, translation, quiz gen, personalization): ship behind a firm human gate
- Risky (autonomous grading, unsupervised generation): a person owns the decision

## C. Set the review gate

- Define who reviews the output and how fast (correction pass vs full sign-off)
- Ground generative features in approved content (retrieval) so they cannot invent
- Give an escalation path to a human for anything the AI is unsure about

## D. Wire the tracking

- Every AI interaction emits an xAPI statement to the Learning Record Store (LRS)
- Confirm it appears in learning analytics like any human-authored activity

## E. Clear the governance line

- Captions meet WCAG 2.1 (SC 1.2.2 prerecorded, 1.2.4 live) after human correction
- Check EU AI Act high-risk uses: admissions, grading, programme assignment, proctoring
- Disclose AI use and secure consent/rights for any cloned voice or likeness